

Policy Committee Meeting Minutes

Wednesday, April 13, 2016 @ 4:00 PM

Attendees: Maria Barth, Kenny Rotner, Denise Day, Wendy DiFruscio, James Morse, (Sue Caswell 4:00 – 4:10)

Visitors: 0 –

Called to order at 4:00 by Jim Morse who then called for nominations for a chair for this committee. Denise Day nominated Maria Barth, seconded by Kenny Rotner. Vote unanimous 3-0.

Jim acknowledge Sue Caswell and asked Maria if he could bring forward a transportation procedure and form that he wished to discuss with the policy committee pertaining to the K-4 Bus Drop Off Protocol for the District. Jim explained the current practice, with clarification from Sue, and outlined the changes requested by the District Bus Drivers. Discussion and questions asked and it was requested that this be formatted into a policy to go before the School Board for a first read. On April 14, 2016 it was discussed that an existing policy pertaining to student transportation - Policy EEA will be used with this protocol and form to create an “r” procedure.

Policy ADC – Use of Tobacco Products Strictly Prohibited in/on All School Facilities and/or Grounds – When comparing with other District policies of the same subject matter, it was noticed by a District employee that e-cigarettes and liquid nicotine were not included. A re-review resulted in a revision to the existing policy and removal of the last three headings and descriptions. Ready for first read.

Policy BDB – Board Officers/Board Organization Meeting – The existing policy and NHSBA version were compared. Discussion surrounding Chairperson responsibilities were different in the existing policy compared to the NHSBA version which has been updated. Committee decided that they would adopt the NHSBA updated version, but will keep the last paragraph of the existing policy and add to the NHSBA version. It was also decided to take the NHSBA version of Policy BBAA which is the Roles and Duties of the Board Chairperson and create a procedure to the revised Policy BDB. This policy is required to have a public hearing for any revisions and this will take place at the beginning of the April 20, 2016 School Board Meeting. This policy is ready for a first read.

Policy BEC – Non-Public Sessions – The committee reviewed this policy at their March 9th meeting as the law changed requiring a vote to seal minutes to take place in public session. It was decided to hold this policy until the April 20th meeting for inclusion with the School Board policies that require annual review. This policy is required to have a public hearing for any revisions and this will take place at the beginning of the April 20, 2016 School Board Meeting. This policy is ready for a first read.

Meeting ended at 4:30 PM – Next meeting May 11, 2016.

Respectfully submitted,

Wendy L. DiFruscio