

Oyster River Cooperative School District
REGULAR MEETING

May 6, 2015

MAST WAY - CAFETERIA

6:30 PM

- o. CALL TO ORDER (6:30 PM)**
- I. 6:30 – 7:00 PM MANIFEST REVIEW/APPROVAL AT EACH SCHOOL BOARD MEETING**
- II. PUBLIC COMMENTS**
- III. APPROVAL OF MINUTES**
 - Motion to approve: 4/15/15 regular meeting minutes.
- IV. ANNOUNCEMENTS AND COMMENDATIONS**
 - A. District**
 - B. Board**
- V. DISTRICT REPORTS**
 - A. Assistant Superintendent/Curriculum & Instruction Report(s)**
 - B. Superintendent's Report**
 - C. Business Administrator**
 - FY15 Budget update
 - D. Student Senate Report**
 - E. Other:**
- VI. DISCUSSION ITEMS**
 - Board Goals for 2014– 2015 – a discussion with ORCSD Leadership Team (Action Item for 5/14)
 - 2015 – 16 Draft - Master Schedule of School Board Meeting Dates.
- VII. ACTIONS**
 - A. Superintendent Actions**
 - B. Board Action Items**
 - Approval of ORHS overnight Field Trip for 2015-16 to Costa Rica 4/22/16 – 5/1/16.
 - Motion to approve ORMS 1 year (2015-16) leave of absence.
 - Motion to approve ORHS Volunteer Coach.
 - Motion to approve list of policies.
- VIII. SCHOOL BOARD COMMITTEE UPDATES**
- IX. PUBLIC COMMENTS**
- X. CLOSING ACTIONS**
 - A. Future meeting dates: 5/14/15 workshop, 5/20/15 regular meetings**
- XI. NON-PUBLIC SESSION: RSA 91-A:3 II {If Needed}**
NON-MEETING SESSION: RSA 91-A:2 I {If Needed}
- XII. ADJOURNMENT**

The School Board reserves the right to take action on any item on the agenda.

**Respectfully submitted,
Superintendent**

**If you require special
communication aids, please
notify us 48 hours in
advance.**

**Oyster River Cooperative School District
SAU #5**

Welcome to the School Board meeting. If you wish to be heard by the Board, please note "Public Comment" at the beginning of the agenda (reverse side). The comment section of the agenda should not exceed three (3) minutes. Occasionally, the Board may "suspend its rules" to allow visitor participation at the time an issue of specific interest is being addressed.

Visitors should not expect a Board response to their comments or questions under the above since the Board may not have discussed or taken a position on the matter. The Superintendent, without speaking for the Board, may offer clarification as appropriate.

Agendas and background information are available on the district website prior to meetings. Agendas and additional information are generally available at the entrance to the meeting room or distributed at the time the item is introduced for discussion.

The ORCSD School Board will meet in regular session on the first and third Wednesdays of the month with special meetings when necessary. The School Board appreciates your attendance at these meetings and invites your continued interest in its work on behalf of the children and residents of the District.

Oyster River Cooperative School District Members:

- | | |
|------------------|----------------------------|
| • Thomas Newkirk | Term on Board: 2013 - 2016 |
| • Kenneth Rotner | Term on Board: 2013 - 2016 |
| • Sarah Farwell | Term on Board: 2014 - 2017 |
| • Denise Day | Term on Board: 2014 - 2017 |
| • Allan Howland | Term on Board: 2015- 2018 |
| • Maria S. Barth | Term on Board: 2015 -2018 |
| • Daniel Klein | Term on Board: 2015- 2018 |

Information Regarding Nonpublic Session

On occasion, the Board agenda may include (or be adjusted to include) a Nonpublic Session. When a motion is made to do so, it will be done under the provisions of the NH State Law RSA 91-A:3 II, and one or more of the following reasons will be claimed for entering Nonpublic Session:

- a. The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request will be granted.
- b. The hiring of any person as a public employee.
- c. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.
- d. Consideration of the acquisition, sale or lease of real property or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- e. Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency of any sub-division thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

Oyster River Cooperative School District Board Meeting

Regular Meeting

April 15, 2015

Oyster River High School

6:30 pm

I. CALL TO ORDER: by Tom Newkirk at 6:30 for Manifest Review

SCHOOL BOARD MEMBERS: Tom Newkirk, Al Howland, Kenny Rotner, Denise Day, Maria Barth, Sarah Farwell, Dan Klein and Student Representative Caroline Wilson

ADMINISTRATORS: Superintendent James Morse, Sue Caswell, Todd Allen, Jay Richard, Dennis Harrington, Carolyn Eastman, and Catherine Plourde

There were twelve members of the public present.

II. PUBLIC COMMENTS:

Dr. Glutting, a Durham resident, spoke in support of exploring the later start times at the high school.

Dr. Malone, a Lee resident, is in favor of the proposed shifting of school start times.

Tom Newkirk commended Alexander Taylor for all his work setting up this meeting in the library.

III. APPROVAL OF MINUTES: Motion to approve 3/31 Training Minutes and 4/1 regular meeting minutes.

Kenny Rotner moved to approve the March 31 Training Minutes, 2nd by Denise Day. Motion approved 7-0.

April 1st Meeting Minutes:

Page 3 Section VI Insert the committee assignments in the motion.

Denise Day moved to approve the April 1st minutes with the above amendment, 2nd by Dan Klein. Motion approved 7-0.

APPROVAL OF MANIFESTS:

Vendor Manifest: #21: \$249,390.75

Payroll Manifest: #22: \$858,280.23

IV. ANNOUNCEMENTS AND COMMENDATIONS:

A. District: Todd Allen noted that the cultural assimilation of the Barrington students has been very smooth.

He mentioned that there was an issue that was brought up about the shortage of copies of A Kill A Mockingbird. This is a misperception and there is more than enough copies of this book.

Todd also announced that grades closed last week and they will be available online this Friday.

Carolyn Eastman reported that the second season of the summer enrichment program is now online live. She commended the staff involved with organizing the 58 camps that will be available this summer.

Jay Richard of the Middle School announced that Professor Sharma has been the best professional mathematics in his experience. They are headed to the Washing DC trip next week with 108 eighth graders.

Carrie Vaich thanked the PTO for coordinating a great teacher luncheon today. It was appreciated. She congratulated the third graders who performed Freedom Bound. They did a great job. The fourth graders will be presenting Honk next week.

Catherine Plourde Director of Student Services discussed offering different technology tools to students.

Dennis Harrington of Moharimet announced that the Pancake Breakfast is this Saturday.

Board: Denise Day mentioned the “How to Keep Our Lives Healthy Balanced Forum” that was offered at the high school was excellent.

Kenny Rotner commended the Environmental Services class for all their hard work. The Todd’s Trot event was excellent and it optimized community involvement and spirit.

Sarah Farwell thanked Carolyn Eastman for bringing in Professor Sharma for the Math Developmental Services.

Al Howland noted that the Middle School Play was very well done. It has been a great experience watching these students grow.

Dan Klein commended Pam Felber for getting the students prepared for a great performance and they had a great time as well.

V. DISTRICT REPORTS

A. Assistant Superintendent/Curriculum and Instruction Reports

Carolyn Eastman gave the Board an update on the various committees that have been meeting. She reported that the Professional Growth Committee put out a survey asking for their developmental needs.

The Math Committee will be making a decision on April 23rd. This process has created a great dialogue on great mathematics.

The Social Emotional committee is being formed and will begin working on their goals.

B. Superintendent's Report:

Superintendent Morse commended Alexander Taylor for all his work in putting together this meeting. The May meetings will be at Mast Way and Moharimet and he thanked him for all his hard work in coordinating this effort.

Superintendent Morse appointed Kenny Rotner as the Board member on the Athletics Fields Committee.

Cinco De Mayo

Superintendent Morse introduced Chief David Kurz of the Durham Police Department and the unique situation that they have been dealing with. Last year there were 3000 students at UNH celebrating Cinco de Mayo. The Middle School sits in the middle of Fraternity Row.

Recommendations for Cinco De Mayo:

Redo Durham bus routes to minimize bus going downtown and have a police escort if necessary for that bus to be assisted in moving through town.

Reroute all Durham buses to move toward the high school.

No late buses for the middle and high school on Monday and Tuesday.

Release ORMS and ORHS students fifteen minutes early in order to account for the change in bus routes noted above.

No open campus at ORHS on Monday or Tuesday so our students are not driving to town.

Ask parents to allow walking students to ride the bus.

Encourage parents to allow their child who are normally picked up to ride home on the bus Monday and Tuesday.

Continue to refine this plan with faculty and town input.

Long term continue to work with UNH to address their calendar in order to mitigate the free time UNH students have to celebrate Cinco de Mayo.

They plan on communicating these actions multiple times.

Kenny Rotner would love the School Board to propose to President Huddleston their plans and to suggest that they provide entertainment. Superintendent Morse noted that President Huddleston is aware of their plans and plans to bring it up with the Faculty Senate.

C. Business Administrator: Sue Caswell shared with the Board recognition they received for energy savings from the EPA for their pledge for low carbon IT campaign. They were also recognized by Eversource for their lighting at the high school.

D. Student Senate Report: Caroline Wilson reported that the student senate is meeting with Principal Allen on their proposal for open campus.

Barrington Update: Superintendent Gail Kushner: Gail Kushner gave an update on the Barrington students attending Oyster River High School. She reported that there are currently 83 students in the Oyster River System. They are projecting 98 students for next year at Oyster River. They are on track for the registration process. They discussed with the Board working with the Curriculum Coordinators to make sure that they are aligned with the different schools that Barrington students attend.

A Barrington resident who is a junior at Oyster River High School spoke about how positive his experience has been.

Superintendent Morse commended Superintendent Kushner who has been great working with in making this agreement very smooth.

Start Time Report: Jeannie Sowers and Erin Sharp presented the School Start Time Working Group Presentation:

Working Group:

Superintendent Morse asked ORMS and ORHS Principals for informal working group:

Response to summer 2014 parent letter

Long standing concern: Wellness Committee Letter from 2009, signed by MOH Wellness Committee Chair, members of the committee, and concerned teachers, parents and councilors.

Working Group Process:

Assessed current state of research and findings on adolescent sleep, educational attainment, and physical/emotional health.

Reviewed prior work done by ORCSD in 2010/11.

Assessed what other districts have done – how did they address common concerns? What worked?

Identified preliminary options for start times

Coordinated with ORCSD transportation to explore possibilities.

Adolescents are sleep deprived:

70% of teens found to be sleep deprived

40% of teens get 6 or fewer hours of sleep/night

20% sleep in class

ORCSD Transportation system: constraints and opportunities;

ORCSD transportation system provides:

Door to door elementary school pickups.

Middle and high school are clustered pick-ups with some walking.

Kindergarten AM and PM.

Pre-school program

Late buses, athletic buses, activity buses

Working Group General Conclusions:

Early start times at ORMS and ORHS are detrimental to student health, academic performance, athletic and artistic achievements, and emotional wellbeing

The evidence that later school start times benefit adolescents is compelling and substantial.

Change is difficult and requires leadership from the School Board, from district administrators, and from parents.

Community outreach is important. Can be more constructive when focused on specific proposals, so that costs and benefits can be adequately shared and discussed.

Working Group Specific Recommendations:

- 1 Adopt later start times at ORMS and ORHS as a key priority for this year.
- 2 Authorize transportation study to see how bus schedules and later start times can work and why ridership is so low right now.
- 3 Work in consultation with administration, teachers, staff, athletics, and other extracurricular providers to resolve any scheduling concerns.
- 4 Once a feasible option is complete, reach out to the community for feedback.

The Board had a dialogue with the presenters and thanked them for all their work in preparing this report.

VI. DISCUSSION ITEMS:

Licensing Agreement: Sue Caswell presented the agreement for approval.

Kenny Rotner moved to authorize the Board chair to sign the licensing agreement, 2nd by Maria Barth. Motion passed 7-0.

School Board Policy Review for BBAA-SB Member Authority and BDF

Advisory Committees to the Policy Committee: Tom Newkirk is suggesting that the Policy Committee review and revise these as necessary. It is not clear from the Policy how they are categorized.

Maria Barth moved to have the Policy Committee review and revise these policies as necessary, 2nd by Dan Klein. Motion passed 7-0.

VII. ACTIONS:

Motion to Nominate and Approve Non-Tenured Professional staff.

Kenny Rotner moved to approve the non-tenured staff members as submitted by the Superintendent, 2nd by Denise Day. Motion passed 7-0.

Motion to approve list of Policies:

Policy IHAE	Physical Education
Policy IHAMA	Teaching about alcohol, drugs, tobacco and other abuse substances
Policy JIHD	Student Interviews and Interrogations
Policy JICI	Weapons on School Property
Policy ILBAA	High School Competencies
Policy IIB	Class Size

Denise Day moved to approve Policies IHAE, IHAMA, JIHD, JICI, ILBAA, and IIB for a first reading, 2nd by Kenny Rotner. Motion passed 7-0.

VIII. SCHOOL BOARD COMMITTEE UPDATES:

Tom Newkirk nominated Ruth McDonald and Corinna Tucker to the End 68 Hours of Hunger Committee.

Maria Barth moved to appoint Ruth McDonald and Corinna Tucker to the End 68 Hours of Hunger Committee, 2nd by Kenny Rotner. Motion approved 7-0.

Maria Barth reported that the End 68 Hours of Hunger Committee met last week. They expressed their thanks to all those who have supported this. They have revised their list of food that they are looking for to improve quality. There are now food pantries in both the middle school and high school.

Superintendent Morse, Maria Barth and Kenny Rotner attended a webinar how a school district used a program to back up traditional methods of communicating. This particular program is designed to be a supplement as a way to reach out to the residents of the towns using both traditional and nontraditional methods. He is having follow up conversations with them next week to see how it could help the District as a broad tool to help engage the community with the Athletic Fields, and in the future the Middle School Building.

IX. PUBLIC COMMENTS: Dean Rubine of Lee is suggesting a five year plan to raise a certain amount of revenue for the Fields each year which would only require a 50% vote and make it easier to pass. 60% is a hard number to reach.

Jennifer Lyon of Lee thanked part of the working group that presented to the Board tonight. She is hopeful that the District can come to a solution.

X. CLOSING ACTIONS

A. Future Meeting Dates: May 6 and May 20 Regular Meetings

XI. NON-PUBLIC/NON-MEETING SESSION: None.

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April 15, 2015

Draft

Tom Newkirk would like to propose a Board goal work shop in May. Wendy will survey the Board members to see what date will accommodate everyone's schedule.

XII. ADJOURNMENT:

**Maria Barth moved to adjourn the meeting at 9:30 p.m., 2nd by Dan Klein.
Motion approved unanimously.**

Respectfully yours,

Laura Grasso Dobson
Recording Secretary

**OYSTER RIVER COOPERATIVE SCHOOL DISTRICT
FISCAL YEAR 2014-2015
FINANCIAL STATUS AS OF:**

4/24/2015

	Budgeted	Expended	Encumbrances	Amount Remaining	Percentage Spent
	2014-2015	2014-2015	2014-2015	2014-2015	2014-2015
SALARIES:					
Administrator	1,301,715	1,112,059	202,223	(12,567)	101%
Teacher	14,207,423	9,866,536	4,225,583	115,304	99%
Para	2,027,495	1,649,711	451,172	(73,388)	104%
Tutor	179,021	142,089	42,041	(5,109)	103%
Custodian	689,634	577,889	129,904	(18,159)	103%
Secretary	351,434	289,982	61,183	269	100%
District Hourly	598,653	512,681	92,559	(6,587)	101%
Maintenance	196,661	162,554	23,194	10,913	94%
Drivers	760,290	552,689	145,592	62,009	92%
Misc & Summer	204,544	128,255	56,199	20,090	90%
Subs - Professional	248,027	240,147	30,978	(23,098)	109%
Subs - Para	22,300	43,524	2,835	(24,059)	208%
Subs - Secretary	3,000	4,257	0	(1,257)	142%
O/T	36,577	5,182	0	31,395	14%
Med & Dent Payback	537,292	439,921	85,404	11,967	98%
TOTAL SALARIES	21,364,066	15,727,476	5,548,867	87,723	99.6%
BENEFITS:					
Health Ins	4,308,627	3,013,149	1,275,067	20,411	100%
Dental Ins	126,717	87,633	36,919	2,165	98%
Life Ins	51,270	37,143	15,627	(1,500)	103%
LTD Ins	49,039	35,127	15,132	(1,220)	102%
FICA	1,630,188	1,170,954	429,593	29,641	98%
Retirement - Non Professional	321,390	265,316	57,194	(1,120)	100%
Retirement - Professional	2,099,479	1,422,481	615,425	61,573	97%
Annuity	105,050	80,606	32,636	(8,192)	108%
Tuition Reimb	0	1,551	0	(1,551)	
Unemployment Comp	24,065	10,309	0	13,756	43%
Workers Com	102,177	48,702	7,131	46,344	55%
TOTAL BENEFITS	8,818,002	6,172,971	2,484,724	160,307	98.2%
ALL OTHER OPERATING EXPENSES:					
Mast Way	148,802	119,765	10,665	18,372	88%
Moharimet	161,818	126,989	21,736	13,093	92%
Middle School	280,926	217,447	17,234	46,245	84%
High School	543,222	450,852	48,379	43,991	92%
District	2,479,572	1,970,225	42,408	466,939	81%
Transportation	710,942	599,625	7,597	103,720	85%
Technology	541,324	406,619	103,100	31,605	94%
Facilities	2,331,637	1,953,430	200,698	177,509	92%
SPED	1,922,574	1,489,360	433,162	52	100%
TOTAL OPERATING	9,120,817	7,334,312	884,979	901,526	90.1%
GRAND TOTAL	39,302,885	29,234,759	8,918,570	1,149,556	97.1%

Comment Section: Total LGC rebate = \$525,174. Employee portion = \$109,432, district portion \$415,742

To: Oyster River School Board
From: James Morse, Superintendent
Carolyn Eastman, Assistant Superintendent
Date: May 21, 2014
Re: **Revised DRAFT** School Board Goals 2014-15

We discussed various items the Board suggested as goals for 2014-15. The discussion resulted in the following suggested goals:

Goal I: Complete the Strategic Plan

- A. The Operations Plan will be presented in draft form for Board consideration in August 2014.
- B. The Academic/Technology Plan will be presented in draft form for discussion by the second meeting in September 2014.

Goal II: Develop a Multi-Year Plan for Implementation of Full Day Kindergarten

- A. Form a Broad Committee
- B. Purpose to Define:
 - a. timeline
 - b. needed staffing
 - c. curricula needs

Goal III: Begin Multi-Year Discussion Related to Long Term Viability of Oyster River Middle School

- A. Establish a Broad Committee
- B. Analyze Current Structure
- C. Analyze Flexibility to meet Academic Needs

Goal IV: Create a Multi-Year Capital Improvement Plan

- A. Review Facilities and Program Analysis by Davis Goudreau Architects
- B. Create a Five to Ten Year Capital Needs Plan with an Executive Summary

Goal V: Refine Proposal for ORHS Fields Update

- A. Hire Professional to Analyze Concept Design
- B. Prepare Financials
- C. Create Warrant Article for Community Consideration in March 2015

Goal VI: To Create a PK - 12 Vertically Aligned Curriculum that Opens up More Opportunities for Student Success.

- A. Identify Strengths and Needs of Current Program
- B. Investigate New Options that Offer Greater Opportunities for Students
- C. Develop Intervention Strategies that Mediate and Accelerate Student Learning
- D. Increase the Number of Students in Advanced Mathematics Participating in ORMS and ORHS

The superintendent recommends this remains a Board goal for the 2015-16 school year.

Goal VI: To Create a PK - 12 Vertically Aligned Curriculum that Opens up More Opportunities for Student Success.

- A. Identify Strengths and Needs of Current Program
- B. Investigate New Options that Offer Greater Opportunities for Students
- C. Develop Intervention Strategies that Mediate and Accelerate Student Learning
- D. Increase the Number of Students in Advanced Mathematics Participating in ORMS and ORHS

**OYSTER RIVER COOPERATIVE SCHOOL DISTRICT
2015 - 2016 MASTER SCHEDULE OF SCHOOL BOARD MEETINGS**

TO BE APPROVED by School Board -

<u>DATE</u>	<u>LOCATION 6:30 pm</u>
July 1 – Manifest Review Meeting (5:30 PM)	High School, Room C120
July 15	High School, Room C124
July 29 - Manifest Review Meeting (5:30 PM)	High School, Room C120
August 12 - Manifest Review Meeting (5:30 PM)	High School, Room C120
August 19.....	High School, Room C124
September 2.....	High School, Room C124
September 16.....	High School, Room C124
September 30 – Manifest Review Meeting (5:30 PM)..	High School, Room C120
October 7.....	High School, Room C124
October 21.....	High School, Room C124
November 4.....	High School, Room C124
November 18.....	High School, Room C124
December 2.....	High School, Room C124
December 16.....	High School, Room C124
January 6.....	High School, Room C124
January 13 ¹ Bond & Budget Hearing.....	H.S. Auditorium
January 20.....	High School, Room C124
February 3 ² Annual Meeting-Session I/ Manifest Review (6:30 PM).....	H.S. Auditorium
February 10.....	High School, Room C124
February 16 Candidates Night	High School, Room C124
February 17 Manifest Review Meeting.....	High School, Room C124
March 2.....	High School, Room C124
March 8 Annual Meeting - Session II.....	Town Voting Locations
March 16.....	High School, Room C124
April 6	High School, Room C124
April 20.....	High School, Room C124
May 4	High School, Room C124
May 18	High School, Room C124
June 1	High School, Room C124
June 15	High School, Room C124

¹ Bond hearing- snow date – January 14th

² Session I- snow date – February 4 *Subject to change
Candidates Night –Snow Date – February 18

This calendar subject to change with Board action pending needs of the District

OYSTER RIVER COOPERATIVE SCHOOL DISTRICT
OYSTER RIVER HIGH SCHOOL, 55 COE DRIVE, DURHAM, NH 03824
ORHS OVERNIGHT FIELD TRIP REQUEST FORM

Today's Date: 5/6/15

Teacher/Organization: M Beaton / Spanish Subject: Spanish

Trip Date & Time: Depart on 4/22/16 at ? (am/pm)
Return on 5/1/16 at ? (am/pm) *school vacation w/ possible school day*

Trip Contact Name & Phone Number: Caitlin Sherman Worldstrides (Name) (Phone #)
Trip Destination/Address: Costa Rica 1-800-771-2323 x 32606

Instructional Objective: Travel enhances the process of self-discovery, as an opportunity for social, personal & intellectual growth. It gives students the platform to use & improve language skills
Number of Students attending: 20-25 * *and experience another culture*

***Please submit an alphabetized list of each student's name and grade to the Main Office 1st hand. and the Nurse's Office two (2) weeks prior to the date of the trip.** Emergency forms are confidential and to be kept secure by the teacher. A first aid kit must be picked up by the teacher the day before leaving. Please return the kit and the forms ASAP.

Will any students need special assistance? If yes, specify: ? unknown

Chaperone Name(s): Mary Beaton

Cell Phone Numbers active during trip: Mary 603-854-0152

Transportation: Bus; Yes** or No.
**Please make arrangements for bus transportation with the Principal's secretary, ext 6002.

Review Faculty/Staff handbook for field trip / attendance procedures and time line.

Note: Overnight trips will be brought to the attention of the School Board; applications must be made at least one month in advance.

Calendar Approval: _____

Principal's Approval: *[Signature]*
Thomas Nelson



WORLDSTRIDES®
INTERNATIONAL
DISCOVERY
PROGRAMS

Dear Parents,

I'm excited to announce that I will lead a group of Oyster River High School students on a trip to on 4/23/16! I feel strongly that this experience will make a wonderful growth opportunity for your child, in the following ways:

- o They'll get a face-to-face, hands-on experience in a new country
- o They'll mature through exposure to different ideas and ways of life
- o They'll have the time of their lives with their current (and new) friends on a once-in-a-lifetime adventure.

I've chosen to travel with WorldStrides International Discovery programs because they're the leader in international student travel. In fact, they've led tours abroad for several of our local schools, and I don't want our own students to miss out on this opportunity!

I've also been very impressed with their commitment to safety, their decades of experience taking students abroad, and the unique, interactive educational components of their tours.

Itinerary

DAY 1 SAN JOSE. Costa Rica is known as the Switzerland of Central America, a country with no armed forces. Arrive in San Jose, the capital city.

DAY 2 POAS VOLCANO-HOT SPRINGS. Journey to the top of the volcano, and peer into the two-mile crater. Continue to Arenal. Visit volcanic hot springs for a relaxing soak!

DAY 3 MONTEVERDE. Continue to the Monteverde reserve. Enjoy an evening guided walk along a nature trail to see the nocturnal wildlife.

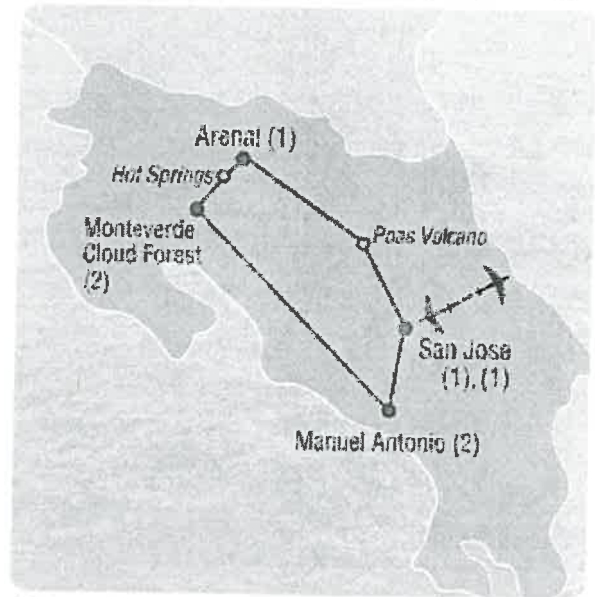
DAY 4 MONTEVERDE CLOUD FOREST. Take a morning guided walking tour of the reserve. At an altitude of 4,000 to 5,800 feet, this "cloudy" forest straddles the low continental divide and is known for abundant fauna and flora. Create authentic local foods during Cocina Tica. Take an optional Canopy Zip-Line tour.

DAY 5 MANUEL ANTONIO. Visit with local students during your Costa Rican School Visit. Continue to Manuel Antonio.

DAY 6 MANUEL ANTONIO. Combining white sandy beaches with lush tropical forest, Manuel Antonio is the perfect place to see a variety of Costa Rican wildlife, from white-faced monkeys and sleepy-faced sloths, to green turtles and orange-and-black-shelled land crabs. Explore the cays and inlets of this national park during a full-day excursion.

DAY 7 FOLKLORE DINNER. Try your hand in Ox Cart Crafts. Return to San Jose and Dance the El Torito.

DAY 8 TRAVEL HOME TO THE UNITED STATES.



Oyster River Cooperative School District

COACHING NOMINATION FORM

Name of Candidate: Matt Miller	School: Oyster River High School
Position: Volunteer Basketball Instructor	Paid or <input type="checkbox"/> Unpaid

Athletic Director Narrative:

Please accept this nomination for Matt Miller to volunteer his time and work with our boys basketball players in the off-season. Matt, a standout player for the UNH men's basketball program is aspiring to continue with basketball in the coaching spectrum after playing. He has offered to work with our players on a optional basis here at school. His knowledge of the game and ability to teach our young men will greatly improve their overall fundamental skills.

Attachments:

Reference Check

Application



Signature of Athletic Director

4/10/15
Date

Policies for
First/Second Read/Adoption/Deletion
**SB Meeting of
May 6, 2015**

Title	Code
Policies for First Read	
Policies for Second Read/Adoption	
Physical Education	IHAE
Teaching About Alcohol, Drugs, Tobacco and Other Abuse Substances	IHAMA
Student Interviews and Interrogations	JJHD
Weapons on School Property	JICI
High School Competencies	ILBAA
Class Size	IIB

The April 8, 2015 policy minutes are attached to this packet as a reference to the proposed changes to the attached policies.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: IHAE
Date of Adoption: August 17, 1988 Previously: IGAF Policy Committee Review: 8/4/11 Code Change Adopted School Board: May 2, 2012 Back to Policy Committee: 1/7/15, 3/11/15 & 4/8/15 School Board First Read: April 15, 2015 School Board Second Read/Adoption: May 6, 2015	Page 1 of 1 Category: Optional

PHYSICAL EDUCATION

Physical education shall be required of all [Oyster River Cooperative School](#) pupils on a regularly scheduled basis. No child shall be excused from physical education except on the advice of a registered physician of the state. Temporary excuses on a day-to-day basis may be granted by the teacher upon the request of the parents.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: IHAMA
Date of Adoption: August 17, 1988 Previously: IGAG Code Change Adoption School Board: May 2, 2012 <u>Policy Committee: November 19, 2014 & January 7, 2015 & February 11, 2015 & March 11, 2015 & April 8, 2015</u> <u>School Board First Read: April 15, 2015</u> <u>School Board Second Read/Adoption: May 6, 2015</u>	Page 1 of 1 <u>Category: Recommended</u>

TEACHING ABOUT ALCOHOL, DRUGS, ~~AND~~ TOBACCO, AND OTHER ABUSED SUBSTANCES

Drug abuse includes any physical or mental state resulting from the use of a drug for any purpose other than its medically prescribed use, and that this mental and/or physical effect precludes realization of the educational potential of the individual. The objectives of the drug education curriculum are rooted in the Oyster River Cooperative School Board's belief that prevention requires education and that the most important aspect of the policies and guidelines of the district should be the education of each student to the ~~dangers consequences~~ of drug use and abused substances. The superintendent shall be responsible to establish and periodically review the district's guidelines for staff members, ~~in conducting drug education and dealing with drug abuse.~~

Objectives of drug education curriculum:

- ~~1. To create an awareness of the total drug problem -- prevention; education; treatment; rehabilitation; and law enforcement on local, state, national, and international levels.~~
- ~~2. To inform the students of the effects on the body of narcotics, sedatives, hallucinogens, and stimulants.~~
- ~~3. To relate the use of drugs and alcohol to physical, mental, social, and emotional practices.~~
- ~~4. To encourage the individual to adopt an appropriate attitude toward pain, stress, and discomfort.~~
- ~~5. To develop the student's ability to make intelligent choices based on facts and to develop the courage to stand by one's own convictions.~~
- ~~6. To understand the need for seeking professional advice in dealing with problems related to physical and mental health.~~
- ~~7. To understand the personal, social, and economic problems causing the misuse of drugs and alcohol.~~
- ~~8. To develop an interest in preventing illegal use of drugs in the community.~~

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: JIHD
Policy Committee: August 8, 2015 School Board First Read: April 15, 2015 School Board Second Read/Adoption: May 6, 2015	Page 1 of 1 Category: Optional

STUDENT INTERVIEWS AND INTERROGATIONS

It is the policy of the Oyster River Cooperative School District to cooperate with law enforcement agencies.

Interviews by School Administrators

When a violation of Board policy or school rules occurs, the school principal or designee may question potential student victims and witnesses without prior consent of the parent, guardian, or legal custodian. If a school official is investigating a report of child abuse regarding the student and the suspected perpetrator is a member of the student's family, no contact with the student's family will be made.

Interrogations by School Administrators

In situations where a student is suspected of violating Board policies or school rules, the principal or designee may interrogate the suspected student if the school official has reasonable grounds to suspect that such a violation has occurred. The nature and extent of the questioning must be reasonably related to the objectives of the questioning. If the student denies any involvement or culpability, the student will have the opportunity to present his or her side of the story, orally or in writing to the proper school administrator.

Interviews and Interrogations by Law Enforcement Officers

Law enforcement officers may wish to interview students regarding their knowledge of suspected criminal activity and may wish to interrogate students who are themselves suspected of engaging in criminal activity. Except when law enforcement officers have a warrant or other court order, or when an emergency or other exigent circumstances exist, such interviews and interrogations are discouraged during the students' class time. The principal and principal's designee have the right and the obligation to take reasonable steps to prevent disruption of school operations and the educational process, while at the same time cooperating with law enforcement efforts. Accordingly, the principal or designee shall work together with law enforcement officers to coordinate efforts and minimize or prevent such disruption in cases of student interviews and interrogations. In the event of disagreement, the principal or designee shall immediately contact the Superintendent or district legal counsel for assistance.

Privacy: Except in an emergency or other circumstances justifying other action, the student should be summoned to the school administration office so that the law enforcement contact or arrest does not occur in the presence of the other students. The entire matter should be handled in a manner calculated to minimize embarrassment of the student and the need to provide confidentiality for the "minor" student.

It is the responsibility of the law enforcement officer to meet any legal requirements from a law enforcement perspective relating to advising a student of constitutional or statutory rights.

Cross Reference:

_____ [JIH - Student Searches and Their Property](#)

_____ [JICI - Weapons on School Property](#) [JIHB - Searches of Student Automobiles on School Property](#)

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: JICI
DRAFT to Policy Committee: May 9, 2011 Date to School Board for First Read: May 25, 2011 School Board Second Read/Adoption: June 15, 2011 Policy Committee: March 11, 2015 & April 8, 2015 School Board First Read: April 15, 2015 School Board Second Read/Adoption: May 6, 2015	Page 1 of 1 Category: Priority

WEAPONS ON SCHOOL PROPERTY

Weapons are not permitted on Oyster River Cooperative School District property, in school vehicles or at school-sponsored activities. This policy applies to students, [staff](#) and members of the public alike. Student violations of this policy will result in both school disciplinary action and notification of local law enforcement authorities. Members of the public who violate this policy will be reported to local law enforcement authorities.

The term “weapons” includes, but is not limited to, firearms (rifles, pistols, revolvers, pellet guns, BB guns, [or look-alikes](#), etc.) knives, slingshots, metallic knuckles, firecrackers, billy-clubs, stilettos, switchblade knives, swords, canes, pistol canes, black jacks, daggers, dirk knives, explosives, incendiaries, martial arts weapons or self-defense weapons (as defined by RSA 159:24 and RSA 159:20 respectively), or any other object or substance which, in the manner it is used or threatened to be used, is known to be capable of producing death or bodily injury.

In addition, any student who ~~is determined to have brought~~ [brings](#) a firearm (as defined by 18 U.S.C. §921) to school will be expelled for not less than one year (365 days). This expulsion may be modified by the Superintendent upon review of the specific case in accordance with other applicable law.

Pursuant to the provisions of 20 U.S.C. § 7151, Gun-Free Schools Act, the Board requires the Superintendent to contact local law enforcement authorities and/or the Division of Children and Youth Services and notify them of any student who brings a firearm or weapon on school property.

Weapons under control of law enforcement personnel are permitted.

All students will receive written notice of this policy at least once each year.

Legal References:

18 U.S.C. § 921 Et seq., Firearms
20 U.S.C. § 7151, Gun-Free Schools Act
RSA 193-D, Safe School Zones
RSA 193:13, Suspension and Expulsion of Students
NH Code of Administrative Rules, Section Ed. 317, Standards and Procedures for Suspension and Expulsion of Pupils Including Procedures Assuring Due Process

Cross Reference:

[JICD – Student Conduct, Discipline and Due Process – Safe School Zone](#)
[JIH – Student Searches and Their Property](#)
[JICI – Weapons on School Property](#)
[JIHB – Searches of Student Automobiles on School Property](#)

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: ILBAA
Review Policy Committee: August 6, 2014 & 4/8/15	Page 1 of 12
School Board First Read: April 15, 2015	Priority
School Board Second Read/Adoption: May 6, 2015	

HIGH SCHOOL GRADUATION COMPETENCIES

The following definitions are established for the purposes of assessment of Oyster River High School high school course work through the demonstration of student mastery of course competencies; ~~the following definitions are established:~~

1. "Competencies" means student learning targets that represent key content-specific concepts, skills, and knowledge applied within or across content domains. Specific and required types of competencies include course level competencies, district competencies and graduation competencies.
2. "District competencies" mean specific types of competencies that are common across the district and organized in developmental progressions that lead to achievement of graduation competencies.
3. "Graduation competencies" means specific types of competencies that are common across the district and define learning expectations for each student for graduation from high school.
4. "Mastery" means a high level of demonstrated proficiency with regard to a competency.

Course credit will be awarded through the demonstration of a student's mastery of the competencies of the course. Course credit granted through demonstration of mastery will be recorded on the official student transcript, ~~counted through traditional methods~~. Grades and credit granted through demonstration of mastery will be included in the student's grade point average. Students must be enrolled in the particular course in order to receive course credit.

Students who are involved in an approved extended learning opportunity to satisfy course requirements in whole or in part shall demonstrate mastery through a method or methods as approved by the course instructor, as specified in Policy IHBH.

Credit may be used to fulfill prerequisites for other courses and/or subject area credit requirements for graduation. Credit will not be granted, however, for a course in a subject area lower in course sequence than one for which the student has already earned credit.

The Superintendent shall establish rules for implementing this policy in cooperation with the high school Principal, and shall be responsible for ensuring that all high school courses include appropriate competency assessments. Competency Assessments will be selected, conducted, and reviewed in conjunction with the provisions of Policy ILBA.

Assessments shall be aligned with clearly defined educational standards that specify what students should know and be able to do. The assessment items and tasks shall be valid and appropriate representations of the standards students are expected to achieve. Assessment standards, tasks, procedures, and uses shall be fair to all students.

Legal References:

- Ed 306.02(d), Competencies
- [Ed 306.02\(g\) District competencies](#)
- [Ed 306.02\(j\) Graduation competencies](#)
- [Ed 306.04\(l\) Mastery](#)

[Ed 306.04\(a\)\(16\) Tracking Achievement of Graduation Competencies](#)
[Ed 306.04\(a\)\(25\)\(26\) Graduation competencies](#)
[Ed306.141\(a\)\(6\) Achievement of District and Graduation Competencies](#)

Cross References:

[IHBH - Extended Learning Opportunities](#)
[IL - Evaluation of Curricular Programs](#)
[ILBA - Assessment of Educational Programs](#)
[IMBC - Alternative Credit Options](#)
[ORHS - Student Handbook](#)

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: IIB
School Board: 1 st Read: October 6, 2010 Previously: IHB School Board: 2 nd Read & Adoption: October 20, 2010 Reviewed by School Board No Changes: September 3, 2014 Back to Policy Committee: 1/7/15, 2/11/15, 3/11/15 & 4/8/15 School Board First Read: April 15, 2015 School Board Second Read/Adoption: May 6, 2015	Page 1 of 1

CLASS SIZE

The Oyster River Cooperative School District will adhere to all state laws and regulations pertaining to class size. In the event of scheduling conflicts, staffing shortages, space limitations, fiscal limitations, or other issues that prevent a classroom from adhering class size regulations, the Superintendent or designee will contact the New Hampshire Department of Education and seek alternative compliance allowances through the applicable State procedures.

CLASS SIZE GUIDELINE

In an effort to provide the best possible education for all students in the Oyster River Cooperative School District it is the goal of the Oyster River Cooperative School Board to support the following guidelines related to class size.

- Kindergarten Not to exceed 18 students
- Grades 1, 2 and 3 Not to exceed 20 students
- Grades 4 and 5 Not to exceed 22 students
- Grades 6, 7 and 8 Teams of not more than 90 students per 4 person team
- Grades 9 through 12 In general not to exceed 22 students with the exception of those classes that may be above or below 22 students depending upon curriculum, activities, space limitations or for safety reasons. The Principal will be responsible for making these decisions.

Because resources (both space and staff) are limited it is understood that these are goals and not absolute limits and will not exceed state minimum standards guidelines.

Classes below 12 will be brought to the attention of the Superintendent for [review and approval](#)

Legal References:

N.H. Code of Administrative Rules, Section Ed 306.17, Class Size

Policy Committee Meeting Minutes

Wednesday, April 8, 2015 @ 3:30 PM

Attendees: Maria Barth, Kenny Rotner, Denise Day, Wendy DiFruscio, James Morse

Visitors: 0

Called to order at 3:40 by Jim Morse and he explained that since there will not be a chair for this committee until a "Charge" is developed he asked if it was okay for him to run this meeting.

Jim asked for input as to what the charge should be and as a group developed the following:

"To continuously review and update all policies.

To insure all Federal and state mandated policies are in place and current.

To bring all policies reviewed before the School Board for consideration."

This charge will be brought before the School Board for approval.

Policy IHAE – Physical Education– Policy was reviewed as is and determined that this is fine and is now ready for first read by the School Board.

Policy IHAMA – Teaching about Alcohol, Drugs and Tobacco. The District policy and the NHSBA version were reviewed, compared and discussed. It was determined that the existing policy will be retained with changes to the title and minor word changes to the content. Removal of the list of objectives to be added to an "R" document that will also include the Youth Risk Behavior Survey information that Jim will create in conjunction with Todd and Jay's input and invitation to School Board members to attend related functions. This revised policy is ready for first read.

Policy IIB – Class Size was pulled until the end of the meeting.

Policy JIHD – Student Interviews and Interrogation – This NHSBA policy was reviewed and compared to the original JIH policy pertaining to Student Searches prior to its total revision. The opening sentence will be extracted along with the wording in #3 and the last sentence of #4 and added to the NHSBA version. Cross reference of JIH, JIHB and JICI will be added. This policy is ready for first read.

Policy JICI – Weapons on School Property – This policy was reviewed in conjunction with the NHSBA version. Decision made to keep the District policy, but addition of "look-alikes" added. Discussion ensued that an "R" document be created, possibly using the actual law as the procedure. This policy is ready for first read.

Policy ILBAA – High School Graduation Competencies. This policy has been in review and revision for several meetings. ORHS Principal Todd Allen provided his changes and suggestions for revision. The policy committee reviewed these changes and approved the submission for first read by the School Board.

Policy IIB – Class Size – Discussion ensued. Questions asked pertaining to small class sizes, resulting in the language change to the last sentence and creation of an "R" document. Using the presentation provided on this topic by Todd Allen as a basis. Ready for first read.

Meeting ended at 5:10 PM – Next meeting to be May 13, 2015.

Respectfully submitted,
Wendy L. DiFruscio