



OYSTER RIVER COOPERATIVE SCHOOL DISTRICT

36 Coe Drive
 Durham, NH 03824
 PHONE 603-868-5100

ORCSD Pre-Entry Questionnaire

To protect the users of our facilities, we are asking that all staff, students, and visitors complete the following questionnaire daily.

NAME: _____ DATE: _____

QUESTION	YES	NO
1. Do you currently have COVID -19 or are you awaiting the results of a COVID-19 test?		
2. Have you been in close contact with or exposed to a person who has a confirmed diagnosis of COVID-19 in the last 14 days?		
3. Have you been asked to self-quarantine or self-isolate by your doctor or a public health official?		
4. Have you traveled outside of New Hampshire, Maine, Vermont, Massachusetts, Connecticut, or Rhode Island and/or shared space on public transportation (cab, bus, train or plane, etc.) in the last 14 days?		
5. Are you experiencing any of the following symptoms: fever of 100.0, runny nose, nasal congestion, sore throat, cough, shortness of breath, muscle aches, chills, fatigue, gastrointestinal symptoms (nausea, vomiting, diarrhea), or a change in your ability to taste or smell?		
6. Have you been in close contact with anyone who has experienced any of the above symptoms with or without a diagnosis of COVID-19 in the past 14 days?		

***If you answered YES to any of these questions, do not enter the building at this time. Please call or email to make arrangements for a different day.**

To reduce asymptomatic exposure to the COVID-19 respiratory virus, the Oyster River Cooperative School District is implementing the following procedures to keep our workplace safe and healthy:

1. Do not shake hands.
2. Wear a face mask or cloth face covering upon entering your building and at all times in shared spaces. BE SURE your mask fits comfortably to avoid touching it once it is on your face.
3. Please continue to follow social distancing guidelines of 6 feet or greater.
4. Please practice strict personal hygiene by washing hands frequently or sanitizing with an alcohol-based hand sanitizer. Wash and/or sanitize after using the bathroom, touching your face, managing your own secretions (sneezing, coughing, runny nose, watery eyes, etc.), and after use of personal devices.
5. Please wipe down personal devices and frequently touched surfaces before leaving an area that you have been in or notify personnel so that they may clean and disinfect appropriately.
6. Do not eat or drink in shared spaces and do not share food or drink at any time.
7. Please only use your own phone, desk, office space and office supplies.
8. When accessing equipment like the photo copier, sanitize hands before and after your use.
9. If an employee is to develop symptoms during the day, they will kindly be asked to go home and monitor their symptoms. This is a non-judgmental action that serves to protect the employee themselves and others around them and to allow for proper disinfection of their space.
10. For critical situations requiring in-person discussion, participants will be asked to wear a mask and follow social distancing protocols.

Please direct any questions or concerns regarding the above information to the administrators in your building.

THANK YOU!