

**Oyster River Cooperative School District
REGULAR MEETING**

September 2, 2015

HIGH SCHOOL - LIBRARY

6:30 PM

- o. CALL TO ORDER (6:30 PM)**
- I. 6:30 – 7:00 PM MANIFEST REVIEW/APPROVAL AT EACH SCHOOL BOARD MEETING**
- II. PUBLIC COMMENTS**
- III. APPROVAL OF MINUTES**
 - Motion to approve: 8/19/15 regular meeting minutes.
- IV. ANNOUNCEMENTS AND COMMENDATIONS**
 - A. District**
 - B. Board**
- V. DISTRICT REPORTS**
 - A. Assistant Superintendent/Curriculum & Instruction Report(s)**
 - B. Superintendent's Report**
 - Unofficial Enrollment for the beginning of the 2015-16 school year.
 - C. Business Administrator**
 - D. Student Senate Report**
 - E. Other:**
- VI. DISCUSSION ITEMS**
 - Orchard Drive Appraisal
 - FY2016-17 Budget Goal
 - Athletic Field Funding
- VII. ACTIONS**
 - A. Superintendent Actions**
 - B. Board Action Items**
 - Nomination of ORCSD School Resource Office for Durham (ORHS/ORMS) and Truant Officers for Lee (Mast Way) and Madbury (Moharimet).
 - Motion to approve ORHS .5 FTE Business/Computer Teacher
 - Motion to sign the MS25/DOE25.
 - Motion to approve list of ORHS Coach Nominations.
 - Motion to approve Mast Way Elementary Stipend Activity nomination.
 - Motion to approve list of policies:
IKG – Awards and Scholarships, IJO – School, Community & Community Partnership
- VIII. SCHOOL BOARD COMMITTEE UPDATES**
- IX. PUBLIC COMMENTS**
- X. CLOSING ACTIONS**
 - A. Future meeting dates:** 9/16/15 Mast Way - Regular
9/30/15 Manifest (5:30 PM) ORHS – C120
10/7/15 Moharimet - Regular
- XI. NON-PUBLIC SESSION: RSA 91-A:3 II {If Needed}**
NON-MEETING SESSION: RSA 91-A:2 I {If Needed}
- XII. ADJOURNMENT**

The School Board reserves the right to take action on any item on the agenda.

**Respectfully submitted,
Superintendent**

**If you require special
communication aids, please
notify us 48 hours in
advance.**

Oyster River Cooperative School District
SAU #5

Welcome to the School Board meeting. If you wish to be heard by the Board, please note "Public Comment" at the beginning of the agenda (reverse side). The comment section of the agenda should not exceed three (3) minutes. Occasionally, the Board may "suspend its rules" to allow visitor participation at the time an issue of specific interest is being addressed.

Visitors should not expect a Board response to their comments or questions under the above since the Board may not have discussed or taken a position on the matter. The Superintendent, without speaking for the Board, may offer clarification as appropriate.

Agendas and background information are available on the district website prior to meetings. Agendas and additional information are generally available at the entrance to the meeting room or distributed at the time the item is introduced for discussion.

The ORCSD School Board will meet in regular session on the first and third Wednesdays of the month with special meetings when necessary. The School Board appreciates your attendance at these meetings and invites your continued interest in its work on behalf of the children and residents of the District.

Oyster River Cooperative School District Members:

• Thomas Newkirk	Term on Board: 2013 - 2016
• Kenneth Rotner	Term on Board: 2013 - 2016
• Sarah Farwell	Term on Board: 2014 - 2017
• Denise Day	Term on Board: 2014 - 2017
• Allan Howland	Term on Board: 2015 - 2018
• Maria S. Barth	Term on Board: 2015 - 2018
• Daniel Klein	Term on Board: 2015 - 2018

Information Regarding Nonpublic Session

On occasion, the Board agenda may include (or be adjusted to include) a Nonpublic Session. When a motion is made to do so, it will be done under the provisions of the NH State Law RSA 91-A:3 II, and one or more of the following reasons will be claimed for entering Nonpublic Session:

- a. The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request will be granted.
- b. The hiring of any person as a public employee.
- c. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.
- d. Consideration of the acquisition, sale or lease of real property or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- e. Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency of any sub-division thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

**Oyster River Cooperative School District Board Meeting
Regular Meeting**

August 19, 2015

High School

6:30 pm

I. CALL TO ORDER: by Tom Newkirk at 6:30 for Manifest Review.

SCHOOL BOARD MEMBERS: Tom Newkirk, Al Howland, Kenny Rotner, Denise Day, Sarah Farwell, Maria Barth, Dan Klein and Student Representative, Caroline Wilson.

ADMINISTRATORS: Superintendent James Morse, Sue Caswell, Todd Allen, Carrie Vaich, Jay Richard, and Dennis Harrington.

There were two members of the public present.

Ia. Public Hearing: Policy BBAA School Board Member Authority/Policy BDF Advisory Committee to the Board:

Policy BBAA: David Taylor of Durham thanked the Board for holding a hearing on this policy change. He has concerns about the two major changes in this policy. He quoted from "Becoming a Better Board Member" that basically says that subcommittees cannot take actions on behalf of the Board. The subcommittees don't represent the same constituency that the whole Board does.

Policy BDF: David Taylor of Durham, one concern of this policy is the distinction on whether the advisory committee is the Superintendent's committee or the Board's committee.

II. PUBLIC COMMENTS:

Dean Rubine of Lee discussed the Board's budget goal.

III. APPROVAL OF MINUTES:

Motion to approve: 7/29/15 Manifest Minutes and 8/5/15 Regular Meeting Minutes.

Al Howland moved to approve the July 29th Manifest Minutes, 2nd by Sarah Farwell. Motion approved 4-0-3 with Kenny Rotner, Al Howland and Denise Day abstaining.

Denise Day moved to approve the August 15th Board minutes, 2nd by Al Howland. Motion approved 6-1-0 with Dan Klein abstaining.

Approval of Manifests:

Payroll Manifest: #4: \$210,649.14

Vendor Manifest: #5 \$233,851.12

IV. ANNOUNCEMENTS AND COMMENDATIONS:

A. District: Todd Allen, high school principal, reported that fall sports started this past Monday and 260 students are participating.

Jay Richard, middle school principal, stated that they are ready for the start of school. He is really impressed with the facilities department and all they have accomplished over the summer. New student orientation is on August 27th from 9:00 – noon and the fifth grade meet and greet is on August 31st from 4:00 – 5:00.

B. Board: Sarah Farwell thanked the facilities department for all the landscaping and work done in and around the buildings.

V. DISTRICT REPORTS:

A. Assistant Superintendent/Curriculum and Instruction Reports: None.

B. Superintendent's Report: The opening day for staff is August 31st and will begin with a presentation by the parents who are advocating for a later start in the schools. This will give the staff an opportunity to ask questions.

Board Goal: Athletic Field Possible Funding Scenario: In an effort to achieve a successful vote, the Athletic Field Committee has pursued alternatives to crumb rubber fill. They have investigated options, visited sites and done a detailed benefit analysis. That report will be presented to the Board in September.

The proposed budget assumes an increased cost to the project of \$300,000 to reflect alternatives to crumb rubber that is consistent with revised estimates. In order to lower the requested bond from \$1.7 million in March to \$600,000, this budget requests that revenue from the sale of the Orchard Drive property and the Health Trust settlement funds from 2015-16 and 2016-17 be applied toward the athletic field project. Their recommendation represents a far lower bonding request than the \$1.7 million request made of the voters in March 2015.

Goal: To fund the ORHS athletic field renovation with bonding and land sale:

Completion Date: Summer 2016 Estimated Cost: \$2,300,000

Orchard Drive Land Sale	\$600,000 est.
Fund Balance Spring 2015-16 Insurance Settlement	\$400,000 est.
Fund Balance Spring 2016-17 Insurance Settlement	\$400,000 est.
Track Fund	\$300,000
Bond Amount:	<u>\$600,000</u>
Total:	\$2,300,000

The Board had an in depth conversation about the Orchard Drive property and the Insurance Settlements and how the timing would fit into the project.

2015-16 Enrollment Update: Superintendent Morse updated the Board on the enrollment projections. The Kindergarten numbers remain the same with an average of 17 students per class at Mast Way and an average of 13 students per class at Moharimet.

C. Business Administrator:

Budget Update: FY15 Final: Sue Caswell discussed the end of year fund balances with the Board. There is a fund balance of \$780,136 due mainly to total LGC rebate: \$525,174 employee portion: \$109,432 district portion: \$415,742 and additional revenue: \$370,000.

Primex Authorization (Workman's Compensation): Sue Caswell detailed a new program to stabilize our annual contributions for participation in the Primex Workers' Compensation Program. Participation in CAP for each year of the cap period is conditioned upon a two year commitment to participation in the Primex Workers' Compensation.

Kenny Rotner moved to participate in the Primex Program and authorize the Chair to sign the agreement, 2nd by Dan Klein. Motion passed 7-0 with the Student Representative voting in the affirmative.

FY2017 Calculations:

The Board discussed budget information for FY2017 budget goal setting.

Superintendent Morse outlined what the increases might look like for FY2017:

Teacher Salaries:	\$429,169
ORESPA/ORBDA:	\$143,066
Facilities:	\$200,000
Technology:	\$200,000
Kindergarten:	\$140,000
Athletic Facility Upgrade:	<u>\$400,000</u>
Total:	\$1,512,235

Fiscal Year 2017 Budget Goal:

To estimate expenditures minus all new revenues resulting in a net increase to the towns of 3% or less.

D. Student Senate Report: Caroline Wilson reported that as soon as school starts they will be working on Spirit week.

E. Other: ORCSD 2015-16 Bus Routes: There is a growing concern that sometimes a younger student is being dropped off at houses without certainty that an adult is present at the house. Lisa Huppe discussed that there is a permission form that parents can sign which allows their child to be dropped off without a parent present. Lisa said that last year there were 121 students from both Mast Way and Moharimet; 34 students in K-2 and 87 students in grades 3 & 4 whose parents had signed the permission form. For this year in grades K – 5 there are 205 students whose parents have signed the permission form authorizing student drop off without a parent present. The team will start having conversations with the parents about why a change may be necessary in the future. Ultimately, they will come back to the Board about a change in practice for next year.

Currently, there are high school bus routes that are 25-40 minutes long and elementary routes that are 25-35 minutes long.

VI. DISCUSSION ITEMS:

Transportation Drop off Authorization Protocol – Covered under Section E above.

FY2016-17 Budget Goals -

VII. ACTIONS:

A. Superintendent Actions: None

B. Board Action Items:

Motion to affirm the hiring of the ORHS .6 FTE Video Production Teacher. Kenny Rotner moved to approve the hiring of the .6 FTE ORHS Video Production Teacher, 2nd by Denise Day. Motion approved 7-0 with the student representative voting in the affirmative.

Kenny Rotner moved to approve the following list of ORHS Department Heads and Advisors, 2nd by Denise Day. Motion approved 7-0 with the Student representative voting in the affirmative.

Pam Carr	Fine Arts	\$2,500
Shauna Horsley (.5)	English	\$1,250
Stephen Lord	World Language	\$2,500
Don Maynard	PE/Health	\$2,500
Nate Oxnard	Science	\$2,500
Jon Peterson	Special Education	\$2,500
Pam Raiford	Social Studies	\$2,500
Kara Sullivan (.5)	English	\$1,250
Brendan Whalen	Math	\$2,500

Advisors

Celeste Best (.5)	National Honor Society	\$1,323
Derek Cangelo	Senate Advisor	\$3,207
Pam Carr (.5)	National Honor Society	\$1,323
Andrea Drake	Math Team Coach	\$3,357
Kathy Fink	Stage Mgt. Spring Play	\$2,260
Meredith Freeman-Caple	Fall/Spring Musical	\$3,357
Heather Healy	Senior Class Advisor	\$3,507
Shawn Kelly	Journalism/Mouth of the River	\$2,032
Marc LaForce	Music Activities/All State	\$2,498
Stephen Lord	Freshman Class Advisor	\$2,332
Barbara Milliken	Junior Class Advisor	\$2,348
Nate Oxnard	SPARC/Project 1 st Robotics	\$3,207
Matt Pappas	Sophomore Class Advisor	\$2,332
Mike Troy	Fall Stage Management	\$1,911
Karen Van Dyke	Yearbook	\$3,523
Susan Wilkinson	Community Service Club	\$2,423

Kenny Rotner moved to approve the following slate of ORMS Activity Advisors, 2nd by Denise Day. Motion approved 7-0 with the Student Representative voting in the affirmative.

Ruth Gehling	Math Counts	\$2,332
Sunny Sadana	Outing Club	\$ 738
Chris Hall	Outing Club	\$ 663
Michelle Martin	Science Club	\$ 738
Jennifer Snow	MS News	\$1,129
Laurie Gaylord	MS Yearbook	\$2,107
David Ervin	MS Jazz Band	\$2,723
Susan Mathison	After School Games	\$ 588
Nellie Dinger	After School Games	\$ 588
Sue Bissell	MS Club	\$ 588

Kenny Rotner moved to approve the following slate of Elementary Activity Stipend Nominations, 2nd by Denise Day. Motion approved 7-0 with the Student Representative voting in the affirmative.

Cathy Baker	Jump Rope for Heart Coordinator	\$ 400
Pam Felber	Musical Director	\$ 676.50
Felicia Sperry	Musical Assistant	\$ 450
Beth Struthers	Elementary Musical .5	\$ 489.50

Motion to Approve the List of Policies for first read:

Kenny Rotner moved to approved Policy JFAB - Admission of Tuition and Non-Resident Students, Policy IKG - Awards and Scholarships, Policy IJO-School, Family and Community Partnership, 2nd by Maria Barth. Motion approved 7-0 with the Student Representative voting in the affirmative.

Policies for Second Read/Adoption

Policy JBAB and R - Transgender and Gender Nonconforming Policy and Procedure, Policy BCB - Board Member Conflict of Interest, Policy JLI - Safety Program (Joint Loss Management Committee) 2nd by Maria Barth. Motion passed 7-0 with the Student Representative voting in the affirmative.

Policy for Deletion: Kenny Rotner moved to delete Policy KA – School Community & Home Relations 2nd by Maria Barth. Motion passed 7-0 with the Student Representative voting in the affirmative.

Policy BBAA - School Board Member Authority and Policy BDF - Advisory Committees to the Board: Maria Barth moved to send back to policy committee for further discussion, 2nd by Sarah Farwell. After a Board discussion, the Motion passed 7-0 with the Student Representative voting in the affirmative.

VIII. SCHOOL BOARD COMMITTEE UPDATES:

Tom Newkirk reported that the Negotiations Committee has had ongoing meetings with ORAA and ORESPA groups and will continue to meet regularly.

IX. PUBLIC COMMENTS:

David Taylor of Durham thanked the Board for bringing the policies back to the committee.

X. CLOSING ACTIONS:

A. Future Meeting Dates: 9/2/15 - High School Library 9/16/15 - Mast Way

XI. Non-Public Session: None.

Non-Meeting Session: None.

XII. ADJOURNMENT:

Al Howland moved to adjourn the meeting at 9:45, 2nd by Maria Barth. Motion approved 7-0 with the Student Representative voting in the affirmative.

Respectfully yours,

Laura Grasso Dobson
Recording Secretary

Mast Way School 2015-16 Enrollment Projections Vs. Actual*

LRPC Projections - November 2014

Projected Enrollment	K	1	2	3	4	Total
	46	54	55	57	51	263

Actual Enrollments as of 8-26-2015

	K	1	2	3	4	
EOY 6-19-15	46	49	56	57	48	256
Summer Withdrawals	3	2	3	2		10
New Registrations	10	10	8	3	3	34
Total Actual as of 8/26/15	53	57	61	58	51	280

*only includes completed registrations

Teacher	Grade	K	1	2	3	4	Avg
Kolbjornsen AM	K-AM	18					17.67
Parsons AM	K-AM	18					
Parsons PM	K-PM	17					
Burke	1		20				19
Desrochers	1		19				
Handwork	1		18				
Darois	2			20			20.33
McCormick	2			21			
Webb	2			20			
Drew	3				19		19.33
Moulton	3				20		
Paquette	3				19		
Bowden-Gerard	4					17	17
Buswell	4					17	
George	4					17	

Moharimet School 2015-16 Enrollment Projections Vs. Actual*

LRPC Projections - November 2014

Projected Enrollment	K	1	2	3	4	Total
	63	72	77	101	98	411

Actual* Enrollments as of 8-26-15

	K	1	2	3	4	
EOY 6-19-15	47	59	72	95	90	363
Summer Withdrawals	1	5	5	5	3	19
New Registrations	6	20	4	5	2	37
Total Actual as of 8-26-15	52	74	71	95	89	381

*only includes completed registrations

Teacher	Grade	K	1	2	3	4	Avg
Chartrand	K-AM	12					13
	K-PM	14					
Raspa	K-AM	13					
Lapierre	K-PM	13					
Dolcino	1		18				18.5
Zimar	1		19				
Bradley	1		19				
Torr	1		18				
Hoff	2			19			17.75
Jones	2			17			
Reilly	2			17			
Nadeau	2			18			
Schmitt	3				20		20.75
Hall	3				21		
Winsor	3				21		
Lee	3				21		
Swift	3/4				12	8	20
Fitzhenry	4					21	20.25
Larson/Dennen	4					20	
Curtin	4					19	
Van Ledtje	4					21	

Oyster River High School

Enrollment Update

August 26, 2015

Grade	Resident	Tuition/Barrington	Total by Grade
9 th	158	31	189
10 th	174	23	197
11 th	164	19	183
12 th	127	26	153
Total	623	99	722

Oyster River Middle School

Enrollment Update

August 12, 2015

Grade	Teams	Total
5th	Tigers - 42 Dolphins - 38 Otters - 42 Wolves - 39	161
6th	Equinox - 82 Wizards - 82	164
7th	Denali - 87 Fusion - 88	175
8th	Renaissance - 87 Odyssey - 87	174
		674

OYSTER RIVER COOPERATIVE SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
36 Coe Drive
Durham, New Hampshire 03824

Telephone: 603-868-5100

Facsimile # 603-868-6668

Fiscal Year 2017 Budget Goal
School Board Adoption: _____

1. ~~To estimate expenditures minus all new revenues resulting in a net increase to the towns of 3% or less.~~

Revised from School Board Discussion on August 19, 2015

Budgeting is directly related to our academic vision. The ORCSD School Board adopted a Strategic Plan to inform the communities of the overall direction of the school district.

The budget goal is intended to meet the 2016-17 School Board and Strategic Plan goals.

The proposed budget will include the costs for full day kindergarten and the athletic field's reorganization at the high school. It will include all completed negotiation agreements and health insurance costs.

The goal will include all identifiable revenue and will not have an overall impact that exceeds 3%.

This does not include any proposed warrants.

To: ORCSD School Board
 From: Jim Morse, Superintendent
 Susan Caswell, Business Administrator
 Athletic Field Committee
 Date: September 2, 2015
 Re: Possible Funding Scenario with NO Bonding

In March 2015 the warrant article related to bonding Athletic Field upgrades at ORHS passed by a majority of the voters (56%) but failed to get the 60% support required by law to bond the project; 36 additional positive votes and the project would have been approved.

Background:

The ORCSD School Board was encouraged that a majority of the voters wanted the project to proceed so decided to continue its efforts in support of the athletic field renovation by again making it a goal for 2015-16 school year.

In an effort to achieve a successful vote, the Athletic Field Committee has pursued alternatives to crumb rubber fill. They have investigated options, visited sites and done a detailed benefit analysis. You will see that report in September.

This memo reflects a no bonding Athletic Field financing option. The proposed budget assumes an increased cost to the project of \$300,000 to reflect alternatives to crumb rubber that is consistent with revised estimates. The original budget requests that revenue from the sale of the Orchard Drive property and the Health Trust settlement funds from 2015-16 and 2016-17 be applied toward the athletic field project.

This proposal redirects capital funds to the athletic field project requiring NO bonding, saving the ORCSD thousands in interest costs. It also does not require the sale of the Orchard Drive property to move forward.

If the land does not sell in a timely fashion, we could include \$600,000 in the 2017-18 budget to complete the project which moves the completion date to the summer of 2017. An additional option could be that we wait until the Orchard Drive land sells.

Goal: To Fund the ORHS Athletic Field Renovation w Bonding and Land Sale					
Completion Date: Summer 2016			Estimated Cost: \$2,300,000		
Orchard Drive Land Sale					\$600,000 est.
Capital Account					\$600,000
Fund Balance Spring 2015-16 Insurance Settlement					\$400,000 est.
Fund Balance Spring 2016-17 Insurance Settlement					\$400,000 est.
Track Fund					\$300,000
Total					\$2,300,000

Office of the Superintendent
Oyster River School District
36 Coe Drive, Durham, NH 03824

INTEROFFICE MEMORANDUM

TO: School Board
FROM: Dr. James C. Morse, Sr.
DATE: September 2, 2015
RE: Appointment of SRO and Truant Officer's

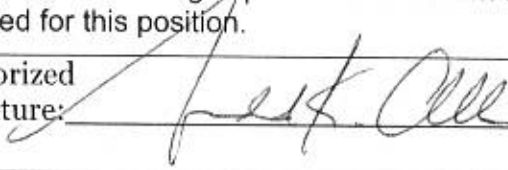
Please nominate the below listed individuals for the 2015-2016 school year:

School Resource Officer ORHS/ORMS	Officer Holly Malasky - Durham
Truant Officer Mast Way School:	Officer Donald J. Laliberte - Lee
Truant Officer Moharimet School:	Chief Joseph McGann - Madbury

Thank you.

Oyster River Cooperative School District
Nomination Form

#of Resumes Received: 3

Name:	Adam J. Lacasse
Date:	August 26, 2015
Position:	Business/Computer Teacher at ORHS
Person Replacing:	New position
Budgeted Amount:	
Recommended Step/Salary:	MA step 1 .5 FTE= \$21,372
Interviewed By:	Todd Allen, Pam Carr, Heather Healy and Mark Milliken
# Interviewed:	2
Education:	MBA from Whittemore School of Business, UNH BA in Political Science from UNH Associates of Applied Science in Business Management from the Thompson School at UNH
Certification:	Eligible for a statement of eligibility from the NHDOE and is pursuing Alt. 5 certification
HQT Status	
Related Experience:	Adjunct Faculty at UNH in Applied Marketing and Introduction to Computers 2009-2014
Comments:	Adam is making a career transition from the business world into public education. He is enrolled in the doctoral program at UNH in education. His professional background is as the Director of Operations for the Hampton Beach Club Casino from 2008-2014 and then spent the last year as the Director of Operations for the House of Blues in Boston. His work experience combined with his educational background and college level teaching experience make him uniquely qualified for this position.
Date: <u>8/26/15</u>	Authorized Signature: 

REQUIRED Attachments:	
<input checked="" type="checkbox"/> Resume	<input checked="" type="checkbox"/> 3 Letters of Recommendation <input type="checkbox"/> Copy of Certification of eligibility <i>shanty</i>

Pursuing Alt. 5 and will have a statement

Adam J. Lacasse
232 Wash Pond Road
Hampstead, NH 03841
(603) 234-6453
ajlacasse@gmail.com

August 23, 2015

To Whom It May Concern:

I write this letter to express my interest in the open teaching position in the business department at Oyster River High School. I have spent the last fifteen years working in the entertainment industry providing leadership while designing, planning, budgeting, executing, and refining more than one-thousand events. I have also taught as an adjunct professor at UNH where I am a proud alumnus with three degrees from the university.

I seek what I consider to be the ultimate win/win; a career in education where I can make a positive impact in the community while continuing my education to the highest degree. I have a true passion for education, philosophy as well as leadership theory and its practice. I view this position as a great means to accomplish many lifelong goals. I truly believe that I can add tremendous value to the school and its programs.

Thank you for taking the time to review my materials. I am very much looking forward to a response.

Sincerely,

Adam J. Lacasse

ADAM J. LACASSE

232 Wash Pond Road
Hampstead, NH 03841

603-234-6453
ajlacasse@gmail.com

Experienced Director of Operations seeking career opportunities in education. Truly motivated individual with a strong interest in leadership theory and its application. Proven ability to create and develop programs that increase efficiency and profitability of business operations. Ability to direct events and programs from design through completion.

EXPERIENCE

House of Blues, Boston, MA

Director of Music Hall Operations 2014-2015

- Direct the day-to-day operations of the 2,450 capacity entertainment venue
- Responsible for the recruitment, hiring and training of all staff
- Ensure guests have the optimal experience while mitigating risks and promoting profits
- Coordinate and manage labor based on forecasted attendance and sales
- Develop and coordinate training programs for all staff, supervisors and managers
- Proactively manage venue maintenance and repairs to ensure a safe and secure environment
- Liaison between the venue and the fire department, police department, and the community
- Maintain and operate MICROS point-of-sale system

HAMPTON BEACH CASINO BALLROOM, Hampton, NH

Director of Operations 2008-2014

- Direct all day-to-day operations of the 2,200 capacity entertainment venue
- Responsible for the recruitment, hiring and training of all staff
- Ensure guests have the optimal experience while mitigating risks and promoting profits
- Coordinate and manage labor based on forecasted attendance and sales
- Select, order and price all food and beverage offerings to ensure quality, profitability, and serviceability
- Proactively manage venue maintenance and repairs to ensure a safe and secure environment
- Liaison between the venue and the fire department, police department, and the community
- Maintain and Operate Micros Point-of-Sale system
- Founder of "Leaders in Live" – the Hampton Beach Casino Ballroom Internship Program

UNIVERSITY OF NEW HAMPSHIRE, Durham, NH

Adjunct Professor 2009-2014

- Applied Marketing
- Introduction to Computers

EDUCATION

WHITTEMORE SCHOOL OF BUSINESS AND ECONOMICS, UNIVERSITY OF NEW HAMPSHIRE, Durham, NH
Masters in Business Administration, MBA; GPA 3.8 Magna Cum Laude

COLLEGE OF LIBERAL ARTS, UNIVERSITY OF NEW HAMPSHIRE, Durham, NH
Bachelor of Arts, Political Science; GPA 3.29

THOMPSON SCHOOL OF APPLIED SCIENCE, UNIVERSITY OF NEW HAMPSHIRE, Durham, NH
Associates of Applied Science; Business Management

COPY

SCHOOL FINANCIAL REPORT

For the Year Ending June 30, 2015

For School District of Oyster River Cooperative, Durham, Lee, Madbury, NH

SAU # 5

DUE TO THE NH DEPARTMENT OF REVENUE

Not Later Than September 1, 2015

"I certify under the pains and penalties of perjury, to the best of my knowledge and belief, that all of the information contained in this document is true, accurate and complete."
Per RSA 198:4-d

School Board Chairperson - Thomas Newkirk

Date

Superintendent of Schools: _____ Date: _____
Dr. James C. Morse, Sr.

SCHOOL BOARD MEMBERS

Please sign in ink.

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL & PROPERTY DIVISION
P.O. BOX 487
CONCORD, NH 03302-0487
(603)230,5090



ORHS ATHLETICS

55 Coe Drive
Durham, NH 03824
603-868-2375 x1105
603-868-1355 Fax

OYSTER RIVER HIGH SCHOOL ATHLETICS DEPARTMENT

To: Dr. Jim Morse, Superintendent
From: Corey Parker
Date: 8/12/15
Re: 2015 Coach Nominations

Message:

Please accept the following names for nomination to coach their selected sports this upcoming fall season.

High School:

Volunteer Positions:

Felicia Arsenault	HS Field Hockey
Olivia Carney	HS Field Hockey

Paid Positions:

Name	Team	Stipend	Years	Longevity	Total
Derek Cangelo	Girl's Junior Varsity Soccer	\$2,608	0	\$0	\$2,608
Paul Bamford	Varsity Golf Coach	\$1,957	0	\$0	\$1,957
Travis Mitchell	J.V. Golf Coach	\$1,272	1	\$0	\$1,272

Yours in Sport,
Corey Parker
Director of Athletics
Oyster River Cooperative School District

Oyster River Cooperative School District

COACHING NOMINATION FORM

Name of Candidate: Paul Bamford	School: Oyster River High School
Varsity Golf Coach	<input checked="" type="checkbox"/> Paid or <input type="checkbox"/> Unpaid

Athletic Director Narrative:

Please accept this nomination for Paul Bamford as the varsity golf coach. Paul brings 30+ years of golfing enthusiasm and a great work ethic that will no doubt carry over onto the golfers. Paul a 1971 ORHS graduate played multiple sports at a high level and will bring the characteristics of dedication, work ethic and fun into the golf program. His warm personality will help inspire both our experienced and new golfers into a game they hopefully will want to play for many years to come.

Attachments: ✓ Reference Check ✓ Application



Signature of Athletic Director

8/12/15
Date

Oyster River Cooperative School District

COACHING NOMINATION FORM

Name of Candidate: FELICIA ARSENAULT	School: Oyster River High School
Position: Volunteer Field Hockey Coach	Paid or <input type="checkbox"/> Unpaid

Athletic Director Narrative:

Please accept this nomination for Felicia Arsenaault as a volunteer assistant field hockey coach with the high school program. Felicia played 4 years of field hockey at Berlin High School and brings a great knowledge of the game and will be able to help teach by showing on the field which will help our student-athletes a great deal. Given her background with goal tending, she will be able to work directly with 3-4 goalies and get specific goalie training, something we haven't had in some time here at ORHS.

Attachments: _____

Reference Check

_____ Application



Signature of Athletic Director

8/4/15

Date

To: Dr. James Morse
From: Carrie Vaich
Date: August 17, 2015
Subject: Nomination for Stipend Activities

Please accept the nomination of the following stipend activity for the 2015-2016 school year:

Stipend Activities

Name	Activity	Years	Stipend	Longevity	Total
Heather Moulton	New Teacher Mentor		\$500		\$500

Respectfully Submitted,

Carrie Vaich
Principal
Mast Way School

Policies for
First/Second Read/Adoption/Deletion
**SB Meeting of
September 2, 2015**

Title	Code
Policies for First Read	
Policies for Second Read/Adoption	
Awards and Scholarships	IKG
School, Family and Community Partnership	IJO
Policies for Deletion	

The August 5, 2015 policy minutes are attached to this packet as a reference to the proposed changes to the attached policies.

OYSTER RIVER COOPREATIVE SCHOOL BOARD	Policy Code: IKG
Review to Policy Committee: August 4, 2011 First Read to SB: September 21, 2011 Second Read/Adoption to SB: October 5, 2011 School Board First Read: August 19, 2015 School Board Second Read/Adoption: September 2, 2015	Page 1 of 1 Category: Optional

AWARDS AND SCHOLARSHIPS

The Oyster River Cooperative School Board may offer a variety of awards and scholarships sponsored by groups and individuals. Any new award or scholarship must be approved by the Board. All ongoing scholarship balances shall be handled by the Durham Trustee and administered according to the criteria set forth in the provisions approved by the Board. Scholarships shall be administered through the individual schools. If funds are not distributed directly to the recipient by the sponsoring organization they shall be handled by the business office. The District assumes no responsibilities If an organization ~~makes-made~~ the check payable to the student, it is the organization who is responsible for securing evidence of the student's attendance and for pursuing suspected diversion of funds. No offer of award will be accepted which is discriminatory on the basis of race, color, creed, national origin, gender or sexual orientation.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: IJO
Date of Adoption: May 30, 1972 Date of Revision: June 21, 2006 Code Revision Adoption: June 16, 2010 <u>School Board First Read: August 19, 2015</u> <u>School Board Second Read/Adoption: September 2, 2015</u>	Previously - IIC Page 1 of 1 <u>Category: Priority</u>

SCHOOL, FAMILY AND COMMUNITY RESOURCES PARTNERSHIP

The Oyster River Cooperative School District recognizes the importance of having strong partnership between the school system and the parents of our students as well as the community at large. It is therefore the policy of the Board to define standards for involvement between the schools, the community, and the parents of all students enrolled in the Oyster River Cooperative School District schools. The Superintendent is directed to implement these standards.

- Oyster River Cooperative School District schools are a welcoming place, clearly accessible to parents and the community.
- Communication between home and school is regular, two-way and meaningful.
- Parents are full partners in the educational decisions that affect children and families.
- Parents will be encouraged to visit their schools for beginning of the year events such as “Open House” and new student orientations. These events will be used to disseminate information on school policies, discipline procedures, assessment tools and school goals.
- Opportunities are provided to guide parents on ways to assist with homework, give feedback to teachers, and how parents can help their children improve skills and perform well on assessments.
- Handbooks are available yearly.
- Parents are encouraged to attend school-sponsored parent workshops to learn about parenting skills, health, safety, nutrition, home environments that support education and other topics of child and adolescent development throughout the year.
- Reasonable efforts will be made to communicate with parents in their primary language or in the language in which they feel comfortable.
- For purposes of this policy, the term “parent” refers to any adult-mother, father, older sibling, aunt, uncle, grandparent, guardian, mentor – who plays a significant role in the care of a student or students enrolled in the Oyster River Cooperative School District schools.
- Students and parents will receive information regarding cultural, recreational, academic, health, social and other resources that serve families within the community.
- The support of area businesses, agencies and faith-based organizations will be sought through financial, goods and services, and volunteer contributions. Any funds received will be dealt with in accordance with policy DIA – Fund Balance.
- Partnerships will be developed with local organizations, UNH, local city and county governments, and talented individuals to strengthen school programs, family practices and student learning.
- Student participation in community service will be encouraged.
- Business partnerships will also be developed to assist students in the successful transition to employment or further education.

Cross Reference:

Policy DIA – Fund Balance

Policy CHCA – Approval of Handbook Directives

Legal References:

NH Code of Administration Rules, Section Ed 306.04(a)(11), Community Partnerships

NH Code of Administration Rules, Section Ed 306.04(k), Community Partnerships

Policy Committee Meeting Minutes

Wednesday, August 5, 2015 @ 3:30 PM

Attendees: Maria Barth, Kenny Rotner, Denise Day, Wendy DiFruscio, James Morse, Sue Caswell

Visitors: 0

Called to order at 3:30 by Maria Barth. Jim explained that we were going to start with Policy JFAB & R – Transgender and Gender Nonconforming which was returned to the Policy committee from the School Board for additional review and revisions. Changes made and approved and will be returned to the School Board at their next meeting for a second read/adoption.

JFAB – Eligibility - Nonresident Students. Policy committee decided that the revisions discussed at their last meeting were incorporated into the NHSBA version for the committee's second review were discussed and minor changes were made to the first and second to last paragraph and will go to the next School Board meeting for a first read..

Policy IKG – Awards and Scholarships – Reviewed the existing and the NHSBA version. Clarification sought on the existing wording pertaining to trustees. Sue Caswell was asked by Jim to join the meeting and provide her input to this policy and if the wording was correct. Sue verified the procedure followed which matched the policy. Revisions made and ready for first read.

Policy IJO/KA – Community Resources/School Community & Home Relations. Review of these two existing policies that are pertaining to the same subject matter, along with the NHSBA version that encompasses both policies to determine which policy to keep, which to delete, and whether to adopt the NHSBA version. Lengthy discussion ensued. Decision made to use existing Policy IJO with verbiage taken from KA and cross reference added. This policy will go for a first read along with Policy KA which will be deleted.

Policy GCI & R – Professional Staff Development Opportunities – Review of existing and NHSBA version of both the policy and procedure. Lengthy discussion and question and answers session. Numerous changes made and discussed. Decision made that Jim will take the existing policy and procedure along with the NHSBA versions and totally revise. This policy and procedure is placed on hold until this revision is completed and will then be returned to the policy committee for additional review before sending to the School Board as a first read.

Policy JRB – Confidential Student Information - This is a new recommended policy from NHSBA for review. Jim suggested that this policy be sent to Catherine Plourde for review and comparison to FERPA. Policy committee agreed. This policy is placed on hold pending this review.

Meeting ended at 4:50 PM – Next meeting to be September 9, 2015. Additional meeting schedule will be created and reviewed at this meeting.

Respectfully submitted,

Wendy L. DiFruscio