

Policy Committee Meeting Minutes

Wednesday, May 11, 2016 @ 3:30 PM

Attendees: Maria Barth, Kenny Rotner, Denise Day, Wendy DiFruscio, James Morse, Catherine Plourde

Visitors: 0 –

Called to order at 3:40 by Maria Barth.

Jim asked Maria if he could add a policy to the agenda as back ground information only for a parent correspondence that was received by Catherine and copied to the School Board.

Jim acknowledge Catherine Plourde who briefly explained why Policy IHB – Establishing Criteria for Special Education Evaluation was being brought forward, and answered questions surrounding the procedure that was followed, and the subsequent decision that was made using the guidelines depicted in the policy.

Catherine remained at the meeting to answer any questions that the policy committee might have pertaining to the next four policies and procedures that were reviewed and revised by legal counsel in accordance with the changes to the State and Federal laws.

Policy JRA – Student Education Records and Information (FERPA) Catherine reviewed the proposed changes to the policy with the committee and answered questions. This policy is ready for first read.

Procedure JRA-R – Student Education Records and Information Procedure – As with the FERPA policy, this procedure was also reviewed and clarification of information was put in place and will be moved forward with the policy at the next School Board meeting.

Policy JRA-E – FERPA Student Annual Notice – As with the procedure, Catherine reviewed the changes with the committee and this will also move forward at the next School Board meeting.

Policy JICK – Pupil Safety & Violence Prevention – Bullying & Cyberbullying – Jim explained that this policy was also being revised due to changes made by the State in the definition of what now constitutes bullying. Committee members asked clarifying questions and a lengthy discussion ensued. This policy is ready for a first read.

Policy BEDB & R – Agenda Preparation and Format – This policy was brought before the committee at the request of Kenny Rotner so that a change to the Agenda format could be brought before the entire School Board for their review. Kenny asked if “Approval of Agenda” could be added and “Comments” added to Section IV. This policy is ready for a first read.

Policy GBJ & R – Personnel Records – This policy and procedure was reviewed by the HR Coordinator for accuracy. Committee discussed and made minor changes to the wording in the policy for a clearer understanding. This policy and procedure will be sent to the next School Board meeting for a first read.

Meeting ended at 4:45 PM – Next meeting June 8, 2016.

Respectfully submitted,

Wendy L. DiFruscio