

Policy Committee Meeting Minutes

Wednesday, October 12, 2016 @ 3:30 PM

Attendees: Maria Barth, Kenny Rotner, Denise Day, James Morse, Todd Allen, Wendy DiFruscio

Visitors: Suzanne Filippone, Sonny Sadana

Called to order at 3:27 by Maria Barth.

Todd began the meeting by asking if the ELO policy could be discussed first, as Suzanne was in attendance to answer any additional questions that may come up. All agreed.

Jim re-iterated that this policy, when revised will also interact with several current policies that will need to be reviewed and possibly revised to collaborate with the ELO policy. Suzanne answered additional questions for the committee. It was decided that Todd and Suzanne would determine all of the policies that need review and bring any changes to the newly scheduled October 26, 2016 meeting. These policies will be the only ones on the agenda for this meeting. The existing November 9, 2016 meeting has been cancelled. Suzanne left the meeting at 3:45.

Policy GBCD – Background Investigation and Criminal Records Check – Jim informed the committee that he has spoken with several area superintendent’s pertaining to their practice involving background investigations, criminal records check and volunteers. The consensus was that all volunteers are fingerprinted. A lengthy discussion ensued with the committee making changes to this policy and the School Volunteer policy and will send to the School Board for a 1st read.

Policy IJOC – School Volunteers –The proposed versions of the policy and accompanying “R” documents were reviewed and changes recommended to the policy and application form. Clarifying questioned asked by the committee, cost to who, how much, turnaround time and accuracy. This will have budget implications as the District is responsible for the cost. Todd suggested that we look into livescan, the electronic option. Committee will send to School Board for first read with changes made.

Policy GBEB – Staff Conduct with Students – The existing and proposed NHSBA version were reviewed. It was determined that the existing policy is more detailed and suggested changes were discussed and made, including adding policy IJOC-Volunteers as a cross reference. This is ready for first read.

Policy GCA – Professional Staff Positions – was reviewed. This policy is not necessary as all information it contains is covered under the negotiating contract. Committee agreed to delete at the next School Board meeting.

Policy GCM – Professional Staff Work Load – This policy was reviewed and no changes were made.

Policy GCNA – Supervision of Instructional Staff – The existing and draft NHSBA versions were compared. The committee would like Jim to send the existing policy to the administrators for their review and revision if necessary. This policy is placed on hold.

Policy GDO – Evaluation of Support Staff – This policy was also requested to be sent to the administrators for review. This is also placed on hold.

Policy GDR & R – Work Rules for Staff – Jim would like to have this policy and procedure reviewed by legal counsel for wording and accuracy before moving forward with committee input. This policy will be placed on hold.

Meeting ended at 4:45 PM – Next meeting October 26, 2016.

Respectfully submitted,
Wendy L. DiFruscio