

**Oyster River Cooperative School District Board Meeting
Regular Meeting**

August 19, 2015

High School

6:30 pm

I. CALL TO ORDER: by Tom Newkirk at 6:30 for Manifest Review.

SCHOOL BOARD MEMBERS: Tom Newkirk, Al Howland, Kenny Rotner, Denise Day, Sarah Farwell, Maria Barth, Dan Klein and Student Representative, Caroline Wilson.

ADMINISTRATORS: Superintendent James Morse, Sue Caswell, Todd Allen, Carrie Vaich, Jay Richard, and Dennis Harrington.

There were two members of the public present.

Ia. Public Hearing: Policy BBAA School Board Member Authority/Policy BDF Advisory Committee to the Board:

Policy BBAA: David Taylor of Durham thanked the Board for holding a hearing on this policy change. He has concerns about the two major changes in this policy. He quoted from “Becoming a Better Board Member” that basically says that subcommittees cannot take actions on behalf of the Board. The subcommittees don’t represent the same constituency that the whole Board does.

Policy BDF: David Taylor of Durham, one concern of this policy is the distinction on whether the advisory committee is the Superintendent’s committee or the Board’s committee.

II. PUBLIC COMMENTS:

Dean Rubine of Lee discussed the Board’s budget goal.

III. APPROVAL OF MINUTES:

Motion to approve: 7/29/15 Manifest Minutes and 8/5/15 Regular Meeting Minutes.

Al Howland moved to approve the July 29th Manifest Minutes, 2nd by Sarah Farwell. Motion approved 4-0-3 with Kenny Rotner, Al Howland and Denise Day abstaining.

Denise Day moved to approve the August 15th Board minutes, 2nd by Al Howland. Motion approved 6-1-0 with Dan Klein abstaining.

Approval of Manifests:

Payroll Manifest: #4: \$210,649.14

Vendor Manifest: #5 \$233,851.12

IV. ANNOUNCEMENTS AND COMMENDATIONS:

A. District: Todd Allen, high school principal, reported that fall sports started this past Monday and 260 students are participating.

Jay Richard, middle school principal, stated that they are ready for the start of school. He is really impressed with the facilities department and all they have accomplished over the summer. New student orientation is on August 27th from 9:00 – noon and the fifth grade meet and greet is on August 31st from 4:00 – 5:00.

B. Board: Sarah Farwell thanked the facilities department for all the landscaping and work done in and around the buildings.

V. DISTRICT REPORTS:

A. Assistant Superintendent/Curriculum and Instruction Reports: None.

B. Superintendent's Report: The opening day for staff is August 31st and will begin with a presentation by the parents who are advocating for a later start in the schools. This will give the staff an opportunity to ask questions.

Board Goal: Athletic Field Possible Funding Scenario: In an effort to achieve a successful vote, the Athletic Field Committee has pursued alternatives to crumb rubber fill. They have investigated options, visited sites and done a detailed benefit analysis. That report will be presented to the Board in September.

The proposed budget assumes an increased cost to the project of \$300,000 to reflect alternatives to crumb rubber that is consistent with revised estimates. In order to lower the requested bond from \$1.7 million in March to \$600,000, this budget requests that revenue from the sale of the Orchard Drive property and the Health Trust settlement funds from 2015-16 and 2016-17 be applied toward the athletic field project. Their recommendation represents a far lower bonding request than the \$1.7 million request made of the voters in March 2015.

Goal: To fund the ORHS athletic field renovation with bonding and land sale:

Completion Date: Summer 2016	Estimated Cost: \$2,300,000
Orchard Drive Land Sale	\$600,000 est.
Fund Balance Spring 2015-16 Insurance Settlement	\$400,000 est.
Fund Balance Spring 2016-17 Insurance Settlement	\$400,000 est.
Track Fund	\$300,000
Bond Amount:	<u>\$600,000</u>
Total:	\$2,300,000

The Board had an in depth conversation about the Orchard Drive property and the Insurance Settlements and how the timing would fit into the project.

2015-16 Enrollment Update: Superintendent Morse updated the Board on the enrollment projections. The Kindergarten numbers remain the same with an average of 17 students per class at Mast Way and an average of 13 students per class at Moharimet.

C. Business Administrator:

Budget Update: FY15 Final: Sue Caswell discussed the end of year fund balances with the Board. There is a fund balance of \$780,136 due mainly to total LGC rebate: \$525,174 employee portion: \$109,432 district portion: \$415,742 and additional revenue: \$370,000.

Primex Authorization (Workman's Compensation): Sue Caswell detailed a new program to stabilize our annual contributions for participation in the Primex Workers' Compensation Program. Participation in CAP for each year of the cap period is conditioned upon a two year commitment to participation in the Primex Workers' Compensation.

Kenny Rotner moved to participate in the Primex Program and authorize the Chair to sign the agreement, 2nd by Dan Klein. Motion passed 7-0 with the Student Representative voting in the affirmative.

FY2017 Calculations:

The Board discussed budget information for FY2017 budget goal setting.

Superintendent Morse outlined what the increases might look like for FY2017:

Teacher Salaries:	\$429,169
ORESPA/ORBDA:	\$143,066
Facilities:	\$200,000
Technology:	\$200,000
Kindergarten:	\$140,000
Athletic Facility Upgrade:	<u>\$400,000</u>
Total:	\$1,512,235

Fiscal Year 2017 Budget Goal:

To estimate expenditures minus all new revenues resulting in a net increase to the towns of 3% or less.

D. Student Senate Report: Caroline Wilson reported that as soon as school starts they will be working on Spirit week.

E. Other: ORCSD 2015-16 Bus Routes: There is a growing concern that sometimes a younger student is being dropped off at houses without certainty that an adult is present at the house. Lisa Huppe discussed that there is a permission form that parents can sign which allows their child to be dropped off without a parent present. Lisa said that last year there were 121 students from both Mast Way and Moharimet; 34 students in K-2 and 87 students in grades 3 & 4 whose parents had signed the permission form. For this year in grades K – 5 there are 205 students whose parents have signed the permission form authorizing student drop off without a parent present. The team will start having conversations with the parents about why a change may be necessary in the future. Ultimately, they will come back to the Board about a change in practice for next year.

Currently, there are high school bus routes that are 25-40 minutes long and elementary routes that are 25-35 minutes long.

VI. DISCUSSION ITEMS:

Transportation Drop off Authorization Protocol – Covered under Section E above.

FY2016-17 Budget Goals -

VII. ACTIONS:

A. Superintendent Actions: None

B. Board Action Items:

Motion to affirm the hiring of the ORHS .6 FTE Video Production Teacher. Kenny Rotner moved to approve the hiring of the .6 FTE ORHS Video Production Teacher, 2nd by Denise Day. Motion approved 7-0 with the student representative voting in the affirmative.

Kenny Rotner moved to approve the following list of ORHS Department Heads and Advisors, 2nd by Denise Day. Motion approved 7-0 with the Student representative voting in the affirmative.

Pam Carr	Fine Arts	\$2,500
Shauna Horsley (.5)	English	\$1,250
Stephen Lord	World Language	\$2,500
Don Maynard	PE/Health	\$2,500
Nate Oxnard	Science	\$2,500
Jon Peterson	Special Education	\$2,500
Pam Raiford	Social Studies	\$2,500
Kara Sullivan (.5)	English	\$1,250
Brendan Whalen	Math	\$2,500

Advisors

Celeste Best (.5)	National Honor Society	\$1,323
Derek Cangelo	Senate Advisor	\$3,207
Pam Carr (.5)	National Honor Society	\$1,323
Andrea Drake	Math Team Coach	\$3,357
Kathy Fink	Stage Mgt. Spring Play	\$2,260
Meredith Freeman-Caple	Fall/Spring Musical	\$3,357
Heather Healy	Senior Class Advisor	\$3,507
Shawn Kelly	Journalism/Mouth of the River	\$2,032
Marc LaForce	Music Activities/All State	\$2,498
Stephen Lord	Freshman Class Advisor	\$2,332
Barbara Milliken	Junior Class Advisor	\$2,348
Nate Oxnard	SPARC/Project 1 st Robotics	\$3,207
Matt Pappas	Sophomore Class Advisor	\$2,332
Mike Troy	Fall Stage Management	\$1,911
Karen Van Dyke	Yearbook	\$3,523
Susan Wilkinson	Community Service Club	\$2,423

Kenny Rotner moved to approve the following slate of ORMS Activity Advisors, 2nd by Denise Day. Motion approved 7-0 with the Student Representative voting in the affirmative.

Ruth Gehling	Math Counts	\$2,332
Sunny Sadana	Outing Club	\$ 738
Chris Hall	Outing Club	\$ 663
Michelle Martin	Science Club	\$ 738
Jennifer Snow	MS News	\$1,129
Laurie Gaylord	MS Yearbook	\$2,107
David Ervin	MS Jazz Band	\$2,723
Susan Mathison	After School Games	\$ 588
Nellie Dinger	After School Games	\$ 588
Sue Bissell	MS Club	\$ 588

Kenny Rotner moved to approve the following slate of Elementary Activity Stipend Nominations, 2nd by Denise Day. Motion approved 7-0 with the Student Representative voting in the affirmative.

Cathy Baker	Jump Rope for Heart Coordinator	\$ 400
Pam Felber	Musical Director	\$ 676.50
Felicia Sperry	Musical Assistant	\$ 450
Beth Struthers	Elementary Musical .5	\$ 489.50

Motion to Approve the List of Policies for first read:

Kenny Rotner moved to approved Policy JFAB - Admission of Tuition and Non-Resident Students, Policy IKG - Awards and Scholarships, Policy IJO-School, Family and Community Partnership, 2nd by Maria Barth. Motion approved 7-0 with the Student Representative voting in the affirmative.

Policies for Second Read/Adoption

Policy JBAB and R - Transgender and Gender Nonconforming Policy and Procedure, Policy BCB - Board Member Conflict of Interest, Policy JLI - Safety Program (Joint Loss Management Committee) 2nd by Maria Barth. Motion passed 7-0 with the Student Representative voting in the affirmative.

Policy for Deletion: Kenny Rotner moved to delete Policy KA – School Community & Home Relations 2nd by Maria Barth. Motion passed 7-0 with the Student Representative voting in the affirmative.

Policy BBAA - School Board Member Authority and Policy BDF - Advisory Committees to the Board: Maria Barth moved to send back to policy committee for further discussion, 2nd by Sarah Farwell. After a Board discussion, the Motion passed 7-0 with the Student Representative voting in the affirmative.

VIII. SCHOOL BOARD COMMITTEE UPDATES:

Tom Newkirk reported that the Negotiations Committee has had ongoing meetings with ORAA and ORESPA groups and will continue to meet regularly.

IX. PUBLIC COMMENTS:

David Taylor of Durham thanked the Board for bringing the policies back to the committee.

X. CLOSING ACTIONS:

A. Future Meeting Dates: 9/2/15 - High School Library 9/16/15 - Mast Way

XI. Non-Public Session: None.

Non-Meeting Session: None.

XII. ADJOURNMENT:

Al Howland moved to adjourn the meeting at 9:45, 2nd by Maria Barth. Motion approved 7-0 with the Student Representative voting in the affirmative.

Respectfully yours,

Laura Grasso Dobson
Recording Secretary