

Policy Committee Meeting Minutes

Wednesday, March 14, 2018 @ 3:30 PM

Attendees: Kenny Rotner, Denise Day, Tom Newkirk, James Morse, Todd Allen, Wendy DiFruscio

Visitors: Suzanne Filippone, Heather Machanoff, Jay Richard

Denise called the meeting to order at 3:30 PM.

Dr. Morse opened the meeting with Policy and procedure KCDA & R – Memorial, Dedication and Recognitions. Stating that this was being brought back to the committee for review and possible revisions for other ways to handle memorials and turned the discussion over to Todd Allen for his input.

Todd explained that he reviewed the hand out from Prepare that was included in the back up which described acceptable alternatives to having a memorial. We need a more clearly defined process along with a committee to oversee and review requests for memorials.

Suzanne explained the procedure followed at the high school and also noted that requests sometimes do not come to them, but also to other administrators as well as Board members. Lengthy discussion ensued with a determination that language will be added to both the policy and procedure to define the process. It was determined that a committee should be formed. Heather will assist in creating this committee. The suggested policy and procedure will be brought back to the policy committee at their next meeting.

Heather Machanoff left the meeting at 4:00 PM.

Jim resumed the meeting with the District's current Policy EFAA – Payment for School Meals. He explained that this policy is being brought back for further clarification with input by the middle and high school principals. Jay Richard explained the current process at the middle school and stated that accountability is the challenge. Suggestions were made on different ways that might be used for students forgetting their lunch or needing to borrow from the office. Mr. Richard explained that the current system does work. Mrs. Filippone made a suggestion that we could possibly ask anyone having an end of year balance if they would like to carry it over or donate it to the school. Dr. Morse stated that we could run that suggestion by Mrs. Demers for her input. This policy will go to the School Board for a first read at their March 21st meeting.

Dr. Morse explained that JICJ & R – Technology Devices policy and procedures will align with the cell phone policy that is currently being reviewed and felt that this policy should be placed on hold until we move forward with the cell phone policy.

Meeting ended at 4:20 PM – Next meeting April 11, 2018.

Respectfully submitted,
Wendy L. DiFruscio