

**Oyster River Cooperative School District
REGULAR MEETING**

March 18, 2015

ORHS – C124

6:30 PM

o. CALL TO ORDER (6:30 PM)

I. 6:30 – 7:00 PM MANIFEST REVIEW/APPROVAL AT EACH SCHOOL BOARD MEETING

- 1. School Board Member Introduction

Election of Chairperson and Vice-Chair

- 1. Review ORCSD Policy BDB – Board Officers/Board Organization Meeting
- 2. Review NHSBA Policy BBAB – Duties of the Chairperson
- 3. Election of Officers
- 4. Welcome of School Board Student Representative

II. PUBLIC COMMENTS

III. APPROVAL OF MINUTES

- Motion to approve: 3/4/15 regular and non-public minutes.

IV. ANNOUNCEMENTS AND COMMENDATIONS

A. District

B. Board

V. DISTRICT REPORTS

A. Assistant Superintendent/Curriculum & Instruction Report(s)

B. Superintendent's Report

- Election Results

C. Business Administrator

- Budget Update

D. Student Senate Report

E. Other:

VI. DISCUSSION ITEMS

- Elementary Strategic Plan
- Process for selecting new Math Curriculum materials
- Bus Purchase Bid

VII. ACTIONS

A. Superintendent Actions

B. Board Action Items

- Motion to approve the elementary Strategic Plan revised goals.
- Affirmation of salary agreement with administrators that was moved and seconded at the School Board Meeting of April 2, 2014.
- Motion to act on Superintendent Contract for the 2015-16 school year.
- Motion to approve four proposed Administrator Contracts as submitted by the Superintendent.
- Motion to sign MS-22 Form.
- Motion to elect William Leslie as ORCSD School District Clerk.
- Motion to elect Lisa Harling as ORCSD School District Treasurer.
- Motion to elect Dr. Katy Lilly as ORCSD School District Physician for the 2015-16 school year.
- Motion to approve ORHS/ORMS Spring Coaches.
- Motion to approve list of policies.

VIII. SCHOOL BOARD COMMITTEE UPDATES

IX. PUBLIC COMMENTS

X. CLOSING ACTIONS

- A. Future meeting dates: 4/1/15, 4/15/15 regular meetings

XI. NON-PUBLIC SESSION: RSA 91-A:3 II (c)

- Student Matter

NON-MEETING SESSION: RSA 91-A:2 I {If Needed}

XII. ADJOURNMENT

The School Board reserves the right to take action on any item on the agenda.

**Respectfully submitted,
Superintendent**

If you require special communication aids, please notify us 48 hours in advance.

**Oyster River Cooperative School District
SAU #5**

Welcome to the School Board meeting. If you wish to be heard by the Board, please note "Public Comment" at the beginning of the agenda (reverse side). The comment section of the agenda should not exceed three (3) minutes. Occasionally, the Board may "suspend its rules" to allow visitor participation at the time an issue of specific interest is being addressed.

Visitors should not expect a Board response to their comments or questions under the above since the Board may not have discussed or taken a position on the matter. The Superintendent, without speaking for the Board, may offer clarification as appropriate.

Agendas and background information are available on the district website prior to meetings. Agendas and additional information are generally available at the entrance to the meeting room or distributed at the time the item is introduced for discussion.

The ORCSD School Board will meet in regular session on the first and third Wednesdays of the month with special meetings when necessary. The School Board appreciates your attendance at these meetings and invites your continued interest in its work on behalf of the children and residents of the District.

Oyster River Cooperative School District Members:

- | | |
|------------------|----------------------------|
| • Thomas Newkirk | Term on Board: 2013 - 2016 |
| • Kenneth Rotner | Term on Board: 2013 - 2016 |
| • Sarah Farwell | Term on Board: 2014 - 2017 |
| • Denise Day | Term on Board: 2014 - 2017 |
| • Allan Howland | Term on Board: 2015- 2018 |
| • Maria S. Barth | Term on Board: 2015 -2018 |
| • Daniel Klein | Term on Board: 2015- 2018 |

Information Regarding Nonpublic Session

On occasion, the Board agenda may include (or be adjusted to include) a Nonpublic Session. When a motion is made to do so, it will be done under the provisions of the NH State Law RSA 91-A:3 II, and one or more of the following reasons will be claimed for entering Nonpublic Session:

- a. The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request will be granted.
- b. The hiring of any person as a public employee.
- c. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.
- d. Consideration of the acquisition, sale or lease of real property or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- e. Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency of any sub-division thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: BDB
Date of Adoption: June 20, 1990 Dates of Revision: March 26, 1997, May 5, 1999 Code Revision: November 18, 2009 – previously – BCB Review/Revision 2nd Read/Adoption School Board: May 2, 2012 Second Read/Adoption School Board: October 3, 2012 School Board/Superintendent Revisions: January 13, 2014	Page 1 of 1 Category: Recommended

BOARD OFFICERS/BOARD ORGANIZATION MEETING

The School Board members of the Oyster River Cooperative School Board shall be a Chairperson, and a Vice-Chairperson. The School Board Officers shall be elected at the annual organization meeting to serve until the next annual organization meeting or until a successor is elected. Any vacancy in any of such offices may be filled at any meeting of the Board provided that all members of the Board have been notified prior to the meeting that the vacancy will be filled at such meeting. The Superintendent is the chief executive officer and an ex-officio member of the Board and shall be the Executive Secretary ex-officio.

CHAIRPERSON:

The Chairperson shall preside at all meetings and shall not originate or second motions; however, the Chairperson shall have the right to vote on all matters before the Board. The chairperson shall consult with the Superintendent on the preparation of the agenda for each meeting, shall have authority to sign contracts and other instruments as approved by the Board in its name and on its behalf, and shall have such other powers and duties as the Board may from time to time determine.

VICE-CHAIRPERSON:

The Vice-Chairperson shall have the powers and duties of the Chairperson in his/her absence or for the duration of the disability, and such other powers and duties as the Board may from time to time determine.

The School Board shall organize annually at its first meeting following the District elections. Every member shall be notified of the meeting for organization, in accordance with RSA 91-A:2. This meeting shall be called to order by the Superintendent, who shall preside during and until the School Board election of a Chairperson.

This policy affects public access to the Board and the public's Right to Know. To protect that right, this policy requires a public hearing before it may be revised. Further, this policy may not be suspended except by a two-thirds vote at a public meeting. The Board must always fully comply with the letter and spirit of the Right-to-Know law, that may not be suspended. This policy will be reviewed by the Board and all standing advisory committees annually before the end of April to ensure full awareness and compliance.

Cross Reference: BBAA – School Board Member Authority
BDF – Advisory Committees to the Board
BDB-R – District Clerk/District Treasurer Job Descriptions

Legal Reference:

RSA 91 A- 2, Public Records and Meetings: Meetings Open to the Public

BBAB - ROLES AND DUTIES OF THE BOARD CHAIRPERSON

(Download policy)

Category: Optional

Duties of the Chairperson

The Chairperson shall preside at all meetings of the Board and shall perform other duties as directed by law, New Hampshire Department of Education rules, and by this Board. In carrying out these responsibilities, the Chairperson shall:

1. Sign the instruments, acts, and orders necessary to carry out state requirements and the will of the Board;
2. Consult with the Superintendent in the planning of the Board meeting agendas;
3. Confer with the Superintendent on crucial matters that may occur between Board meetings;
4. Appoint members to serve on specific committees, subject to full Board approval;
5. Call emergency meetings of the Board as necessary;
6. Be the public spokesperson for the Board at all times except as this responsibility is specifically delegated to others; and
7. Preside at and be responsible for the orderly conduct of all Board meetings.

As presiding officer at all meetings of the Board, the Chairperson shall:

1. Call the meeting to order at the appointed time;
2. Announce the business to come before the Board in its proper order;
3. Enforce the Board's policies relating to the order of business and the conduct of meetings;
4. Put motions to a vote and announce the vote result.

The Chairperson shall have the right, as other Board members have, to offer motions, discuss questions, and vote.

Duties of the Vice-Chairperson

In the absence of the Chair, the Vice-Chair shall perform all the duties of the Chair.

New Sample Policy: April 2011

DISCLAIMER: This sample policy manual is copyrighted to the New Hampshire School Boards Association and is intended for the sole and exclusive use of NHSBA Policy Service Subscribers. No portion of this manual may be reproduced, copied, transmitted, distributed, in any form, except as needed for the development of policy by a subscribing district. The materials contained in the manual are provided for general information only and as a resource to assist subscribing districts with policy development. School districts and boards of education should consult with legal counsel and revise all sample policies and regulations to address local facts and circumstances prior to adoption. NHSBA continually makes revisions based on school districts' needs and local, state and federal laws, regulations and court decisions, and other relevant education activity.

Oyster River Cooperative School District
Regular Meeting

March 4, 2015

Oyster River High School

6:30 pm

SCHOOL BOARD MEMBERS: Tom Newkirk, Al Howland, Kenny Rotner, Denise Day, Maria Barth, Sarah Farwell, Ed Charle, and Student Representative Caroline Wilson

ADMINISTRATORS: Superintendent James Morse, Sue Caswell, Todd Allen, Jay Richard, Dennis Harrington, Carrie Vaich, Carolyn Eastman and Catherine Plourde

There were twelve members of the public present.

Tom Newkirk noted that this is Ed Charle and M. Doody's last meeting with the Board and thanked them for all their service and work on the Board.

I. CALL TO ORDER at 6:30 by Tom Newkirk

Tom Newkirk mentioned that Robert Barth, a resident of Lee, asked to speak longer during Public Comments. He is in favor of it. **Kenny Rotner moved to keep all public comments to three minutes, 2nd by Al Howland. Motion passed 4-1-2 with Sarah Farwell voting against and Maria Barth and Tom Newkirk abstaining.**

II. PUBLIC COMMENTS: Robert Barth from Lee spoke about soccer player goalies with cancer that have been playing on crumb rubber fields. This is not a scientific study but people should be deeply concerned with this. He wants to know if the school has made anyone aware of these concerns.

Dean Rubine of Lee wanted to thank Ed Charle for his great service. He noted that Election Day is on Tuesday.

Robert Sullivan of Durham thinks that people may oppose the new facility as people may think there are other priorities, and that health and safety concerns are not being considered. He thinks that there is a legitimate need for this project and urged the voters to vote yes.

Kevin Gardner a professor at UNH who has spent his career studying materials in the environment. In evaluating crumb rubber in fields and feels that it is a legitimate concern. What we do know that if there are risks they are extremely low.

Karen Larson from Madbury is in favor of the fields. She is committed to sustainability and the environment.

Kathy O'Brien of Durham thanked everyone involved with this proposal for years.

III. APPROVAL OF MINUTES: Motion to approve 2/11/15 and non-public minutes and 2/18/15 manifest minutes.

Revision: During Public Comment Robert Barth does not support tire crumb fill on page 2.

Kenny Rotner moved to approve the February 11, 2015 minutes with the above revision, 2nd by Denise Day. Motion passed 6-0-1 with Ed Charle and Caroline Wilson abstaining.

Kenny Rotner had requested changes to his comments on Page 2 and would like them replaced with:

Kenny was concerned how the picking up of middle school students by parents spills out into the community. The idling of cars and the decreased usage of the bus service are both against our sustainability priorities. He thought it important to understand why this is occurring.

Kenny also wanted a presentation that details nuances of the budget process. This would include an explanation of the formula that divides the budget among the three towns and how state funding is derived, how Durham's TIF influences the aforementioned formula and what Durham's considerable new development will do to tax rates in the towns.

These will be reviewed by the Board for approval at the next meeting.

Denise Day moved to approve the February 11th nonpublic and the February 18th manifests minutes, 2nd by Al Howland.

Revision: Replace "administration" to "administrator"

Motion approved 6-0-2 with Ed Charle and Caroline Wilson abstaining.

APPROVAL OF MANIFESTS:

Payroll Manifest #18: \$798,468.36

Payroll Manifest: #19: \$1,132,916.83
Vendor Manifest: #18 \$823,344.77

IV. ANNOUNCEMENTS and COMMENDATIONS

A. District: Superintendent Morse spoke about the roof concerns that they had with Moharimet. He is very proud of the staff at both schools and how the situation was handled.

Todd Allen from the high school boys and girls swim teams won the state championships. He mentioned that the first basketball team tournament was this evening. Both the girls and boys team have taken on End 68 hours of Hunger as their charity and have raised \$3,400.00.

Jay Richard of the Middle School is proud of the Spirit Club organized Wear Blue today in an effort to end the R word.

B. Board: Denise Day thanked Ed Charle for all his work on the Board. It is important for people to come out and vote for elections.

Al Howland thanked everyone involved with the Middle School Ski Club.

Kenny Rotner thanked Ed Charle for his work on the Board and for bringing in such a positive force. He thanked everyone involved with the field proposal. He appreciates that everyone cares about the kids in this district.

Tom Newkirk wanted to send good wishes to Griff Richards.

V. DISTRICT REPORTS

Superintendent Reports: Superintendent Morse reported that they immediately had a structural engineer on site at Moharimet when they had roof concerns. The facilities and contracted service removed snow from the roof. The structural engineer determined that the building was safe. He has also determined that the other buildings in the District are safe as well.

Business Administrator: None

Student Senate Report: Caroline Wilson reported that they have been working on open campus policy proposal. There are many upcoming fundraisers and they hope that the community comes out to support them.

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March 4, 2015

VI. DISCUSSION ITEMS

Audit: The 2014 audit has been completed. Melanson Heath accountants reviewed the Independent Auditors Report with the Board and for the third year in a row have had a clean opinion. They also reviewed the Management Discussion and Analysis Report and the Statement of New Position with the Board. The District Balance sheet was also presented to the Board.

Full Day Kindergarten:

Superintendent Morse, Carrie Vaich, Dennis Harrington and the Kindergarten Committee presented the Full Day Kindergarten Update:

Charge and Tasks from the ORCSD School Board:

Charge: Review the 2008 Report on full day kindergarten and make recommendation to the School Board and establish a viable implementation date.

Tasks:

Current K Program/Rationale for full day

Challenges

Determine space availability and enrollment

Examine when full day could be implemented

Estimate startup costs and determine staffing

Benefits to students, staff, parents and community

Recommendation

Examine research about effectiveness of full-day kindergarten program

Current ORCSD Kindergarten:

Strong tradition of valuing and supporting developmentally appropriate quality education program.

Evolved to meet the changing needs of young learners and the expanding curriculum in early childhood education.

Currently ORCSD has 7 half day sessions with an average class size of 16-18 students.

Why Study Full Day Kindergarten?

Scheduling challenges too constrained in half day.

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DRAFT

Early Intervention: social, emotional, physical and academic is critical to success throughout K-12.

Provide less transitions for children in need of full day programming.

Potential Challenges/Discussion Points:

Cost

Some parents may not want their child to participate in a full day
Impact on master schedule for lunch/recess/unified arts
NH Schools are required to offer a half day Kindergarten Program.

Determine Space Availability and Enrollment:

The LRPC projected enrollment for first grade is 130. They used the first grade projected enrollment.

Mast Way has space to accommodate four full time kindergarten classrooms. Two currently and two additional.

Moharimet has space to accommodate two full time classrooms currently and one additional in 2016-17.

Benefits to Students:

Relaxed, unhurried school day with more time for a variety of experiences.

Enhanced opportunities for authentic practice of academic and social skills.

More individual and small group instruction to meet differentiated needs, including extending or modifying the curriculum.

Enhanced opportunities to build content foundations in science, social studies and integrated arts.

Greater opportunity for all students to meet grade level learning targets across developmental domains.

Fewer transitions during the day.

Full Day Kindergarten Start Up Costs:

Add 3.5 classroom teachers: \$90,000 = \$315,000

Add 3.5 Paraprofessional \$31,200 = \$109,200

Initial Implementation: Curriculum materials \$3,000, Furniture \$6,000,

Supplies \$3,500 = \$12,500

Reduce cost of Transportation mid-day buses: 12 buses = (\$80,222.40)
Total: \$356,477.60

Towns with Full Day Programs:

87 Districts with full day kindergarten for all students, fully funded by District

Committee Recommendation: Full day kindergarten is a necessary and important educational opportunity for the children of Oyster River.

The committee supports implementing universal full day kindergarten for all students in the 2016-17 school year.

The Board had a question and answer discussion with the Kindergarten Committee.

School Board Evaluation: Tom Newkirk reviewed the goals and areas to concentrate on for the future.

Chinese Language Program

The Music Program

The Moharimet Cafeteria

The Board talked about asking the questions and adding a comment.
Suggestion to add a section at the end of the agenda for them.

VII. ACTIONS:

A. Superintendent and Board Action Items

B. Board Action

Motion to approve ORHS overnight field trips: Kenny Rotner moved to approve the ORHS overnight field trip 4/11-4/12 UN Conference Plymouth State, Grade 8 Washington DC Trip on 5/14/15-5/18/15 and Grade 7/8 Jazz Band – Walt Disney World, 2nd by Maria Barth. Motion approved 7-0.

Motion to approve ORHS Sustainability Club Advisor: Kenny Rotner moved to approve Jon Bromley as the Sustainability Advisor, 2nd by Maria Barth. Motion to approve 7-0.

Motion to Approve List of Policies:

Maria Barth would like to remove Policy JIH from the list.

Kenny Rotner moved to approve Policies IHAH, IHAK, and IHAM for a first reading, 2nd by Denise Day. Motion approved 7-0.

The Policy Committee will work on the grammar of the IHAK Policy before the second reading comes before the Board.

Kenny Rotner moved to approve IGA for a second reading/adoption, 2nd by Al Howland. Motion approved 7-0.

VIII. SCHOOL BOARD COMMITTEE UPDATES:

Clarification: meeting started with question in regards to warrant article 3 how to potentially use the email system to send information out.

Maria Barth reported that the Wellness Committee met today. March is National Nutrition Month and there will be events occurring to celebrate.

IX. PUBLIC COMMENTS

Robert Barth of Lee continued his thoughts about the safety of tire crumb. He feels that if the warrant article passes they will be forced to use tire crumb because we cannot afford the more expensive safe alternatives such as TPE. He noted that knowing the Boards only option may be to put tire crumb in if Warrant Article 3 passes, he will vote against it.

X. CLOSING ACTIONS

Future Meeting Dates: March 18th and April 1st Regular Meetings

Maria Barth discussed paragraph one on the back of the agenda which notes that public comment section of the agenda should not exceed three minutes unless extended by the Chair. Since the Board moved to not have any public comment exceed three minutes earlier in tonight's meeting, this paragraph needs to be revised.

XI. NON PUBLIC SESSION RSA 91-A:3 II (a)

Kenny Rotner moved to enter into nonpublic session under RSA 91-A:3 II (a) to discuss the Superintendent evaluation/contract 2nd by Denise Day. Upon roll call vote the motion approved 7-0.

At 10:27 PM, Kenny Rotner made a motion to return to public session, and the motion was seconded by Denise Day. The motion passed 7-0.

Maria Barth made a motion for the meeting to adjourn and the motion was seconded by Sarah Farwell. The motion passed 7-0.

Respectfully yours,

Laura Grasso Dobson
Recording Secretary

Oyster River Cooperative School Board

March 4, 2015 ORHS C-120

Non Public Meeting Minutes

School Board Attendees

Maria Barth
Tom Newkirk
Kenny Rotner
Al Howland
Denise Day
Sarah Farwell
Ed Charle

The Board discussed the length and yearly salary increase in the superintendent's contract. After a consensus was reach, it was decided that the negotiating team would meet with Dr. Morse and present him the Board's offer.

Respectfully Submitted,

Al Howland

Oyster River Cooperative School District
 March 10, 2015 Election Results

Warrant Articles	Description	Vote Count	Status	
Article 1	Moderator (1year, elect 1) Richard Laughton	<u>2026</u>	Elected	
	Write-Ins	<u>16</u>		
Article 2	School Board			
	Durham rep Allan Howland	<u>1903</u>	Elected	
	Write-Ins	<u>20</u>		
	Lee rep Maria Barth	<u>1836</u>	Elected	
Write-Ins	<u>36</u>			
Article 3	Track			
	YES	<u>1382</u>	Failed	54.60% Needed 60% to pass
	NO	<u>1147</u>		
Article 4	ORBDA			
	YES	<u>1808</u>	Passed	
NO	<u>715</u>			
Article 5	ORPaSS			
	YES	<u>1684</u>	Passed	
NO	<u>800</u>			
Article 6	Benefit Stabilization Fund			
	YES	<u>1462</u>	Passed	
NO	<u>975</u>			
Article 7	Operating Budget			
	YES	<u>1484</u>	Passed	
NO	<u>955</u>			

ORCSD Clerk:



**OYSTER RIVER COOPERATIVE SCHOOL DISTRICT
FISCAL YEAR 2014-2015
FINANCIAL STATUS AS OF:**

3/12/2015

	Budgeted	Expended	Encumbrances	Amount Remaining	Percentage Spent
	2014-2015	2014-2015	2014-2015	2014-2015	2014-2015
SALARIES:					
Administrator	1,301,715	960,393	353,889	(12,567)	101%
Teacher	14,207,423	8,289,090	5,830,914	87,419	99%
Para	2,027,495	1,344,077	753,329	(69,911)	103%
Tutor	179,021	113,612	70,518	(5,109)	103%
Custodian	689,634	499,778	194,833	(4,977)	101%
Secretary	351,434	247,777	103,368	289	100%
District Hourly	598,653	441,834	160,574	(3,755)	101%
Maintenance	196,661	143,346	40,589	12,726	94%
Drivers	760,290	566,115	200,890	(6,715)	101%
Misc & Summer	204,544	120,061	59,810	24,673	88%
Subs - Professional	248,027	182,898	59,789	5,340	98%
Subs - Para	22,300	35,714	5,485	(18,899)	185%
Subs - Secretary	3,000	3,511	0	(511)	117%
O/T	36,577	5,125	0	31,452	14%
Med & Dent Payback	537,292	378,230	147,201	11,861	98%
TOTAL SALARIES	21,364,066	13,331,561	7,981,189	51,316	99.8%
BENEFITS:					
Health Ins	4,308,627	2,302,413	1,983,742	22,472	99%
Dental Ins	126,717	66,890	57,803	2,024	98%
Life Ins	51,270	28,338	24,503	(1,571)	103%
LTD Ins	49,039	26,734	23,575	(1,270)	103%
FICA	1,630,188	988,454	615,493	26,241	98%
Retirement - Non Professional	321,390	226,893	92,840	1,657	99%
Retirement - Professional	2,099,479	1,195,283	852,320	51,876	98%
Annuity	105,050	59,198	52,475	(6,623)	106%
Tuition Reimb	0	1,551	0	(1,551)	
Unemployment Comp	24,065	8,431	0	15,634	35%
Workers Com	102,177	48,702	7,131	46,344	55%
TOTAL BENEFITS	8,818,002	4,952,887	3,709,882	155,233	98.2%
ALL OTHER OPERATING EXPENSES:					
Mast Way	148,802	108,369	14,956	25,477	83%
Moharimet	161,818	105,329	22,561	33,928	79%
Middle School	280,926	180,736	34,642	65,548	77%
High School	543,222	357,596	65,748	119,878	78%
District	2,479,572	2,324,336	43,780	111,456	96%
Transportation	710,942	549,774	12,683	148,485	79%
Technology	541,324	354,596	126,306	60,422	89%
Facilities	2,331,637	1,740,534	291,138	299,965	87%
SPED	1,922,574	1,360,688	575,216	(13,330)	101%
TOTAL OPERATING	9,120,817	7,081,958	1,187,030	851,829	90.7%
GRAND TOTAL	39,302,885	25,366,406	12,878,101	1,058,378	97.3%
Comment Section:					

2nd Read/Adoption School Board ~ Elementary Academic Goals
ELEMENTARY LEVEL STRATEGIC ACTION PLAN: Full Day Kindergarten

LONG TERM GOAL

Goal #1 Personal Excellence

ORCSD inspires all learners to pursue personal excellence, academic challenge and success.
 Full day Kindergarten will be implemented for ORCSD students.

SHORT TERM GOAL

By December 2014 a plan for implementation of Full Day Kindergarten will be submitted to the Superintendent & School Board

ACTION STRATEGIES What specific actions will be taken to achieve the goal?	RESOURCES NEEDED What financial & human resources are needed to do this work?	PERSON RESPONSIBLE Who will oversee the completion of this piece of the work?	COMPLETION DATE Estimated date for completion of this action step within the next year.	PROGRESS INDICATORS What is the evidence we would accept that this action has successfully been completed?
1. Assemble kindergarten design committee including teachers, administrators, school board member, community members	Identify design team members	Superintendent, Dr. Morse (serving as chairperson)	Fall 2014	Announcement of team members to staff and community via SAU office, school newsletter, town news vehicles
2. Research and outline previously compiled research along with structures being used currently both nationally and world wide	Time for Meetings/ Research	Design Team members	Fall 2014	
3. Identify resources needed to implement full day kindergarten	Funding/ time for design team to observe/ interview local programs	Design Team members/ Administration	Late Fall 2014	Chart, discuss & synthesize needed resources. When complete, share with stakeholders as noted above
4. Based on gathered research, determine best design option for ORCSD		Design Team members	Late Fall 2014	Design Team Chair to present findings and recommendations to the ORCSD School Board
5. Chart realistic time frame for implementation		Design Team members	Late Fall 2014	
6. Present findings to ORCSD School Board/ Community		Design Team members	March 2015	

ELEMENTARY LEVEL STRATEGIC ACTION PLAN: Math K-12

LONG TERM GOAL		SHORT TERM GOAL		
ORCSD is committed to creating an environment where all students become both independent learners and knowledgeable critical thinkers who live ethically and make a difference in their world.				
To expand math opportunities for all students Kindergarten through Grade 12 in 2014				
ACTION STRATEGIES What specific actions will be taken to achieve the goal?	RESOURCES NEEDED What financial & human resources are needed to do this work?	PERSON RESPONSIBLE Who will oversee the completion of this piece of the work?	COMPLETION DATE Estimated date for the completion of this action step within the next year	PROGRESS INDICATORS What is the evidence we would accept that this action has successfully been completed?
Elementary: Begin exploring new resources using a research based protocol	Instructional Materials - Evaluation tools (IMET) (Quantitative Review)	Subset elementary math committee (2 per grade) K-5	October 2014	Recommend to staff implementation Fall 2015
Qualitative review of new resources - all K-5 staff	IMET - Part 2 (Qualitative)	All staff K-5 (meet by grade level)	February 28, 2015	Each grade level creates data based in rubric Recommend to staff
Elementary chooses resource		All staff	March 2015	New math program chosen
Embedded Staff Development	Consultants	Asst. Superintendent	School Year 2014-15 School Year 2015-16	Staff Training
Elementary Math committee established implementation timeline		Math Committee	Spring 2015	Developed plan
Middle: Re-establish, validate criteria for Algebra I	Grade 6-8 review instructional materials using IMET	Math department Math intervention Specialist	December 2014	Fall 2016
High: Summer Program	Teacher	Principal/Math staff	March 2015	
High: Analyze scheduling, procedure, policies to begin restructuring discussions	Master Schedule Review of 8 th grade data	Math staff	September 2014 to May 2015	May 2015 Recommendation
High: Examine new resources based on restructuring discussion	Textbooks/ebooks IMET for review	Math staff	Fall 2015	

2nd Read/Adoption School Board – Elementary Academic Goals-Revised 01/20/15
ELEMENTARY LEVEL STRATEGIC ACTION PLAN: Personalized Learning

LONG TERM GOAL

Goal #3 Innovative Personalized Instruction
 Innovative, student centered instructional practices will support personalized learning for all ORCSD students.

SHORT TERM GOAL

Elementary staff will identify common characteristics of personalized learning to ensure all student learning needs are met.

ACTION STRATEGIES What specific actions will be taken to achieve the goal?	RESOURCES NEEDED What financial & human resources are needed to do this work?	PERSON RESPONSIBLE Who will oversee the completion of this piece of the work?	COMPLETION DATE Estimated date for completion of this action step within the next year	PROGRESS INDICATORS What is the evidence we would accept that this action has successfully been completed?
1. Create opportunity for guided conversation to define component of personalized learning	Administration Assistant Superintendent	Staff/ Committee Principal	Fall 2015	Staff Minutes
2. Form a committee to analyze student assessments to determine individual needs of students whether it be remedial, reinforcement, or extended learning	Staff/ committee	SAU Administration	Fall 2015	Data gathered and reviewed. Committee formed
3. Compile and share results to all for ORCSD:	Staff/committee Time, schedule shifts, dedication to the process by staff/ administration	Administration	December 2015	Notes to staff
4. Create a common definition and understanding of personalized learning. Observe districts doing it well	Committee	Staff/ Committee/ Administration	Winter/Spring 2015	Compiled resource guide
5. Community resources that identify resources to support desired learning outcomes provide opportunities for student personalization			Fall 2015 – on-going	Report
6. Assess effectiveness of targeted instruction				Rtl implemented fully 2014-15 Rtl assessed June 2015 to determine improvements

2nd Read/Adoption School Board -- Elementary Academic Goals REVISED 1/20/15
ELEMENTARY LEVEL STRATEGIC ACTION PLAN: Social/Emotional Learning

LONG TERM GOAL

Goal #3 Innovative Personalized Instruction

Innovative, student-centered instructional practices will support personalized learning for all ORCSD students.

SHORT TERM GOAL

By the end of June, 2015 ORCSD elementary staff will recommend a research based socio-emotional program for implementation with students grades K-4.

ACTION STRATEGIES

What specific actions will be taken to achieve the goal?

RESOURCES NEEDED
 What financial & human resources are needed to do this work?

PERSON RESPONSIBLE
 Who will oversee the completion of this piece of the work?

COMPLETION DATE
 Estimated date for completion of this action step within the next year.

PROGRESS INDICATORS
 What is the evidence we would accept that this action has successfully been completed?

1. Form S.E.L Committee

Staff Participation MW & MOH

Asst. Superintendent

Feb 2015

Form Committee.

2. Survey staff for S.E.L practices already implemented.

Committee members

Committee

March 2015

Survey Completed

3. Committee reviews research

CASEL.org consultant and MS Staff

Committee Staff

Mar/April 2015

Research shared

4. Share research findings with staff

2015-16 school year

Share outcomes with staff members

Committee

May 2015

Adopt common language, outcome

5. Staff provide feedback to committee & develop next steps

2015-16 school year

Design implementation of training for staff for 2015-2016 school year

Timeline developed

Fall 2016

Timeline developed

**Oyster River Cooperative School District
RFP-RFQ Summary**

Name of RFP/RFQ: 77 Passenger School Bus 2015

Timeline:

- Release of RFP/RFQ to bidders 12/29/14
- Classified ad ran in Fosters 12/29/14
- Posted on website 12/29/14
- Written questions end date 1/16/15
- RFP/RFQ due dates and opening date 1/16/15 and time 12:00pm
- Date contract awarded 3/18/15
- Projected date of completion 90 - 120 days after order is placed

Contract awarded to: Dattco, Inc.

Project was awarded to Dattco, Inc based on Meets requested specs with additional specs included with price. Excellent Customer Service; Warranty Dealer location 2 miles away. Excellent history Parts Availability & Warranty repairs. Not a deciding factor, however the price was the lowest.

Summary of bids:

Vendor	Bid Amount	Required	Additional	Comments
Anderson BB Bus	\$83,737.00	meets specs		
W.C. Cressey	\$83,400.00	meets specs		
Dattco, Inc	\$81,590.00	meets specs		best warranty
O'Conner Bus Sls	\$82,757.00	meets specs		

Person completing this form:

Print name Lisa Huppe Date 3/12/15

ADMINISTRATORS/DIRECTORS SALARY
RE-AFFIRM 2015-16

Position	Low	Middle	High	RE-AFFIRM
Assistant Superintendent	106080	111180	116280	\$114,369
H.S. Principal	102000	107100	112200	\$108,034
M.S. Principal	96900	102000	107100	\$103,407
Business Administrator	96900	102000	107100	\$102,986
Elementary Principal C.V.	92820	97920	103020	\$100,815
Special Education Director	96900	102000	107100	\$102,000
Asst. Principal HS -M.M.	82620	87200	92820	\$87,700
Asst. Principal MS -W.S	82620	87200	92820	\$85,427
Guidance Director HS	79560	84660	89760	\$84,640
Assistant SpEd Director – A.B.	73032	78846	84762	\$76,000
IT Director	73032	78846	84762	\$76,906
Athletic Director MS/HS	67320	72420	77520	\$72,900
Food Service Director	52000	56100	61200	\$59,427
Accounting Director	56100	61200	66300	\$61,200

2015-16 ADMINISTRATORS SALARY RANGE

Position	Low	Middle	High	Current 14/15
Elementary Principals - D.H.	92820	97920	103020	\$102,303
Asst. Principal HS Ma.M.	82620	87200	92820	\$81,000
Assistant Sped Directors M.L	73032	78846	84762	\$78,000
Transportation Director l.h.	44880	49980	55080	\$49,794



COPY

Report of Appropriations Actually Voted
Oyster River
(RSA 21-J:34 AND 198:4-a)

For Assistance Please Contact:
NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

SCHOOL BOARD CERTIFICATION

This is to certify that the information contained in this form, appropriations actually voted by the school district meeting, was taken from the official records and is complete to the best of our knowledge and belief.

Governing Body Certifications		
Name	Position	Signature
Dr. James C. Morse, Sr.	Superintendent	
William Leslie	School District Clerk	
Thomas Newkirk	School Board	
Kenneth Rotner	School Board	
Sarah Farwell	School Board	
Denise Day	School Board	
Allan Howland	School Board	
Maria Barth	School Board	
Daniel Klein	School Board	

COPY

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:
**NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487**

Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Total Amount Actually Voted Ensnung Fiscal Year	Elementary School Breakdown	Middle Junior High Breakdown	High School Breakdown
Instruction						
1100-1199	Regular Programs	5,7	\$16,227,146	\$5,034,446	\$5,498,140	\$5,694,560
1200-1299	Special Programs	5,7	\$6,314,359	\$1,761,189	\$2,249,743	\$2,303,427
1300-1399	Vocational Programs	7	\$31,000	\$0	\$0	\$31,000
1400-1499	Other Programs	4,7	\$778,319	\$113,880	\$151,708	\$512,732
1500-1599	Non-Public Programs		\$0			
1600-1699	Adult/Continuing Education Programs		\$0			
1700-1799	Community/Junior College Education Programs		\$0			
1800-1899	Community Service PPrograms		\$0			
Support Services						
2000-2199	Student Support Services	5,7	\$3,257,736	\$1,177,247	\$964,583	\$1,115,906
2200-2299	Instructional Staff Services	5,7	\$952,642	\$400,749	\$253,263	\$298,629
General Administration						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0			
2310-2319	Other School Board	7	\$118,056	\$39,277	\$38,263	\$40,517
Executive Administration						
2320 (310)	SAU Management Services		\$0	\$0	\$0	\$0
2320-2399	All Other Administration	7	\$1,058,347	\$307,895	\$343,503	\$406,949
2400-2499	School Administration Service	7	\$1,649,945	\$612,686	\$449,474	\$587,785
2500-2599	Business	7	\$606,705	\$201,849	\$196,636	\$208,220
2600-2699	Plant Operations and Maintenance	7	\$3,790,665	\$1,190,848	\$1,040,422	\$1,559,395
2700-2799	Student Transportation	4,7	\$2,145,727	\$1,046,535	\$537,945	\$561,247
2800-2999	Support Service, Central and Other	7	\$1,123,809	\$374,481	\$364,810	\$384,518
Non-Instructional Services						
3100	Food Service Operations	7	\$102,500	\$36,695	\$31,881	\$33,924
3200	Enterprise Operations		\$0	\$0	\$0	\$0
Facilities Acquisition and Construction						
4100	Site Acquisition		\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0
Other Outlays						
5110	Debt Service - Principal	7	\$1,135,000			
5120	Debt Service - Interest	7	\$367,436			
Fund Transfers						
5220-5221	To Food Service	7	\$643,676			
5222-5229	To Other Special Revenue	7	\$661,000			

5230-5239	To Capital Projects		\$0			
5251	To Capital Reserve Fund		\$0			
5252	To Expendable Trusts/Fiduciary Funds	6	\$200,000			
5253	To Non-Expendable Trust Funds		\$0			
5254	To Agency Funds		\$0			
5310	To Charter Schools		\$0			
5390	To Other Agencies		\$0			
9990	Supplemental Appropriation		\$0			
9992	Deficit Appropriation		\$0			
Total Voted Appropriations			\$41,164,068	\$12,297,777	\$12,120,371	\$13,738,809

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: BDB-R
School Board: May 2, 2012	Page 1 of 2

Oyster River Cooperative School District
School Administrative Unit #5
Office of the Superintendent of Schools

Position: School District Clerk

Status: Part-Time; Stipend Position

Qualifications: Must be a registered voter of the School District (RSA 671:18); cannot be a member of the School Board (RSA 195:5,I); must possess basic computer knowledge and clerical skills.

Reports to: School Board

Job Goal: Performs the duties mandated by New Hampshire law. Many of those duties are clerical or administrative in nature.

Performance Responsibilities:

- Prepares ballots for School District elections. (RSAs 699:23 and 671:20), and delivers the ballots to the town moderator before the opening of the polls at the town elections. (RSAs 671:20 and 671:25);
- Provides for absentee voting as required by RSAs 669:26 – 669:29. (RSA 671:21);
- Receives from town election officials after ballots are counted, the number of votes received by each candidate for school district office. (RSA 671:26). Upon receipt of the list, records the results from each town and shall, when the results from all towns within the School District have been recorded, determine, and announce the names of the winning candidates. (RSA 671:26);
- May administer oaths to all elected or appointed School District officials. (RSA 92:5). Keeps record of the certification of all oaths administered to elected or appointed School District officials. (RSA 92:6);
- After the annual meeting, reports the names and post office addresses of all School District officers to the Commissioner of Revenue Administration and to the Commissioner of Education. (RSA 671:31);
- At any time, reports to the Commissioner of Revenue Administration and the Commissioner of Education the names and mailing address of School District officers who are appointed or are elected. (RSA 617:31);
- Receives recount petitions and fees. (RSA 671:32). Serves on the Board of Recount. (RSA 671:21). Appoints the time and place for recounts. (RSAs 40:4-c and 669:30). Notifies candidates of time and place for recounts. (RSA 669:31). At the recount, publicly breaks the seal and opens the ballot packages. (RSA 669:32). At the conclusion of the recount, preserves the ballots. (RSA 669:33);
- If office of moderator is vacant, acts as moderator until moderator pro-tempore is chosen by the meeting or election. (RSAs 197:20 and 671:33);
- Appoints assistant clerks for each additional polling place. (RSA 40:15);
- Shall be available between 3:00pm – 5:00pm on any day that the election hours require a filing with or an action by an official (e.g., last day for candidates to file and last day to submit petition warrant articles). (RSA 652:20);

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: BDB-R
School Board: May 2, 2012	Page 2 of 2

- Records in Registry of Deeds a petition to take land for schoolhouses. (RSA 199:19-a);
- Performs same duties as Town Clerk when the School District establishes a capital reserve fund. (RSAs 35:11 to 35:13);
- Records posted warrant in School District records. (RSA 197:10);
- Keeps true written records of the Annual Meeting which includes preparing minutes of the Annual Meeting's deliberative session. (RSA 199:20);
- Is served with legal process in lawsuits against the School District. (RSA 510:10). Promptly provides Superintendent with copies of those papers;
- Performs any other duties as may be required by law.

Suggested process for appointment of the School District Clerk:

RSA 195:5 requires the School Board to appoint the School District Clerk annually; however, it does not specify the process that the School Board must use. The following is a process that the School Board can utilize to appoint the School District Clerk.

If more than one candidate applies follow steps 1 through 5. If only one candidate applies, proceed from step one to step 5.

1. Advertise for the position by posting at the SAU office and in the other school buildings in which job openings are posted;
2. At a meeting held and posted in accordance with the Right-to-Know Law, the School Board or subcommittee of the School Board screens all applications and identifies candidates to be invited for interviews;
3. At a meeting held and posed in accordance with the Right-to-Know Law, the School Board interviews the selected candidates;
4. The School Board discusses the candidates in public;
5. The School Board publicly votes to appoint a candidate.

NOTE: The School District Clerk is a public official, not an employee, so interviews, discussions, and votes regarding the selection of this candidate must occur in public. It is, however, permissible to discuss candidates in non-public only if the School Board will be discussing matters that would adversely affect the reputation of the candidate(s).

Original Effective: 03-2012
Revision Date:

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: BDB-R
School Board: May 2, 2012	Page 1 of 2

Oyster River Cooperative School District
School Administrative Unit #5
Office of the Superintendent of Schools

Position: School District Treasurer

Status: Part-Time; Stipend Position

Qualifications: Must be a registered voter of the School District (RSA 671:18); cannot be a member of the School Board (RSA 195:5, II); must have the experience or expertise in the area of fiscal management for medium to large size organizations or companies. It is preferred that the School District Treasurer be a certified public accountant.

Reports to: School Board

Job Goal: The School District Treasurer performs the duties mandated by New Hampshire law. Those duties require the Treasurer to handle and account for all School District money. The Treasurer must understand accounting principles required for municipalities and have an attention to detail.

Performance Responsibilities:

- Before beginning duties, provides a bond from a company licensed to do business in New Hampshire that is acceptable to the School Board for the faithful performance of the Treasurer's duties. (RSA 197:22);
- Maintains custody of all School District moneys. (RSA 197:23-a,I);
- Pays out money upon orders of School Board. (RSA 197:23-a,I);
- Deposits moneys in authorized banks. (RSA 197:23-a,I);
- Keeps suitable books to fairly and correctly account for all sums received into or paid from School District funds, and all notes given by the School District, with the particulars thereof. (RSA 197:23-a,III);
- Maintains payroll/vendor manifests and cashbooks. (RSA 197:23-a,III);
- Keeps a register which states the denomination, number, and date of every bond issued by the School District, including the time and place at which the payment of principal and interest is to be made, as well as any other information the Commissioner of Revenue Administration may require. (RSA 33:12);
- Within ten (10) days after the issuance of bonds and notes, submits to the Commissioner of Revenue Administration a report setting forth the details of the issue on the form prescribed by the Commissioner of Revenue Administration. (RSA 33:14);
- At the close of each fiscal year, shall make a report to the School District, giving a particular account of all of the Treasurer's financial transactions during the year. (RSA 197:23-a,III);
- Upon request, shall furnish to the School Board statements from the books and/or submit the books and vouchers to the School Board and to the auditors for examination. (RSA 197:23-a,III);
- Prepares for and participates in yearly audit. (RSA 197:23-a,III);

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: BDB-R
School Board: May 2, 2012	Page 2 of 2

- Prepares Treasurer's report for School Board. (RSA 197:23-a,III);
- Verifies all bank statements and reconciles monthly accounts. (RSA 197:23-a,III);
- For excess funds which are not immediately needed for the purpose of expenditure, shall invest with the approval of the School Board those funds in approved accounts and in accordance with the School District's investment policy and statutory limitations. (RSA 197:23-a, IV);
- Appoint with the approval of the School Board a deputy treasurer. (RSA 197:24-a);
- Shall pay to the School Board and other District officers their salaries granted by the School District. (RSA 194:11);
- Shall pay the truant officer upon order of the School Board. (RSA 194:11);
- Receives payment from the town all moneys to support the schools. (RSA 198:5);
- Performs any other duties as may be required by law.

Suggested process for appointment of the School District Treasurer:

District policy BDB requires that the School Board appoint the School District Treasurer annually; however, it does not specify the process that the School Board must use. The following is a process that the School Board can utilize to appoint the School District Treasurer.

If more than one candidate applies follow steps 1 through 5. If only one candidate applies, proceed from step one to step 5.

1. Advertise for the position by posting at the SAU office and in the other school buildings in which job openings are posted;
2. At a meeting held and posted in accordance with the Right-to-Know Law, the School Board or subcommittee of the School Board screens all applications and identifies candidates to be invited for interviews;
3. At a meeting held and posed in accordance with the Right-to-Know Law, the School Board interviews the selected candidates;
4. The School Board discusses the candidates in public;
5. The School Board publicly votes to appoint a candidate.

NOTE: The School District Treasurer is a public official, not an employee, so interviews, discussions, and votes regarding the selection of this candidate must occur in public. It is, however, permissible to discuss candidates in non-public only if the School Board will be discussing matters that would adversely affect the reputation of the candidate(s).

Original Effective: 03-2012

Revision Date:

Wendy DiFruscio

From: Katy Lilly
Sent: Thursday, March 05, 2015 9:32 PM
To: Wendy DiFruscio
Subject: Re: School District Physician

Hi Wendy, I'd be happy to stay on for next year. Let me know what they decide.
Thanks,
Katy

Sent from my iPad

On Mar 5, 2015, at 1:55 PM, Wendy DiFruscio <wdifruscio@orcsd.org> wrote:

Hi Dr. Lilly,

It is that time of year again when we need to nominate our District staff and was wondering if you would be willing to act as the 2015-16 District Physician for the 2015-16 school year.

Please let me know and if so, we will be doing the nominations at the March 18th School Board meeting which you do not need to attend.

Thank you and I will wait to hear back from you.

Wendy
Wendy L. DiFrusci
Superintendent's Administrative Assistant
SAU #5 – Oyster River Cooperative
36 Coe Drive
Durham, NH 03824
389-3286
wdifruscio@orcsd.org

The Right-to-Know Law provides that most e-mail communications, to or from School District employees regarding the business of the School District, are governmental records available to the public upon request. Therefore, this e-mail communication may be subject to public disclosure. However, confidential information about students, staff, and parents may not be subject to disclosure. The confidentiality of information about students and personnel matters must be maintained by the individual or entity to which this e-mail is addressed. Any unauthorized review, use, disclosure, or distribution of confidential information is prohibited.



Oyster River Athletic Department
 55 Coe Dr. Durham, NH 03824
 603-868-2375 www.orcsd.org

March 12, 2015

To: Dr. Jim Morse, Superintendent
From: Corey Parker
Date: 3/12/15
Re: Spring Coach Nominations
Message:

Please accept the following names for nomination to coach their selected sports this upcoming spring season.

Volunteer Positions:

Geoff Jablonski	Varsity Baseball
Sam Kerrigan	Boys Lacrosse
Nancy Bulkley	Girl's Tennis
Michael Pare	Girl's Tennis
Xander Bahl	Boy's Lacrosse
Cameron Calato	JV Baseball
Chris Campbell	Varsity Softball
Chris Wall	JV Baseball

Paid Positions:

Name	Team	Stipend	Years	Longevity	Total
Nicholas Ricciardi	Head Outdoor Track	\$5,038	10	\$300	\$5,338
Greg Gephart	Boys Assist. Outdoor Track	\$3,274	14	\$375	\$3,649
James Thibault	Boys JV Baseball	\$2,582	10	\$300	\$2,882
Craig Walfield	Boys Varsity Baseball	\$3,972	3	\$75	\$4,047
Glen Miller	Varsity Softball	\$3,972	1	\$0	\$3,972
Bob Heuchling	Girls Varsity Tennis	\$3,101	10	\$300	\$3,401
Casey Reynolds	Girls Varsity Lacrosse	\$3,972	12	\$375	\$4,347
Vince Bahl	Boys Varsity Lacrosse	\$3,972	1	\$0	\$3,972
Daniel Brown	Boys JV Lacrosse	\$2,582	3	\$75	\$2,657
Kate Potvin	Girls JV Lacrosse	\$2,582	0	\$0	\$2,582
Andy Allen	Boys Tennis	\$3,101	3	\$75	\$3,176
Dave Montgomery	MS Outdoor Track	\$2,325	5	\$150	\$2,475
Sunpreet Sadana	MS Outdoor Track	\$2,325	6	\$150	\$2,475
Megan Hinz	MS Outdoor Track	\$2,325	2	\$0	\$2,325
Lauren Tebbetts	MS Outdoor Track	\$2,325	5	\$150	\$2,475
Nate Grove	MS Baseball	\$1,938	4	\$75	\$2,013
Nicole LaChance	MS Softball	\$1,938	6	\$150	\$2,088
Nate Grove	5/6 Girls Basketball Intramural	\$582	10	\$300	\$882
Jason Duff	5/6 Boys Basketball Intramural	\$582	0	\$0	\$582

Yours in sports,
 Corey Parker

Policies for
 First/Second Read/Adoption/Deletion
SB Meeting of
March 18, 2015

Title	Code
Policies for First Read	
Student Searches and their Property	JIH
Searches of Student Automobiles on School Property	JIHB & R
Policies for Second Read/Adoption	
World Language Program	IHAH
Character and Citizenship Education	IHAK
Health Education and Exemption from Instruction	IHAM

<u>OYSTER RIVER COOPERATIVE SCHOOL BOARD</u>	<u>Policy Code: JIH</u>
<u>Policy Committee: January 7, 2015</u> <u>Policy Committee: February 11, 2015</u> <u>School Board First Read: March 4, 2015</u> <u>Back to Policy: March 11, 2015</u> <u>School Board First Read: March 18, 2015</u>	<u>Page 1 of 2</u> <u>Category: Recommended</u>

STUDENT SEARCHES AND THEIR PROPERTY

The superintendent, principal, security personnel of the Oyster River Cooperative School District or other authorized personnel may detain and search any student or students on the premises of the Oyster River Cooperative public schools, or while attending, or while in transit to, any event or function sponsored or authorized by the school under the following conditions:

1. When any authorized person has reasonable suspicion that the student may have on the students' person or property alcohol; dangerous weapons; prohibited electronic devices; controlled ~~dangerous~~ substances as defined by law or stolen property if the property in question is reasonably suspected to have been taken from a student, a school employee, or the school during school activities; or any other items which have been or may reasonably be disruptive of school operations or in violation of student discipline rules and applicable provisions of the student handbook. The extent of the search of the student's person or belongings and the measures used in conducting the search must be reasonably related to the objects of the search, and must not go beyond what is warranted by the nature of the suspected violation.

2. School lockers and school desks are the property of the school, not the student. Students who use school district lockers, desks, and other storage areas or compartments have no reasonable expectation of privacy from school employees as to the contents of those areas. Lockers, desks, and other storage areas or compartments may be subjected to searches at any time with or without reasonable suspicion. Students are not to use any school area or property to store anything that should not be at school. Students shall not exchange lockers or desks. Students shall not use any lockers or desks other than those assigned to them by the principal or designee. A shared locker or storage area implies shared responsibility.

3. Authorized personnel may conduct a search of the student's person or the student's belongings, as noted above, whenever a student freely and voluntarily consents to such a search. ~~Consent obtained through threats or coercion is not considered to be freely and voluntarily given.~~ If consent is not obtained then school officials are authorized to contact local law enforcement authorities and turn over all necessary investigative procedures to them.

4. Authorized personnel may also conduct a search of the student's person or the student's belongings without the student's or parent's consent in accordance with Paragraph 1 of this Policy, if reasonable suspicion exists of a student in possession of a dangerous weapon.

54. Strip searches are forbidden. No clothing except cold weather/outdoor garments and footwear will be requested to be removed before or during a search.

65. Authorized personnel conducting a search shall have authority to detain the student or students and to preserve any contraband seized. Contraband seized during the course of a search will be preserved and held in accordance with applicable administrative rules and procedures.

76. Any searches of students and property as outlined herein will be conducted by authorized personnel. Two authorized personnel shall be present when the student and property are being searched with one being of the same gender of the same sex as the student being searched.

<u>OYSTER RIVER COOPERATIVE SCHOOL BOARD</u>	<u>Policy Code: JIH</u>
<u>Policy Committee: January 7, 2015</u> <u>Policy Committee: February 11, 2015</u> <u>School Board First Read: March 4, 2015</u> <u>Back to Policy: March 11, 2015</u>	<u>Page 2 of 2</u> <u>Category: Recommended</u>

~~Whenever possible, two authorized persons shall be present during any search of a student or student property.~~

~~7. The Superintendent is authorized to arrange for the use of trained canines to aid in the search process.~~

~~8.7. If the school official conducting the search discovers any container which may conceal contraband, the container may be searched according to the district's procedures governing searches of student property. A "container" for the purpose of this policy may include, but is not limited to: an article of clothing, a handbag, purse, backpack, gym bag, coffee mugs, water bottles or any other item within which contraband material may be concealed.~~

~~9.8. Items that may be seized during an unauthorized search if observed by staff, in addition to those mentioned in Paragraph 1 above, shall include but not be limited to, any item, object, instrument, or material commonly recognized as unlawful or prohibited by law or by district policy. For example: prescription or non-prescription medicines, switchblade knives, brass knuckles, billy clubs, and pornographic literature are commonly recognizable as unlawful or prohibited items. Such items, or any other items which may pose a threat to a student, the student body, or school personnel shall be seized, identified as to ownership if possible, and held for release to proper authority.~~

~~In-When a conducting searches of students and/or property is done, school officials-administrators should consult with legal counsel and law enforcement authorities to be aware of circumstances when involvement of the police is advisable and/or necessary will notify the Superintendent.~~

Searches of student automobiles are governed by Board Policy JIHB.

Legal References:

NH Constitution, Pt.1, Art.19
State v. Drake, 139 NH 662 (1995)
State v. Tinkham, 143 NH 73 (1998)

Cross Reference:

JIH-R – Search of Students Procedure
JICI – Weapons on School Property

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: JIHB
Policy Committee: January 7, 2015 <u>Policy Committee: March 11, 2015</u> <u>School Board First Read: March 18, 2015</u>	Page 1 of 1 Category: Recommended

SEARCHES OF STUDENT AUTOMOBILES ON SCHOOL PROPERTY

Oyster River Cooperative School District students recognize that parking their automobiles on school property is a privilege and not a right. As part of this privilege, the district may search students' automobiles while parked on school property if the district has reasonable suspicion that a violation of school rules or policy has occurred. Students consent to having their automobiles searched by parking in school parking lots.

Authorized personnel conducting a search shall have authority to detain the student or students and to preserve any contraband seized. Contraband seized during the course of a search will be preserved and held in accordance with applicable administrative rules and procedures.

In the event the an employee of the school district has reason to believe that drugs, drug paraphernalia, or weapons are present in a student's automobile, that employee will inform the building principal, who will then conduct a search of the automobile. The principal shall fill out a vehicle search form, which will be maintained by the district.

Legal Reference:

NH Constitution, Pt.1, Art.19

Cross Reference:

JIHB-R – Student Operated Vehicle Search Report

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: JIHB-R
Policy Committee: January 7, 2015, March 11, 2015	Page 1 of 1

SEARCHES OF STUDENT AUTOMOBILES ON SCHOOL PROPERTY
STUDENT OPERATED VEHICLE SEARCH REPORT

NAME OF SCHOOL: _____

NAME OF STUDENT: _____

ADDRESS: _____

DATE OF SEARCH: _____

OWNER OF VEHICLE: _____

REASON(S) FOR SEARCH: _____

RESULTS/ITEMS RECOVERED: _____

VEHCILE DESCRIPTION AND TAG #: _____

ADMINISTRATOR: _____

WITNESS: _____

ADDITIONAL NOTES: _____

Cross Reference:

JIHB – Searches of Student Automobiles on School Property

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: IHAH
School Board First Read: December 3, 2014 School Board Second Read/Adoption: December 17, 2014 Back to Policy Committee: 1 /7/2015 & 2/11/2015 School Board First Read: March 4, 2015 School Board Second Read/Adoption: March 18, 2015	Page 1 of 1 Category: Priority

WORLD LANGUAGES PROGRAM

~~It is the policy of the Oyster River Cooperative School Board to provide students with opportunities to explore a broad range of academic fields.~~ In keeping with the [Oyster River Cooperative School Districts mission to provide broad academic opportunities—developmental needs of](#) to students, a world language program will be offered to students in the ~~elementary~~, middle school and high school and when possible at the elementary.

Content will include basic vocabulary as well as an introduction to the culture of countries speaking the studied languages. Instruction will include speaking and listening skills with some writing skills. The world languages teacher(s) and the building principal will develop other curriculum components.

Students who demonstrate content mastery at the exploratory level may be offered the opportunity to participate in a full year instructional program in 7th and 8th grades with the expectation that they will continue to study world language at the high school level.

Legal Reference:

NH Code of Administrative Rules, Section Ed. 306.26(c), World Languages, Middle School
NH Code of Administrative Rules, Section Ed. 306.27(e)(16), High School Curriculum,
World Languages,
NH Code of Administrative Rules, Section Ed. 306.48, World Languages Program

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: IHAK
<u>Policy Committee: November 19, 2014</u> <u>School Board First Read: December 3, 2014</u> <u>School Board Second Read/Adoption: December 17, 2014</u> <u>Back to Policy Committee: January 7, 2015 & 2/11/15</u> <u>School Board First Read: March 4, 2015</u> <u>School Board Second Read/Adoption: March 18, 2015</u>	Page 1 of 1 <u>Category: Priority</u>

CHARACTER AND CITIZENSHIP EDUCATION

The Oyster River Cooperative School Board assumes its leadership role in the development of ethical values among young people by endorsing and modeling character and citizenship education in a global community.

Those in charge of curriculum development will have the responsibility for integrating into the curriculum, as appropriate, the following principles:

- ~~1. Each individual has dignity and worth.~~
- ~~2. A free society requires respect for persons, property, principles, and for self.~~
- ~~3. Each individual has a right to learn and freedom to achieve.~~
- ~~4. Each individual, regardless of race, creed, color, sex, sexual orientation, ethnic background, or economic status, has the right to equal opportunity.~~
- ~~5. Each individual has the right to personal liberties.~~
- ~~6. Each individual is responsible for his/her own actions, and should exercise self-discipline where and when appropriate.~~
- ~~7. Each individual has a responsibility to the group as well as to the total society.~~
- ~~8. A democratic government is established by majority vote, subject to individual rights guaranteed by the Constitution.~~
- ~~9. Democratic societies are based on law.~~
- ~~10. Problems are solved through reason and orderly processes.~~
- ~~11. An individual should be tolerant of another's beliefs and should have freedom to express his/her own.~~
- ~~12. Each individual has the right to work, to pursue an occupation, and to gain satisfaction from personal efforts.~~

Teaching in the area of character and citizenship values will take place throughout the K-12 program.

Legal References:

- NH Code of Administrative Rules, Section Ed 306:04(a)(5), Character and Citizenship
- NH Code of Administrative Rules, Section ED 306:04(i), Character and Citizenship

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: IHAM
School Board First Read: October 6, 2010 School Board Second Read/Adoption: October 20, 2010 Policy Committee: November 19, 2014 & January 7, 2015 Feedback from P.E. Teachers & Wellness Committee School Board First Read: March 4, 2015 School Board Second Read/Adoption: March 18, 2015	Page 1 of 1 Category: Priority

HEALTH EDUCATION AND EXEMPTION FROM INSTRUCTION

Consistent with Department of Education requirements, health ~~and physical~~ education, including instruction about parts of the body, reproduction, and related topics, will be included in the instructional program.

Instruction must be appropriate to grade level, course of study, and development of students and must occur in a systematic manner. ~~The Superintendent will require that faculty members who present this instruction receive continuing in-service training, which includes appropriate teaching strategies and techniques.~~

Parents/guardians will have the right to inspect and review health ~~and physical~~ instruction materials which will be made reasonably accessible to parents/guardians and others to the extent practicable.

Parents/guardians who wish to review or inspection health ~~and physical~~ education materials may arrange a meeting with the Principal to review the materials.

Opt-Out Procedure and Form

Parents/guardians, ~~or students over eighteen years of age,~~ who do not want their child to participate in a particular unit of health or sex education instruction for religious reasons, religious objections, or personal values are allowed to have their child opt-out of such instruction. [Students over eighteen years of age can also choose to opt-out.](#)

Parents/guardians who wish to have their child opt-out of such instruction are required to complete the district opt-out form and state the particular unit of curriculum in which the student is not to participate. Any student who is exempted by request of the parent/guardian under this policy may be given an alternative assignment sufficient to meet state requirements for health education. The alternative assignment will be provided by the health ~~or physical~~ education teacher in conjunction with Principal.

~~Parents/guardians who do not want their child to participate in a particular unit of health or physical education for religious or personal value reasons must complete a Health or Physical Education Opt-Out Form.~~

Opt-Out-Forms are available from either the Principal or the District Online Web Site.

Opt-out requests must be submitted annually and are valid only for the school year in which they are submitted.

Cross Reference:

[IHAM-R – Health and Sex Education Exemption: Opt-Out Form](#)

Legal References:

NH Code of Administrative Rules, Section Ed 306.40, Health Education Program

~~*NH Code of Administrative Rules, Section Ed 306.41, Physical Education Program*~~

RSA 186:11, IX-b, Health and Sex Education

Appendix IHAM-R, Health ~~or Physical~~ Education Opt-Out Form