

**Oyster River Cooperative School District
REGULAR MEETING**

October 2, 2013 Oyster River High School, Room C-124 6:30 PM

- o. CALL TO ORDER (6:30 PM)**
- I. 6:30 – 7:00 PM MANIFEST REVIEW/APPROVAL AT EACH SCHOOL BOARD MEETING**
- II. PLEDGE OF ALLEGIANCE (7:00 pm)**
- III. PUBLIC COMMENTS**
- IV. APPROVAL OF MINUTES**
 - Motion to approve 9/18/13 meeting minutes.
- V. ANNOUNCEMENTS AND COMMENDATIONS**
 - A. District**
 - B. Board**
 - Manifest Volunteers
- VI. DISTRICT REPORTS**
 - A. Assistant Superintendent/Curriculum & Instruction Report(s)**
 - Curriculum Update
 - B. Superintendent's Report**
 - C. Business Administrator**
 - D. Student Senate Report**
 - E. Other:**
 - Siemens Summer Update
 - Tuition Framework Offer
- VII. DISCUSSION ITEMS**
- VIII. ACTIONS**
 - A. Superintendent Actions**
 - B. Board Action Items**
 - Motion to send out the tuition framework offer to the Barrington, Newmarket & Deerfield Schools
 - Motion to approve ORMS Additional Fall Coaches – Safety Issue
- IX. SCHOOL BOARD COMMITTEE UPDATES**
- X. PUBLIC COMMENTS**
- XI. CLOSING ACTIONS**
 - A. Future meeting dates:** 9/18/13, 10/2/13 Regular Meeting
- XII. ADJOURNMENT**
- XIII. NON-PUBLIC SESSION: RSA 91-A:3 {If Needed}**
NON-MEETING SESSION: RSA 91-A:2 {If Needed}

The School Board reserves the right to take action on any item on the agenda.

Respectfully submitted,

Superintendent

**If you require special
communication aids, please
notify us 48 hours in
advance.**

**Oyster River Cooperative School District
SAU #5**

Welcome to the School Board meeting. If you wish to be heard by the Board, please note "Public Comment" at the beginning of the agenda (reverse side). The comment section of the agenda should not exceed three (3) minutes unless extended by the Chair. Occasionally, the Board may "suspend its rules" to allow visitor participation at the time an issue of specific interest is being addressed.

Visitors should not expect a Board response to their comments or questions under the above since the Board may not have discussed or taken a position on the matter. The Superintendent, without speaking for the Board, may offer clarification as appropriate.

Agendas and background information are available on the district website prior to meetings. Agendas and additional information are generally available at the entrance to the meeting room or distributed at the time the item is introduced for discussion.

The ORCSD School Board will meet in regular session on the first and third Wednesdays of the month with special meetings when necessary. The School Board appreciates your attendance at these meetings and invites your continued interest in its work on behalf of the children and residents of the District.

Oyster River Cooperative School District Members:

- | | |
|------------------------|----------------------------|
| • Maria S. Barth, | Term on Board: 2012 -2015 |
| • Thomas Newkirk, | Term on Board: 2013 - 2016 |
| • Kenneth Rotner, | Term on Board: 2013 - 2016 |
| • Megan Turnbull | Term on Board: 2011 - 2014 |
| • Ann Lamborghini Lane | Term on Board: 2011 - 2014 |
| • Allan Howland | Term on Board: 2012 - 2015 |
| • Edwin Charle | Term on Board: 2012- 2015 |

Information Regarding Nonpublic Session

On occasion, the Board agenda may include (or be adjusted to include) a Nonpublic Session. When a motion is made to do so, it will be done under the provisions of the NH State Law RSA 91-A:3 II, and one or more of the following reasons will be claimed for entering Nonpublic Session:

- a. The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request will be granted.
- b. The hiring of any person as a public employee.
- c. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.
- d. Consideration of the acquisition, sale or lease of real property or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- e. Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency of any sub-division thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

Oyster River Cooperative School District

Regular Meeting

September 18, 2013

6:30 p.m.

DRAFT

BOARD MEMBERS PRESENT: Chair Maria Barth, Tom Newkirk, Kenny Rotner, Megan Turnbull, Ed Charle, Ann Lane, Al Howland and Student Representative Ryan Carrigan

ADMINISTRATORS PRESENT: Superintendent James Morse, Susan Caswell, Dennis Harrington, Jay Richard, Carrie Vaich

MEMBERS OF THE PUBLIC: There were four members of the public present for this evenings meeting.

I CALL TO ORDER : 6:30 – 7:00 Manifests Review

II PLEDGE OF ALLEGIANCE:

III PUBLIC COMMENTS Dean Rubine of Lee noted that there several items for the Board's vote tonight could impact the budget.

IV APPROVAL OF MINUTES: Motion to approve the September 4, 2013 Minutes: **Al Howland moved to approve the September 4, 2013 minutes, 2nd by Kenny Rotner. Revision: Vote to go into non meeting should be 6-0-1 with Kenny Rotner abstaining. Motion to approve the minutes with the revision passed 7-0 with the Student Rep abstaining.**

Approval of Manifests: VM#7 \$206,838.31 PR #7: \$872,693.32

V ANNOUNCEMENTS AND COMMENDATIONS:

A DISTRICT: Todd Allen announced that the High School open house is tomorrow evening at 6:00. He commended Celeste Best who was awarded the ING Unsung Heroes Award.

Jay Richard of the Middle School thanked everyone for a very successful open house last evening.

Carrie Vaich of Mast Way reported that they had a great curriculum night last week. The staff did a great job. Their first PTO meeting is tomorrow at 9:30.

Dennis Harrington of Moharimet recognized the PTO for a great job demolishing the playground in one day. The construction will be laid out this Saturday and next Saturday will be the playground barn raising. Dennis commended the staff for a great job in handling the lunch situation at Moharimet.

Carolyn Eastman commended many of the teachers serving on the various District Committees.

B. BOARD: Kenny Rotner attended lunch hour at Moharimet yesterday. The staff is doing an amazing job even in less than ideal conditions.

Al Howland commended the cross country coaches for the Bobcat Invitational that was last weekend.

Ed Charle reported that the Harvest Dinner on October 3rd at the high school cafeteria.

Doris Demers, Food Service Director, added that the Harvest Dinner is at 5:00 p.m. at a cost of \$7 per person or \$15 per family.

VI DISTRICT REPORTS

A Assistant Superintendent/Curriculum and Instruction:

Curriculum Update: Carolyn reported that the Star Assessment for Grades 2-10 is ongoing. On October 4, work on Atlas at the Middle School and High School will begin.

B Superintendent's Reports:

Tuition Update: Superintendent Morse reported that the framework of the agreement has been stabilized. He detailed upcoming events in the coming weeks. The essence is based on maintaining an enhanced program at the high school. The proposed tuition amount is \$14,500 per student. This includes 4 case managers and 11 para professionals. They have put in a 2% increase yearly for the next eight years. Transportation cost is the sending district's responsibility. On October 2, he will be presenting the draft framework to the Board. The Board will then send out the draft presentation to the three school Districts that have been interested in Oyster River.

C. Business Administrator

Budget Calendar:

October 18	Draft Budget Distribution
October 24	Workshop Session with the Board
October 30	Budget Workshop with the Board 7:00 HS C124
November 6	Regular Board Meeting Budget Discussion

November 19	Budget Workshop with the Board
December 10, 11, 12	Town Budget Forums on Budget
January 7	Public Hearing High School Auditorium
February 4	First Session Deliberative Session
March 11	Second Session/Voting by Ballet

D Student Senate Report: Student Representative Peter Zwart reported that Senate has been planning Spirit Week. There are different themed days. There is a Decades Day and a Class Color Day. There will be a hypnotist show as well.

DISCUSSION ITEMS

Budget Goals Discussion:

Revised Goals:

1 The ORCSD 2014-15 Budget will not exceed the cost of living as established by U.S. Government for 2013. Health Insurance, negotiated contracts and State cost shifts/mandate not subject to COLA.

2 Class size will be in accordance to Policy IIB in order to meet the needs of students both for acceleration and remediation.

3 Program growth/staff growth will be analyzed before adding new staff or programs to the 2014-2015 proposed budget to determine if needs can be met by reassignment of staff, reassignment of funds, and/or retirement savings.

4 Tuition funds will be used to maintain and enhance programs, offset capital costs and to lower tax impact on District taxpayers.

Al Howland moved to adopt the fiscal 2015 budget goals, 2nd by Ann Lane. Motion approved 7-0 with the Student Representative voting in the affirmative.

Moharimet Cafeteria: Superintendent Morse detailed the plans for a Moharimet Cafeteria:

1 Goal: No taxpayer impact via a LGC Payment Holiday

2 Contracted Service: Schematic Design: no more than \$10,000 per Policy DJE

3 Design and Development

4 Bid for a Construction Manager

5 March Referendum: OR Votes. If successful then contractors break ground in the spring and open the new Moharimet Cafeteria in October/November 2014.

Al Howland moved to authorize the Superintendent to move forward and to develop schematic designs not to exceed \$10,000 per Policy DJE, 2nd by Ann Lane. Motion approved 7-0 with the Student Representative voting in the affirmative.

Handbooks:

Handbooks: Superintendent Morse reviewed the proposed format for the student handbooks with the Board.

Maria Barth moved to accept the Handbooks, 2nd by AL Motion approved 7-0 with the student representative voting in the affirmative

ACTIONS:

Motion to approve Policies:

Policy EFA	Availability and Distribution of Healthy Foods
Policy GBDGD & R	Worker's Compensation Temporary Alternative .
Policy GBJ	Personnel Records
Policy GCK & R	Staff Assignment and Transfers
Policy IMBC & R	Alternative Credit Option

Tom Newkirk moved to approve the above policies, 2nd by Ann Lane.

Ed Charle moved to send back to Policy Committee GBGD & R, 2nd by Al Howland. Motion passed 7-0 on the amendment with the student representative voting in the affirmative.

Motion to approve the original motion passed 7-0 with the Student Representative voting in the affirmative.

SCHOOL BOARD COMMITTEE UPDATES:

Al Howland reported that the Advisory Budget Committee met and the purpose was to set their meeting agenda during the budget cycle.

PUBLIC COMMENTS: Dean Rubine of Lee spoke about the 2% increase per year for tuition from sending schools and feels it isn't high enough.

Dennis Harrington noted that staff has appreciated the addition of a teacher at the school this year. This helped to modify class sizes in several classes.

CLOSING ACTIONS

Future Meeting Dates: 10/2/13, 10/16/13, 10/23/13

Al Howland moved to adjourn the meeting at 8:45, 2nd by Ann Lane. Motion approved 7-0 with the Student Representative voting in the affirmative.

Respectfully yours,

Laura Grasso Dobson
Recording Secretary

Proposed Format for Student Handbooks

Cover:	District and School Identifiers and logos
Back of Cover:	In the middle: ORCSD Vision At the Bottom: Equal Opportunity Statement Non-Discrimination Statement
Page 1	Table of Content
Page 2	District Calendar
Page 3	School Staff Directory Principal, School Telephone number at top Protocol for Email: first initial last name@orcscd.org Staff Names with content area or grade
Page 4	Emergency and School Closing Information Including School Messenger information
Page 5 on	School Specific Information will vary but will include the following: <ul style="list-style-type: none">▪ Arrival/Departure Times▪ Visitor Procedure▪ School Safety▪ Absentee Process▪ Grading Protocol▪ Student Accident Insurance▪ Annual Assessments with Purpose▪ Afterschool Activities and how to participate▪ Records Request▪ Bus Routes Web Page URL▪ School Specific Information - Other
Last Section:	Common Policies/Procedures <ul style="list-style-type: none">Equal Opportunity<ul style="list-style-type: none">• GBA – Equal Opportunity EmploymentNon Discrimination<ul style="list-style-type: none">• AC – Non Discrimination• ACE – Non Discrimination Basis of Handicap/DisabilityAcceptable Use Policy<ul style="list-style-type: none">• JICL – Student Computer and Internet UseDiscipline Policy and Procedures<ul style="list-style-type: none">• JICD & R– Student Conduct Discipline• JKA – Corporal Punishment• JLDBA – Behavior Management• JICK - Bullying• JICFA – Student HazingTransportation Policy<ul style="list-style-type: none">• EEA – Student Transportation• JICC - Student Conduct on School BusesDrug and Alcohol Policy<ul style="list-style-type: none">• ADB – Drug Free Workplace/Drug-Free Schools• ADC – Use of Tobacco Products• JICH & R – Student Tobacco, Alcohol & Drug AbuseSchool Safety/Weapons Policy<ul style="list-style-type: none">• JICI – Weapons on School PropertyCopyright Compliance<ul style="list-style-type: none">• EGADFERPA504/Special Education

To: ORCSD School Board
From: Jim Morse, Superintendent
Date: October 2, 2013
Re: Tuition Offer to Barrington, Deerfield and Newmarket

Oyster River High School has educated tuition students from Barrington in relatively small numbers for several years. The District has been in conversations with Newmarket as far back as Superintendent Colter. Discussions with Barrington, Deerfield and Newmarket entered a more deliberative stage when the ORCSD School Board directed Superintendent Morse to engage in a more earnest fashion with the aforementioned school districts. Over the past year, through numerous discussions, a framework developed that began to add substance and form to a potential agreement.

Oyster River has seen declining enrollment for the past decade. Ten years ago the District had nearly 2400 students; today we have only a few more than 2000 students. Oyster River High School was remodeled nearly ten years ago and upgraded to a state of the art high school facility, resulting in increased capacity. Referencing the New Hampshire School Administrative Association Study completed in 2012, and School Board Policy IIB guidelines, it was determined that the capacity of the school could be up to 915 students or using the State of New Hampshire guidelines of 1205 students.

Using these guidelines, Oyster River High School has space for nearly 300 additional students. Barrington, Deerfield and Newmarket have expressed interest in occupying those available seats and paying tuition to Oyster River Cooperative School District to educate their high school students.

It is time to bring these discussions to the next level. To date, through numerous discussions, a framework agreement has taken shape. However, we do not know officially, the level of interest that any of the aforementioned school districts have in the framework developed. Tonight, I ask the Board to release the framework to Barrington, Deerfield and Newmarket as a non-binding offer to educate their high school students within this framework. We will ask a definitive answer no later than November 1st is given by each school district expressing interest in tuitioning their students to ORHS.

The superintendent and Board members, Thomas Newkirk and Al Howland will continue to meet throughout October and November, on your behalf, to continue the discussion with each school district, in order to share intent, and to answer their questions.

I will inform you at your November 6, 2013 meeting which school district(s) expressed interest. At your November 20, 2013 meeting, the Board will need to decide whether to move forward to enter into final negotiations with the selected district(s). Once completed, communication outreach will be held between November 2013 and February 2014 with a definitive vote by the citizens of both school districts in March 2014.

Thank you.



**ORHS
ATHLETICS**

**55 Coe Drive
Durham, NH 03824
603-868-2375 x1105
603-868-1355 Fax**

OYSTER RIVER HIGH SCHOOL ATHLETICS DEPARTMENT

To: Dr. Jim Morse, Superintendent
From: Corey Parker
Date: 9/20/13
Re: Additional Fall 2013 ORMS Coaches

Message:

Please accept the following names for nomination to coach their selected fall season sports.

Paid Positions:

ORMS Paid Positions:

Name	Team	Stipend	Years	Longevity	Total
Ben Halsey	MS Cross Country	\$1,919	0	0	\$1,919
Stephanie Ward	MS Cross Country	\$1,919	0	0	\$1,919
Emma Hewson	MS Field Hockey	\$1,919	1	0	\$1,919

Yours in sports,

Corey Parker
Director of Athletics
Oyster River Cooperative School District
cparker@orcscd.org