

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: GBEF
Date of Adoption: August 20, 2008 Code and Title Change Adopted School Board: May 2, 2012 Previously: GCSA	Page 1 of 1

## SCHOOL DISTRICT INTERNET ACCESS FOR STAFF

Oyster River School District's computers, networks and Internet access are provided to support the educational mission of the schools and to enhance the curriculum and learning opportunities for students and school staff. This policy and the accompanying rules also apply to computers issued directly to staff, whether in use at school or off school premises.

District computers, network and Internet services are provided for purposes related to school programs and operations, and performance of job responsibilities. Incidental personal use of school computers is permitted as long as such use: 1) does not interfere with the employee's job responsibilities and performance; 2) does not interfere with system operations or other system users; and 3) does not violate this policy and the accompanying rules, or other Board policy, procedure or school rules. "Incidental personal use" is defined as use by an individual employee for occasional personal communications.

Compliance with the school district's policies and rules concerning computer use is mandatory. An employee who violates this policy and/or any rules governing use of the district's computers shall be subject to disciplinary action, up to and including termination. Illegal uses of the district's computers will also result in referral to law enforcement.

The Oyster River School District computers remain under the control, custody and supervision of the school district at all times. The district reserves the right to monitor all computers and Internet activity by employees. Employees have no expectation of privacy in their use of district computers.

Employees are allowed to use their personal computers at school with prior authorization, provided that they comply with this policy and the accompanying rules.

Employees shall be informed of this policy and the accompany rules through handbooks, the district's website, computer start-up page and/or other means selected by the Superintendent.

The Superintendent is responsible for implementing this policy and the accompanying rules. Additional administrative procedures or school rules governing day-to-day management and operations of the district's computer system may be implemented, consistent with Board policies and rules. The Superintendent may delegate specific responsibilities to the Network Administrator and others as he/she deems appropriate.

Legal Reference: RSA 194:3-d

***Note: This new policy is intended to replace IIB – Instruction Resources: Technology and IIBH – Access to Networked Information Resources***