

**Oyster River Cooperative School District
REGULAR MEETING**

December 2, 2015

OR High School Library

6:30 PM

- o. CALL TO ORDER (6:30 PM)**
- I. 6:30 – 7:00 PM MANIFEST REVIEW/APPROVAL AT EACH SCHOOL BOARD MEETING**
- II. PUBLIC COMMENTS**
- III. APPROVAL OF MINUTES**
 - Motion to approve: 11/18/15 regular meeting minutes.
- IV. ANNOUNCEMENTS AND COMMENDATIONS**
 - A. District**
 - B. Board**
- V. DISTRICT REPORTS**
 - A. Assistant Superintendent/Curriculum & Instruction Report(s)**
 - B. Superintendent's Report**
 - Smarter Balanced Update – scores and materials.
 - C. Business Administrator**
 - D. Student Senate Report**
 - E. Other:**
- VI. DISCUSSION ITEMS**
 - Insurance Bid
 - Draft 2016 Warrant Articles
 - 2016-17 Budget
 - High School Transition Plan
 - Distinguished Service Award Recipient
- VII. ACTIONS**
 - A. Superintendent Actions**
 - B. Board Action Items**
 - Motion to approve Primex as the Insurance Company selected through a bid process.
 - Motion to approve the 2016 Warrant Articles.
 - Motion to approval the 2016-17 Budget.
 - Nomination of ORMS teacher as Music Department Head.
- VIII. SCHOOL BOARD COMMITTEE UPDATES**
- IX. PUBLIC COMMENTS**
- X. CLOSING ACTIONS**
 - A. Future meeting dates:** 12/9/15 Regular School Board HS Library 7:00 PM
12/16/15 Regular School Board Meeting
- XI. NON-PUBLIC SESSION: RSA 91-A:3 II (a)**
 - Superintendent Evaluation

NON-MEETING SESSION: RSA 91-A:2 I {If needed}

XII. ADJOURNMENT

The School Board reserves the right to take action on any item on the agenda.

Respectfully submitted,

Superintendent

**If you require special
communication aids, please
notify us 48 hours in
advance.**

Oyster River Cooperative School District
SAU #5

Welcome to the School Board meeting. If you wish to be heard by the Board, please note "Public Comment" at the beginning of the agenda (reverse side). The comment section of the agenda should not exceed three (3) minutes. Occasionally, the Board may "suspend its rules" to allow visitor participation at the time an issue of specific interest is being addressed.

Visitors should not expect a Board response to their comments or questions under the above since the Board may not have discussed or taken a position on the matter. The Superintendent, without speaking for the Board, may offer clarification as appropriate.

Agendas and background information are available on the district website prior to meetings. Agendas and additional information are generally available at the entrance to the meeting room or distributed at the time the item is introduced for discussion.

The ORCSD School Board will meet in regular session on the first and third Wednesdays of the month with special meetings when necessary. The School Board appreciates your attendance at these meetings and invites your continued interest in its work on behalf of the children and residents of the District.

Oyster River Cooperative School District Members:

• Thomas Newkirk	Term on Board: 2013 - 2016
• Kenneth Rotner	Term on Board: 2013 - 2016
• Sarah Farwell	Term on Board: 2014 - 2017
• Denise Day	Term on Board: 2014 - 2017
• Allan Howland	Term on Board: 2015- 2018
• Maria S. Barth	Term on Board: 2015 -2018
• Daniel Klein	Term on Board: 2015- 2018

Information Regarding Nonpublic Session

On occasion, the Board agenda may include (or be adjusted to include) a Nonpublic Session. When a motion is made to do so, it will be done under the provisions of the NH State Law RSA 91-A:3 II, and one or more of the following reasons will be claimed for entering Nonpublic Session:

- a. The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request will be granted.
- b. The hiring of any person as a public employee.
- c. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.
- d. Consideration of the acquisition, sale or lease of real property or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- e. Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency of any sub-division thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

**Oyster River Cooperative School District
Regular Meeting**

November 18, 2015

High School

6:30 pm

CALL TO ORDER: By Tom Newkirk at 6:30 for Manifest Review.

SCHOOL BOARD MEMBERS: Tom Newkirk, Al Howland, Kenny Rotner, Denise Day, Sarah Farwell, Maria Barth, Dan Klein and Student Representative: Caroline Wilson

ADMINISTRATORS: Superintendent Dr. James Morse, Sue Caswell, Todd Allen, and Mark Milliken.

There were 2 members of the public present.

I. CALL TO ORDER 6:30 p.m. for Manifest Review/Approval

II. PUBLIC COMMENTS

Student Emma Hillary Gould spoke about the homework load being very time consuming and how vital a study hall would can be. Entering freshman course loads are very full and taking an elective is hard to fit in such as band due to having to take P.E. in freshman year. Using extra-curricular activities as the PE credit.

III. APPROVAL OF MINUTES:

Motion to approve 11/4/15 regular meeting minutes. Kenny Rotner moved to approve the 11/4/15 minutes, 2nd by Denise Day. Revisions: Page 2 in body of motion after page 3 at the end of the sentence remove half day. Under Announcements and Commendations-Board: add "in conjunction with" after Rotner in first sentence and change farmers to "winter"

Motion to approve 11/4/15 non-public minutes. Al Howland moved to approve the 11/4/15 non-public minutes, 2nd by Denise Day. Revisions: Need to break out the non-public meeting section into two separate meeting as follows:

Kenny Rotner at 7:22 pm re-entered into a nonpublic session under RSA-91:3 II (3), *Discussion of matters that are likely to adversely affect the reputation of a person other than a member of the School Board*, 2nd by Denise Day. Upon roll call vote, the motion passed unanimously.

The motions with the above revisions passed 7-0 with the Student Representative voting in the affirmative.

Approval of Manifests:

Payroll Manifest #10 \$915,188.27

Vendor Manifest #12 \$226,556.40

IV. ANNOUNCEMENTS AND COMMENDATIONS

A. District:

Todd Allen wanted to let everyone know that the 1st quarter grades were posted on Friday and can be accessed through Power School.

The Play 12 Angry Jurors will be presented on Thursday, November 19th – Saturday, November 21st at 7:00 PM.

Boys Soccer team won the D2 State Championship.

Girls Soccer team made it to the semifinals.

Cross Country team had 2 girls and 1 boy compete in the New England State Championship.

B. Board:

Tom Newkirk informed everyone that that Jean Robbins, the former principal for the Oyster River Elementary School passed away last week. He spoke eloquently of her service to ORCSD.

V. DISTRICT REPORTS

A. Assistant Superintendent/Curriculum and Instruction Reports: None

B. Superintendent's Reports:

Smarter Balanced Testing results for the elementary schools mailed to parents last week. The middle school results will go out this week.

Tom Newkirk asked if a presentation to the Board can be given showing the Top 10 Insights to Smarter Balanced that we are going to act on.

C. Business Administrator:

Sue Caswell spoke on the annual tuition calculations to be approved by the Board and how we use the October 1 count and the current year budget to come up with the tuition rates.

Motion to approve proposed tuition rates for elementary at \$16,813, middle school \$17,137, and high school at \$18,408: Kenny Rotner moved to approve proposed tuition rates for elementary at \$16,813, middle school \$17,137, and high school at \$18,408 , 2nd by Denise Day. Motion approved 7-0 with the Student Representative voting in the affirmative.

D. Student Senate Report:

Reported that the Junior Prom Committee had a venue visit and are moving forward.

The Senate Committee are planning a lot of fun events and have many fund raisers in the works.

E. Other: Long Range Planning Committee – Lisa Allison

Lisa explained that the main purpose of the committee is that once a year they do a ten year enrollment projection that hopefully can be completed in time for budget preparation.

She explained their power point presentation and answered numerous questions from the Board.

VI. DISCUSSION ITEMS

Draft Warrant Article:

Dr. Morse explained that both he and Sue Caswell have put a draft version of the warrant articles in front of you for review and discussion. and No vote was taken as the warrant articles were provided to prepare the Board for later decision.

Sue explained that in reviewing her notes the explanation on the athletic fields needed to have “environmental” aspect added to the explanation and she will do that for the next meeting.

Questions were raised but due to the amount of information to be discussed Kenny asked if this item could be moved for later in the meeting.

Kenny Rotner made a motion to move forward with the remaining discussion items and come back to the warrant article, 2nd by Al Howland. Motion approved 7-0 with the student representative voting in the affirmative.

Full Day Kindergarten:

Dr. Morse gave a brief summary of what has transpired so far on this topic. He explained that he has met with all of the kindergarten teachers and they have decided that they want to see what a model day would look like before presenting to the Board. They will report at the December 16th School Board Meeting.

School Board asked that we start to work on notifying parents and the community that this is a Board goal that is included in the 2016-17 budget, and also that beginning in January a public forum will be held to answer questions and present what this format would look like for students.

Disband End68Hours of Hunger Committee:

Maria spoke on behalf of this committee and highlighted all the great work that has transpired since its creation. She felt that there is no Board policy that addresses a community based organization and that no money has passed through the schools. She explained that there are more children this year than ever making use of this service.

Tom asked if there would still be a link to the schools and Maria reported that Katherine Moore will be chairing this committee and Maria will still be active in this as well.

Maria Barth moved to disband the End68 Hours of Hunger subcommittee 2nd by Denise Day. Motion approved 7-0 with the Student Representative voting in the affirmative.

Draft Warrant Article continued:

School Board discussed the various options presented to them by Dr. Morse and discussed other options that may also be considered.

Dr. Morse reminded them that this was just a draft to have them take home and review, but asked if there were any questions to please pose them to him or Sue and not to discuss between themselves as that would constitute a meeting. He explained that if he did receive a questions, he would make sure that the response was given to everyone.

VII. ACTIONS

A. Superintendent Actions: None

B. Board Action Items

Motion to appoint candidate Todd Allen to the Assistant Superintendent position: Al Howland moved to accept candidate Todd Allen to the Assistant Superintendent position, 2nd by Kenny Rotner. Motion approved 7-0 with student representative voting in the affirmative.

Todd received acclamation from the Board.

Motion to approve ORHS overnight field trip April 14-17 to Montreal, Quebec. Kenny Rotner moved to approve ORHS overnight field trip April 14-17 to Montreal, Quebec, 2nd by Denise Day. Motion approved 7-0 with the Student Representative voting in the affirmative.

Motion to approve ORMS coaching positions. Kenny Rotner moved to approve the ORMS coaching positions, 2nd by Denise Day. Motion approved 7-0 with the Student Representative voting in the affirmative.

VIII. SCHOOL BOARD COMMITTEE REPORTS

Al Howland commended the superintendent on putting together a great committee for the Assistant Superintendent Search and how smoothly the process ran.

Kenny Rotner stated that he was not privy to the process, but wanted to express his thoughts on the great reputation that Todd established in the ORCSD community and what a great leader he is at the high school.

Dan Klein reminded everyone that there is a sustainability meeting on Monday.

Al Howland reminded everyone that there is a communication meeting as well on Monday at the SAU.

X. PUBLIC COMMENTS

Todd Allen thanked everyone for their support on his nomination.

Denise Day asked what is going to happen next with the position. Jim explained that they would have a transition plan at the next meeting.

Maria Barth asked about a drug presentation to the Board. Jim explained that it will happen at the 2nd meeting in December.

Al Howland made a motion to convert the Budget Workshop meeting on December 9th to a regular meeting, 2nd by Kenny Rotner. Motion approved 7-0 with the Student Representative voting in the affirmative.

X. CLOSING ACTIONS

12/2/15 Regular School Board meeting ORHS Library

12/9/15 ~~Budget Workshop~~ Regular Meeting ORHS Library 7:00 PM

XI. NON-PUBLIC SESSION - None

NON-MEETING SESSION - None

XII ADJOURNMENT

Maria Barth moved to adjourn the meeting at 8:53 p.m., 2nd by Al Howland. Motion approved 7-0 with the Student Representative voting in the affirmative.

Respectfully yours,

Dr. James C. Morse, Sr.

Oyster River Cooperative School District
36 Coe Drive
Durham, NH 03824

11/24/15

To the Parent/Guardian of Suzy Sample:

Last spring, Suzy took the 2015 statewide Smarter Balanced Assessment in mathematics and English language arts. Students in Oyster River Cooperative School District take these tests to help them, as well as their teachers and their families understand what they know and can do in mathematics and in English and to learn more about their strengths and areas for improvement. All students have areas where they are doing well and areas where they need extra help.

The attached report contains information that comes from Suzy's work and answers on the assessment. While no single assessment tells us everything we need to know about how a student is performing in school, these assessment scores along with information about Suzy's work in the classroom last year gives you the information you need to know about how your child is progressing.

All teachers, principals and staff in Oyster River Schools want to help Suzy and all other students gain the knowledge and skills they need each year so that they are ready for the next step in learning. Our school district is committed to graduating all of our students from high school prepared for college, careers and citizenship. Assessing along the way helps us know whether we are on a path to meet this goal, and helps us identify not just how to support individual students better but how we—as teachers and school leaders—could improve.

Included in this packet is an individual student report guide. If you have any questions about the information you receive from the assessment please contact your child's school. Thank you for all that you do to help Suzy grow as a life-long learner.

Sincerely,

Dr. James Morse
Superintendent of Schools
Oyster River School District

Understanding Your Student's Assessment Scores

Smarter Balanced assessments measure a student's achievement of the New Hampshire College- and Career-Ready Standards in English language arts/literacy and mathematics. These standards define learning expectations for what students should know and be able to do at each grade level. The New Hampshire Smarter Balanced Summative Assessment is only one indicator of a student's performance. These results should be used along with other information, such as classwork and other tests, when making educational decisions. For more information about Smarter Balanced assessments, please visit www.education.nh.gov/instruction/assessment/sbac/index.htm.

The guide below provides information related to the Individual Student Report. The first example is a Grade 5 English Language Arts/Literacy sample report annotated with text boxes to explain different components within the report. It is followed by a second example of a Grade 5 Mathematics sample report. Scale Scores and Achievement Levels may vary by grade and subject.

1 Students will receive two Individual Student Reports (English language arts/literacy and mathematics). This display provides the student's name, content area, and year tested.

2 Each student who completes the Smarter Balanced Summative Assessment receives a **Scale Score** and associated **Achievement Level** for each content area. There are four levels of achievement (i.e., Level 1, Level 2, Level 3, and Level 4) to indicate how well students performed on the assessment.

New Hampshire Department of Education
Serving New Hampshire's Education Community

Score Reports | Test Management Center

Inbox (11) | Search Students | Manage Rosters | This page: Help | Print | Export | Definitions

Now viewing: Scores for students who were mine at the end of the selected administration

Individual Student Report

How did my student perform on the ELA/Literacy test?

Test: Smarter Summative ELA/Literacy Grade 5

Year: 2014-2015

Name: Lastname, Firstname M.

1

3 The Scale Score is displayed, which includes a \pm value with it. The \pm represents the possible range of scores a student would have if the student were to take the assessment multiple times. For example, if the student is tested again, 2571 ± 10 indicates he or she is likely to score in the range between 2561 and 2581. This range could help parents and educators further understand areas of strength and weakness of the student.

Legend: Claims Performance Levels

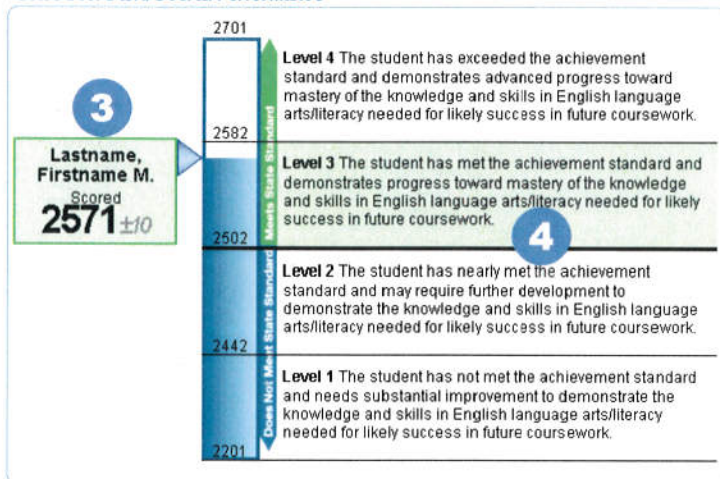
Below Standard At/Near Standard Above Standard

Student Test Performance

Name	SSID	Scale Score	Achievement Level
Lastname, Firstname M.	9999990099	2571	Level 3

2

Scale Score and Overall Performance



Comparison Scores

Name	Average Scale Score
New Hampshire	2525 ± 1

4 The **Achievement Levels** and the accompanying descriptions of performance serve as a starting point for discussion about the performance of individual students in mathematics and English language arts/literacy across the content areas. Students at **Level 3 or above** meet state expectations and are considered on track for likely success in the next grade. All grade- and subject-specific score ranges can be viewed on the [Achievement Level Scale Scores](http://nh.portal.airast.org/resources/?section=reporting-resources) page on the portal (<http://nh.portal.airast.org/resources/?section=reporting-resources>).




Individual Student Report

How did my student perform on the ELA/Literacy test?

Test: Smarter Summative ELA/Literacy Grade 5




Year: 2014-2015

Name: Lastname, Firstname M.


5 The **Legend** indicates the three **Student Performance Levels** on the report. The  indicates the student performed below standard, the  indicates the student performed at/near the standard, and the  indicates the student performed above the standard.

Legend: Claims Performance Levels

5

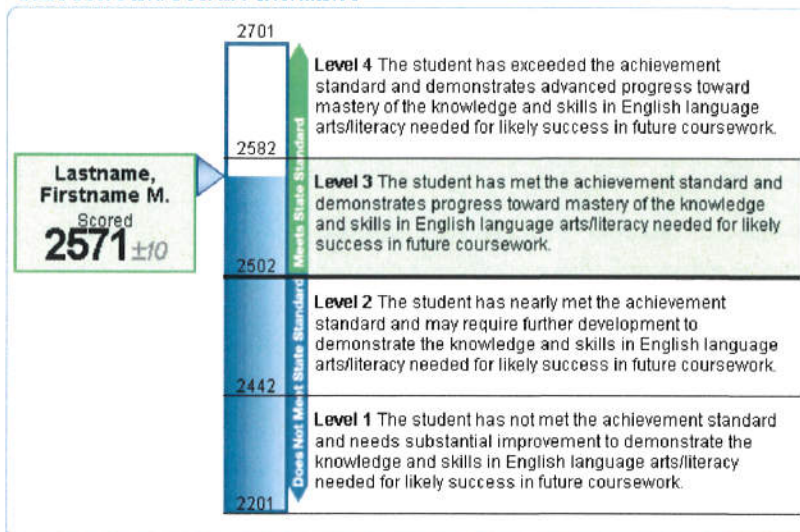
 Below Standard  At/Near Standard  Above Standard

Student Test Performance

Name	SSID	Scale Score	Achievement Level
Lastname, Firstname M. 	9999990099	2571	Level 3

6 The **Comparison Scores** table displays the **Average Scale Score** for all assessed students in the district and school levels.

Scale Score and Overall Performance







Comparison Scores

Name	Average Scale Score
New Hampshire	2525 ±1
Demo District 1 (9999999999) 	2534 ±10
Demo School 1 (9999999999-9999999999) 	2534 ±10

7 The **Student Test Performance** table provides **Description and Performance** on items specific to each **Claim**. The claim description summarizes what students know and can do as demonstrated by performance on the assessment.

Student Test Performance

7

Claim	Performance	Claim Description
Reading		Student may be able to read closely and analytically to comprehend a range of increasingly complex literary and informational texts.
Listening and Speaking		Student has difficulty employing effective speaking and listening skills for a range of purposes and audiences.
Writing		Student can produce effective and well-grounded writing for a range of purposes and audiences.
Research/Inquiry		Student can engage in research and inquiry to investigate topics, and to analyze, integrate, and present information.

Next Steps

Families and educators can work together using Smarter Balanced student results to improve each student's success in school. Please visit the New Hampshire Department of Education website located at: <http://education.nh.gov/instruction/assessment/sbac/index.htm> for more information.

Below is an example of a Grade 5 mathematics report. Scale scores and Achievement Levels may vary by grade and subject.

Individual Student Report

How did my student perform on the Mathematics test?

Test: Smarter Summative Mathematics Grade 5

Year: 2014-2015

Name: Lastname, Firstname M.

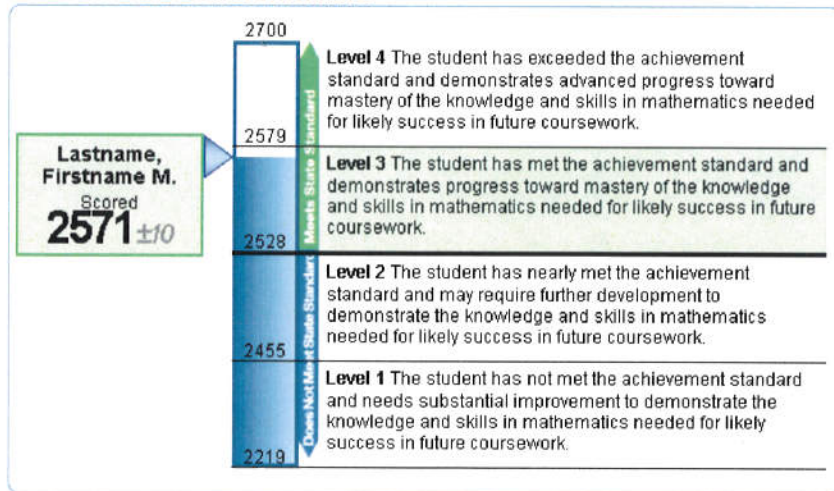
Legend: Claims Performance Levels

 Below Standard  At/Near Standard  Above Standard



Student Test Performance

Name	SSID	Scale Score	Achievement Level
Lastname, Firstname M. 	9999990099	2571	Level 3




Scale Score and Overall Performance



Comparison Scores

Name	Average Scale Score
New Hampshire	2514 ± 1
Demo District 1  (999999999)	2522 ± 1
Demo School 1  (999999999-999999999)	2522 ± 1

Student Test Performance

Claim	Performance	Claim Description
Concepts and Procedures		Student can explain and apply mathematical concepts and interpret and carry out mathematical procedures with precision and fluency.
Problem Solving and Modeling & Data Analysis		Student can solve a range of complex well-posed problems in pure and applied mathematics, making productive use of knowledge and problem solving strategies. Students can analyze complex, real-world scenarios and can construct and use mathematical models to interpret and solve problems.
Communicating Reasoning		Student may be able to clearly and precisely construct viable arguments to support their own reasoning and to critique the reasoning of others.

Next Steps

Families and educators can work together using Smarter Balanced student results to improve each student's success in school. Please visit the New Hampshire Department of Education website located at: <http://education.nh.gov/instruction/assessment/sbac/index.htm> for more information.



Student Performance in Each Achievement Level

How did my district perform overall in ELA/Literacy?

Test: Smarter Summative ELA/Literacy Grade 3
Year: 2014-2015
Name: Oyster River Coop

Legend: Achievement Levels
 ■ %Level 1 ■ %Level 2 ■ %Level 3 ■ %Level 4

Average Scale Score, Percent at Level 3 or Above and Performance on Each Achievement Level Smarter Summative ELA/Literacy Grade 3 Test for Students in Oyster River Coop

Name	Number of Students	Average Scale Score	Percent at Level 3 or Above	Percentage in Each Achievement Level
New Hampshire	13268	2440±1	55	
Oyster River Coop (423)	136	2476±6	74	
Mast Way School (423-22805)	48	2469±10	77	
Moharimet School (423-26660)	88	2480±7	73	

Test: Smarter Summative Mathematics Grade 3
Year: 2014-2015
Name: Oyster River Coop

Legend: Achievement Levels
 ■ %Level 1 ■ %Level 2 ■ %Level 3 ■ %Level 4

Average Scale Score, Percent at Level 3 or Above and Performance on Each Achievement Level Smarter Summative Mathematics Grade 3 Test for Students in Oyster River Coop

Name	Number of Students	Average Scale Score	Percent at Level 3 or Above	Percentage in Each Achievement Level
New Hampshire	12756	2438±1	53	
Oyster River Coop (423)	136	2468±6	71	
Mast Way School (423-22805)	48	2474±12	73	
Moharimet School (423-26660)	88	2465±6	69	

Based on data from the Smarter Summative, 2014-2015 administration.

Report Generated: 11/23/2015 11:12:32 AM EST

*Standard error is not defined for groups of one student.

The Summative Assessments include both computerized scoring components (scored immediately) and hand-scoring components. The reporting system aggregates results in real-time. Performance data will display as students complete both scored components and the hand-scoring portion results have been received.

Data presented in this system are considered preliminary. Official accountability data will be available after the testing window has closed and hand scoring portion results for all students have been received.

A student's score is best interpreted when recognizing that the student's knowledge and skills fall within a score range and not just a precise number. For example, 2300 (+/- 10) indicates a score range between 2290 and 2310.

There is some uncertainty in all test scores. If these students took the test multiple times, their average score would lie within the range indicated next to the average scale score 68% of the time.

New Hampshire Smarter Balanced Help Desk

1-844-202-7584
 nhhelpdesk@air.org



Student Performance in Each Achievement Level

How did my district perform overall in ELA/Literacy?

Test: Smarter Summative ELA/Literacy Grade 5

Year: 2014-2015

Name: Oyster River Coop



**Average Scale Score, Percent at Level 3 or Above and Performance on Each Achievement Level
Smarter Summative ELA/Literacy Grade 5 Test for Students in Oyster River Coop**

Name	Number of Students	Average Scale Score	Percent at Level 3 or Above	Percentage in Each Achievement Level
New Hampshire	13191	2525±1	63	17% Level 1, 36% Level 2, 27% Level 3, 20% Level 4
Oyster River Coop (423)	162	2568±6	81	6% Level 1, 35% Level 2, 46% Level 3, 13% Level 4
Oyster River Middle School (423-22790)	162	2568±6	81	6% Level 1, 35% Level 2, 46% Level 3, 13% Level 4

Test: Smarter Summative Mathematics Grade 5

Year: 2014-2015

Name: Oyster River Coop



**Average Scale Score, Percent at Level 3 or Above and Performance on Each Achievement Level
Smarter Summative Mathematics Grade 5 Test for Students in Oyster River Coop**

Name	Number of Students	Average Scale Score	Percent at Level 3 or Above	Percentage in Each Achievement Level
New Hampshire	13198	2514±1	44	22% Level 1, 17% Level 2, 23% Level 3, 21% Level 4
Oyster River Coop (423)	163	2552±6	67	12% Level 1, 24% Level 2, 30% Level 3, 37% Level 4
For SBAC reporting ONLY - School place holder for Out of District placed students (Sending District) (423-0)	1	2526*	0	100% Level 1
Oyster River Middle School (423-22790)	162	2552±6	67	12% Level 1, 24% Level 2, 30% Level 3, 37% Level 4

Based on data from the Smarter Summative, 2014-2015 administration.

Report Generated: 11/23/2015 11:11:32 AM EST

*Standard error is not defined for groups of one student.

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Data presented in this system are considered preliminary. Official accountability data will be available after the testing window has closed and hand scoring portion results for all students have been received.

A student's score is best interpreted when recognizing that the student's knowledge and skills fall within a score range and not just a precise number. For example, 2300 (-/+10) indicates a score range between 2290 and 2310.

There is some uncertainty in all test scores. If these students took the test multiple times, their average score would lie within the range indicated next to the average scale score 68% of the time.

New Hampshire Smarter Balanced Help Desk

1-844-202-7584

nhhelpdesk@air.org



Student Performance in Each Achievement Level

How did my district perform overall in ELA/Literacy?

Test: Smarter Summative ELA/Literacy Grade 8

Year: 2014-2015

Name: Oyster River Coop

Legend: Achievement Levels
 ■ %Level 1 ■ %Level 2 ■ %Level 3 ■ %Level 4

Average Scale Score, Percent at Level 3 or Above and Performance on Each Achievement Level Smarter Summative ELA/Literacy Grade 8 Test for Students in Oyster River Coop

Name	Number of Students	Average Scale Score	Percent at Level 3 or Above	Percentage in Each Achievement Level
New Hampshire	13448	2580±1	58	
Oyster River Coop (423)	154	2605±6	73	
For SBAC reporting ONLY- School place holder for Out of District placed students (Sending District) (423-0)	1	2612*	100	
Oyster River Middle School (423-22790)	153	2605±6	73	

Test: Smarter Summative Mathematics Grade 8

Year: 2014-2015

Name: Oyster River Coop

Legend: Achievement Levels
 ■ %Level 1 ■ %Level 2 ■ %Level 3 ■ %Level 4

Average Scale Score, Percent at Level 3 or Above and Performance on Each Achievement Level Smarter Summative Mathematics Grade 8 Test for Students in Oyster River Coop

Name	Number of Students	Average Scale Score	Percent at Level 3 or Above	Percentage in Each Achievement Level
New Hampshire	13447	2565±1	44	
Oyster River Coop (423)	154	2592±8	63	
For SBAC reporting ONLY- School place holder for Out of District placed students (Sending District) (423-0)	1	2561*	0	
Oyster River Middle School (423-22790)	153	2592±8	63	

Based on data from the Smarter Summative, 2014-2015 administration.

Report Generated: 11/23/2015 11:14:46 AM EST

*Standard error is not defined for groups of one student.

The Summative Assessments include both computerized scoring components (scored immediately) and hand-scoring components. The reporting system aggregates results in real-time. Performance data will display as students complete both scored components and the hand-scoring portion results have been received.

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New Hampshire Smarter Balanced Help Desk

1-844-202-7584

nhhelpdesk@air.org



Student Performance in Each Achievement Level

How did my district perform overall in ELA/Literacy?

Test: Smarter Summative ELA/Literacy Grade 11

Year: 2014-2015

Name: Oyster River Coop



Average Scale Score, Percent at Level 3 or Above and Performance on Each Achievement Level Smarter Summative ELA/Literacy Grade 11 Test for Students in Oyster River Coop

Name	Number of Students	Average Scale Score	Percent at Level 3 or Above	Percentage in Each Achievement Level
New Hampshire	11829	2599±1	59	
Oyster River Coop (423)	88	2634±10	73	
Oyster River High School (423-22800)	88	2634±10	73	

Test: Smarter Summative Mathematics Grade 11

Year: 2014-2015

Name: Oyster River Coop



Average Scale Score, Percent at Level 3 or Above and Performance on Each Achievement Level Smarter Summative Mathematics Grade 11 Test for Students in Oyster River Coop

Name	Number of Students	Average Scale Score	Percent at Level 3 or Above	Percentage in Each Achievement Level
New Hampshire	11662	2581±1	36	
Oyster River Coop (423)	83	2624±13	52	
Oyster River High School (423-22800)	83	2624±13	52	

Based on data from the Smarter Summative, 2014-2015 administration.

Report Generated: 11/23/2015 11:21:05 AM EST

New Hampshire Smarter Balanced Help Desk

1-844-202-7584
nhhelpdesk@air.org

*Standard error is not defined for groups of one student.

The Summative Assessments include both computerized scoring components (scored immediately) and hand-scoring components. The reporting system aggregates results in real-time. Performance data will display as students complete both scored components and the hand scoring portion results have been received.

Data presented in this system are considered preliminary. Official accountability data will be available after the testing window has closed and hand scoring portion results for all students have been received.

A student's score is best interpreted when recognizing that the student's knowledge and skills fall within a score range and not just a precise number. For example, 2300 (+/-10) indicates a score range between 2290 and 2310.

There is some uncertainty in all test scores. If these students took the test multiple times, their average score would lie within the range indicated next to the average scale score 68% of the time.



Susan Caswell
Business Administrator

ORCSD
36 Coe Drive
Durham, NH 03824
603-868-5100
Facsimile 603-868-6668
scaswell@orcscsd.org

TO: School Board

FROM: Sue Caswell
Business Administrator *SK*

DATE: December 2, 2015

RE: Insurance Bid

Attached please find a list of the four proposal results we received in response to our bid request of October 14, 2015 for Property and Liability Insurance.

Primex has come in as the lowest bidder and I have contacted them to verify that this proposal is complete with all necessary limits and coverage.

My recommendation would be that we move forward with selecting Primex as our Property and Liability coverage provider for the next five years.

Oyster River Cooperative School District
RFP-RFQ Summary

Name of RFP/RFQ: Property and Liability Proposal

Timeline:

- Release of RFP/RFQ to bidders: October 14, 2015 – Revised November 9, 2015
 - Classified ad ran in Fosters: October 16, 2015 – Revised November 11, 2015.
 - Posted on website: October 14, 2015 – Revised November 9, 2015
 - Posted in the SAU Office: October 14, 2015 – Revised November 9, 2015
 - RFP/RFQ due dates and opening date: November 10, 2015 at 11am. Extended until November 17, 2015. Present at opening: Sue Caswell, Ryan Taylor, Jennifer Good, Davis & Towle, Fairley Kenneally, and E&S Insurance.
 - Date contract awarded: December 2, 2015
 - Projected date of completion: N/A
 - Contract awarded to: Primex.
- Project was awarded to Primex based on cost and coverage.

Summary of bids:

Vendor	Bid Amount	Required	Additional	Comments
Primex	\$111,082		\$11,108 discount	\$99,974 net
Davis & Towle	\$140,970			
E & S Service	\$145,156			
Cross Inc.	\$126,614			

Person completing this form:

Print name Susan Caswell, Business Administrator
 Signature *Susan Caswell* Date 11/23/15

OYSTER RIVER COOPERATIVE SCHOOL DISTRICT
THE STATE OF NEW HAMPSHIRE
2016
SCHOOL WARRANT

To the Inhabitants of the Oyster River Cooperative School District of Durham, Lee, and Madbury qualified to vote upon District affairs:

You are hereby notified to meet at the Oyster River High School in said district on the 3rd day of February 2016, at 7:00 o'clock in the evening for Session I of the Annual School District Meeting for discussion of Articles 3 through 7 and for any amendments thereto. Warrant articles whose wording is prescribed by law shall not be amended and no warrant article shall be amended to eliminate the subject matter of the article at Session I.

Official ballot voting for school district officers (articles 1 and 2) and on articles 3-7 will occur at town polling locations on Tuesday, March 8, 2016:

Town of Durham	Oyster River High School	7:00 am to 7:00 pm
Town of Lee	Lee Safety Complex	7:00 am to 7:00 pm
Town of Madbury	Madbury Town Hall	11:00 am to 7:30 pm

ARTICLE 1: To choose a Moderator for the coming year.

ARTICLE 2: To choose two At-Large School Board members for the ensuing three years.

ARTICLE 3: Shall the District raise and appropriate the sum of \$1.9 Million for the renovation and construction of athletic fields and a track at Oyster River High School, and to authorize the issuance of not more than \$1.5 Million of bonds or notes to be paid over a 10 year period in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the School Board to issue and negotiate such bonds or notes; and in addition to raise and appropriate the sum of \$22,419 for the first year's principal and interest payment on the bonds or notes, and \$400,000 to come from expendable trust fund and/or fund balance for this purpose, *The School Board recommends this appropriation. (A three-fifths (3/5) ballot vote required.)*

Explanation: Warrant Article 3 - Asks Oyster River taxpayers to approve a bond of up to \$1.5 Million over a (10) year period to fund the costs for an athletic facility upgrade project at the high school. This project will include an all-weather track, an artificial turf rectangular playing field using an environmental friendly fill and reconfigured baseball and softball fields. The estimated total cost of the project is \$2.2 million. An artificial turf field will improve drainage and allow for much greater utilization of the field. The reconfiguration of our baseball and softball fields will provide for multi-use play. Assuming the \$1.5 million bond is approved by the voters, the remaining \$300,000 for the project has been previously fundraised and will be used to fund the construction of the all-weather track. The Board anticipates that additional fundraising will make possible enhancements to the project, to include field lights and dugouts.

ARTICLE 4: Shall the District vote to approve within the provisions of New Hampshire RSA 273-A:3 the cost items included in the collective bargaining agreement reached between the Oyster River Educational Support Personnel Association and the Oyster River School Board which calls for the following increases in salaries and benefits at the current staffing levels:

2016-2017	\$ 38,937
2017-2018	\$ 42,332
2018-2019	\$ 45,638

and further to raise and appropriate the sum of \$38,937 for the 2016-2017 fiscal year, such sum representing the additional costs attributable to the increases in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? *The School Board recommends this appropriation. (Majority vote required)*

ARTICLE 5: Shall the District authorize the School Board to sell the 24.97acre lot on Orchard Drive in Durham, on such terms and conditions as the School Board determines are in the best interests of the District, and further to raise and appropriate up to \$500,000 from the sale of this property to be placed into the Facilities Development Capital Reserve Fund established in March 1999 and amended in March 2014. *The School Board recommends this appropriation. (Majority vote required)*

Explanation: Warrant Article 5 - Requests voter approval to sell two vacant residential parcels of land, totaling 24.97 acres on Orchard Drive in Durham. This property was given to the school District for future use. The property has been surveyed to determine the viability of using it for future buildings or fields. About 17 acres of the combined area of the parcels are constrained by natural resources, wetlands and watercourses, leaving only 8 acres for potential use.

ARTICLE 6: Shall the District raise and appropriate up to \$500,000 to be added to the expendable trust fund known as the Facilities Development Capital Reserve Expendable Trust Fund, with such amount to be funded from the year-end undesignated fund balance surplus. *The School Board recommends this appropriation. (Majority vote required)*

Explanation: Warrant Article 6 - Annual budgets are estimates of needs in the ensuing year. They are based upon past expenditures and revenue projections nearly a year before the budget is implemented. As a result, due to unanticipated revenues and end of the year unexpended accounts there are funds remaining, should there be any remaining funds, Article 6 allows up to \$500,000 of the remaining funds to be placed in the Facilities Development Capital Reserve Trust Fund.

ARTICLE 7: Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amount set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$ xxx distributed as follows: Fund 10 = \$ xxx (regular operating budget); Fund 21 = \$ xxx (expenditures from food service revenues); Fund 22 = \$ xxx (expenditures from federal/special revenues); Fund 23 = \$ xxx (expenditures from pass through funds)? Should this article be defeated, the operating budget shall be \$ xxx (Default Budget) which is the same as last year with certain adjustments required by previous action of the district or by law; or the district may hold one special meeting in accordance with RSA 40:13, X, and XVI to take up the issue of the revised operating budget only. *The School Board recommends this appropriation. (Majority vote required)*

Given under our hands at said Durham NH this _____ day of January 2016:

Thomas Newkirk, Chairperson

Allan Howland, Vice-chair

Kenneth Rotner

Maria Barth

Daniel Klein

Denise Day

Sarah Farwell

To: ORCSD School Board
From: Dr. Jim Morse
Date: December 2, 2015
Re: Recommended 2016-17 Cuts in Draft Budget

Our budget discussions took a dramatic turn when the health insurance Guaranteed Maximum Rate (G.M.R) for 2016-17 will be 16.8%, literally driving the proposed budget up nearly \$666,000. Even still, this unprecedented increase in health insurance costs changed the course of our budget discussions.

After listening to the School Board discussions on November 18, 2015, your concern for student programming and your commitment to the adopted strategic plan, I am recommending the following cuts:

Cut \$200,000 from the proposed budget.

\$15,000 from Technology
\$85,000 from Transportation, and
\$100,000 from Facilities

Although these cuts are in conflict with the adopted strategic plan, I think they are prudent given the impact on the towns of the proposed 3.07% increase.

\$200,000 of the Health Trust Settlement funds is used to offset the tax impact on Durham, Lee and Madbury.

Again, although the 3.07% increase was in line with the School Board's adopted budget goal, that modest increase would have a dramatic impact on the taxes of member communities.

Cutting expenditures and increasing revenue reduces the tax impact by \$400,000.

In addition to lowering the impact of potential tax increases on the three towns, these recommendations would increase the amount to bond for the athletic field warrant to \$1.5 million dollars.

Oyster River Cooperative School District

2016-2017 REVISED BUDGET BY LOCATION as of 12/02/15

	2014-15	2015-2016	2016-2017	DIFFERENCE
	EXPENDED	APPROVED	PROPOSED	
MAST WAY	2,993,378	2,993,837	3,229,180	235,343
MOHARIMET	3,470,527	3,607,178	3,827,830	220,652
MIDDLE SCHOOL	6,692,677	6,727,343	7,052,269	324,926
HIGH SCHOOL	7,355,667	7,646,820	8,014,104	367,284
SAU/ADMN	3,146,861	3,256,035	3,066,081	-189,954
TRANSPORTATION	2,048,238	2,169,379	2,191,918	22,539
TECHNOLOGY	1,009,912	1,144,831	1,237,564	92,733
FACILITIES	3,666,212	3,683,122	3,804,047	120,925
SPECIAL EDUCATION	8,139,286	8,630,847	8,652,410	21,563
TOTAL	38,381,451	39,859,392	41,075,403	1,216,011
				3.05%

-85,000
-15,000
-100,000

	2014-15	2015-2016	2016-2017	DIFFERENCE
General Fund (10) TOTAL	41,075,403	41,075,403	40,875,403	2.58%
Article 3 - Athletic Fields & Track			22,419	0.06%
Article 4 - Educational Support Personnel (ORESPE)			38,937	0.10%
Total with all warrant articles proposed			41,133,770	3.21%

To: School Board

From: Dr. James C. Morse, Sr.

Date: December 2, 2015

RE: Nomination for Musical Department Head for 2015-16 school year.

Contracted Services Other Co-curricular Account #

Name	Activity	Stipend	Longevity	Total
Jarika Olberg	Musical Department Head	\$2,500	\$0	\$2,500

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: CBI
Reviewed by Policy Committee: 1/29/14 previously CBG School Board First Read: March 5, 2014 School Board Second Read/Adoption: April 2, 2014	Page 1 of 1

EVALUATION OF THE SUPERINTENDENT

The superintendent is the executive head of the public schools and shall be responsible for planning and administering their affairs to statutory requirements, the regulations of the State Board of Education, and the policies of the Oyster River Cooperative School District.

The superintendent shall develop and maintain a system of public schools capably staffed to provide quality education and supportive services. The superintendent shall provide, develop, and implement the procedures to achieve educational objectives with the administrative unit.

In performance of these duties, the superintendent shall be directly responsible to the Oyster River Cooperative School Board.

The school board shall evaluate the superintendent on an annual basis by February 15 utilizing the criteria established under CBI-R. The Board shall direct the superintendent to furnish a written self-assessment which addresses the performance areas as outlined in CBI-R in a timely manner.

Through evaluation of the superintendent, the board will strive to accomplish the following:

- Clarify for the superintendent his/her role in the school system as seen by the board.
- Clarify for all board members the role of the superintendent in the light of his/her job description and the immediate priorities among his/her responsibilities as agreed upon by the board and the superintendent.
- Develop harmonious working relationships between the board and superintendent.
- Provide effective administrative leadership for the school system.

The board will provide the superintendent with periodic opportunities to discuss superintendent/board relationships and will inform him/her at least annually of its assessment of his/her performance.

Cross Reference: CBI-R – Evaluation of the Superintendent - Procedure

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: CBI-R
Date: March 1, 1990 Date of Revision: May 20, 1998 Code Revision: November 18, 2009-previously CBG-R Reviewed by Policy Committee: August 7, 2013 - No Change	Page 1 of 3

EVALUATION OF THE SUPERINTENDENT

The superintendent, in developing his/her self-assessment report, and each board member, in providing the chair with his/her assessment of the superintendent's performance, will use the following criteria:

PERFORMANCE AREAS

Relationship with the Board

- Keeps the board informed consistently through oral and written communications on important issues and needs of the school district.
- Anticipates sensitive issues and acts proactively to minimize potential difficulties.
- Offers professional advice/recommendations on items requiring school board action or review.
- Feels free to openly express an opinion on a matter under discussion by the school board until a final decision has been reached; then implements the decision in a timely and effective manner regardless of any previously held view.
- Is knowledgeable of, adheres to, and enforces all policies and fulfills all directives of the Oyster River Cooperative School Board.
- Respects the school board's policy making authority and responsibility.
- Alerts board when new policies are needed or old policies need updating.
- Participates actively in the contract negotiations process.
- Deals with each board member equally and refrains from public criticism of board members.

Community Relations

- Keeps the community informed of school district plans, programs, and achievements.
- Demonstrates sensitivity and responsiveness to parental concerns
- Actively solicits participation by community members in the decision-making process whenever appropriate.
- Exhibits awareness of and responds to community concerns as they relate to the school district.
- Works effectively with news media.
- Accepts opportunities to attend or participate in community sponsored activities/organizations whenever possible while balancing other responsibilities or priorities.
- Fosters positive relationships and good communication with community leaders.

Staff/School Relations

- Develops sound personnel practices including, but not limited to, the assessment of staffing needs, nomination of best qualified candidates, assignment of staff, definition of duties, reviewing the evaluations of district staff, and evaluating central office administrative staff and building principals.
- Treats all personnel fairly and impartially while demanding high levels of performance.
- Adheres to all federal and state regulations that govern employment activities.
- Oversees a workable program for staff evaluation.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: CBI-R
Date: March 1, 1990 Date of Revision: May 20, 1998 Code Revision: November 18, 2009-previously CBG-R Reviewed by Policy Committee: August 7, 2013 - No Change	Page 2 of 3

EVALUATION OF THE SUPERINTENDENT (continued)

- Organizes and promotes an effective program for professional growth.
- Delegates responsibility/work effectively.
- Establishes clear performance expectations to all with whom he/she works.
- Implements goal setting as a strategy to improving classroom performance.
- Deals with personnel issues impartially and objectively, within a timely manner.
- Keeps informed of current conditions and needs at each of the buildings through good communication with administrators.
- Maintains a high visibility within the schools' facilities.
- Promotes positive morale.
- Readily accepts and abides by the mandates of district employee contracts.

Educational Leadership

- Keeps focus of education on improving student learning.
- Exhibits genuine concern for student welfare and achievement.
- Presents, coordinates and evaluates an effective measurement process for student achievement.
- Possesses awareness of innovative methods for enhancing student achievement.
- Provides leadership in the study and development of curriculum options.
- Promotes and supports efforts to establish and improve K-12 curriculum development.
- Participates with staff, board, and community in the development of educational curriculum, priorities, and opportunities.
- Requires school programs and support services to reflect sound educational practices.
- Resists pressure to take actions contrary to the best interests of students.
- Accepts proposals for educational change from inside and outside the educational community.
- Keeps informed about current developments and research in education and student learning.
- Is knowledgeable of and adheres to all applicable state and federal laws/guidelines.

Fiscal Management

- Uses well designed, user friendly and effective budget reporting procedures.
- Develops and recommends the annual budget to the school board within stated school board objectives.
- Maximizes the use of all available resources.
- Monitors the ongoing physical/financial needs of the school system.
- Provides leadership in identifying, planning, and implementing capital improvements.
- Assures that school facilities are maintained in an optimal cost effective manner.
- Regularly provides financial reports to the school board.
- Oversees the district's equipment inventory and procurement process, ensuring that bid processes are consistent and cost efficient.
- Implements and adheres to the budget as directed by the school board.
- Administers expenditures consistent with appropriations.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: CBI-R
Date: March 1, 1990 Date of Revision: May 20, 1998 Code Revision: November 18, 2009-previously CBG-R Reviewed by Policy Committee: August 7, 2013 - No Change	Page 3 of 3

EVALUATION OF THE SUPERINTENDENT (continued)

Personal Qualities

- Is respected in the schools, community, and profession.
- Works well with others.
- Is suitably attired and well groomed.
- Communicates clearly and effectively.
- Is poised and effective in a crisis.
- Maintains good physical and mental health.

Goals and Objectives

- Assists the school board in the development of attainable goals and objectives.
- Develops effective programs/procedures to achieve both short and long term goals within established time frames.
- Monitors progress toward goals and informs school board.
- Establishes personal goals and monitors progress toward achievement.